



WCIO Workers Compensation Data Specifications

WORKERS COMPENSATION POLICY REPORTING SPECIFICATIONS (WCPOLS)

Changed Record Type Applicability

Record	Change Reason
Anniversary Rating Date Endorsement Record	DCO Requirement Change
From Not Applicable in: CA, NCCI, NY	To Not Applicable in: CA, NCCI, NY, WI

Changed Record Type Optional States

Record	Change Reason
Contingent Experience Rating Modification Factor Endorsement Record	DCO Requirement Change
From Optional in:	To Optional in: WI

Added Data Element Note

Record	Field Name	Change Reason
08	CANCELLATION MAILED TO INSURED DATE (253-258)	DCO Requirement Change
New Note: For Cancellation/Reinstatement Code 2 (Reinstatement) Report 000000.		

Changed Code List State Applicability

Record	Field Name	Change Reason
08	REINSTATEMENT TYPE CODE (52-52)	DCO Requirement Change
Code: 3		
From Not Applicable in:		To Not Applicable in: WI

Changed Data Element Note State Applicability

Record	Field Name	Change Reason
08	CANCELLATION MAILED TO INSURED DATE (253-258)	DCO Requirement Change
Note: For Cancellation/Reinstatement Code 2 (Reinstatement) Report 000000.		
From Not Applicable in:		To Not Applicable in: DE, MA, MI, MN, NC, NJ, PA, WI
15	ENDORSEMENT NUMBER (51-58)	DCO Requirement Change
Note: Endorsement WC000515 is applicable.		
From Not Applicable in: CA, DE, MI, MN, NC, NCCI, NY, PA		To Not Applicable in: CA, DE, MA, MI, MN, NC, NCCI, NY, PA
15	ENDORSEMENT NUMBER (51-58)	DCO Requirement Change
Note: Endorsements WC000512, WC000513 and WC000514 are applicable.		
From Not Applicable in: DE, MA, MI, MN, NC, NCCI, NY, PA		To Not Applicable in: DE, MI, MN, NC, NCCI, NY, PA

Changed Data Element Optional States

Record	Field Name	Change Reason
03	PHONE NUMBER OF INSURED (187-196)	DCO Requirement Change
From Optional in:		To Optional in: WI
07	CARRIER VERSION IDENTIFIER (60-70)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI

Changed Data Element Optional States

Record	Field Name	Change Reason
07	CARRIER VERSION IDENTIFIER (80-90)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (100-110)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (120-130)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (140-150)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (160-170)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (180-190)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (200-210)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (220-230)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (240-250)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
07	CARRIER VERSION IDENTIFIER (260-270)	DCO Requirement Change
From Optional in: NC, WI		To Optional in: MA, NC, WI
08	CORRESPONDING CANCELLATION EFFECTIVE DATE (283-288)	DCO Requirement Change
From Optional in: DE, MI, MN, NC, NY, PA		To Optional in: DE, MI, MN, NC, NY, PA, WI
18	CARRIER VERSION IDENTIFIER (60-70)	DCO Requirement Change
From Optional in: MA, MI, NCCI		To Optional in: MA, MI
39	NAME OF INSURED (255-288)	DCO Requirement Change
From Optional in: MA, MI, NCCI		To Optional in: MA, MI

Changed Data Elements State Applicability

Record	Field Name	Change Reason
03	PHONE NUMBER OF INSURED (187-196)	DCO Requirement Change
From Not Applicable in:		To Not Applicable in: CA
04	CLAIM ADMINISTRATOR FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) (49-57)	DCO Requirement Change
From Not Applicable in: CA, WI		To Not Applicable in: CA, MA, WI

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
A		
ACCEPTING LIABILITY CARRIER CODE	Assumption of Liability Endorsement Record – Wisconsin Record	77-81
ACCEPTING LIABILITY CARRIER SIGNATORY DATE	Assumption of Liability Endorsement Record – Wisconsin Record	82-87
ACCEPTING LIABILITY CARRIER SIGNATORY TITLE	Assumption of Liability Endorsement Record – Wisconsin Record	118-137
ADDENDUM (FORM NUMBER)	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long-Term Construction Project) Record	241-252
ADDITIONAL COMPLIANCE REASON CODE	Noncompliance/Compliance of Policy Terms and Conditions Record	67-68
	Noncompliance/Compliance of Policy Terms and Conditions Record	69-70
	Noncompliance/Compliance of Policy Terms and Conditions Record	71-72
ADDITIONAL NONCOMPLIANCE REASON CODE	Noncompliance/Compliance of Policy Terms and Conditions Record	51-52
	Noncompliance/Compliance of Policy Terms and Conditions Record	53-54
	Noncompliance/Compliance of Policy Terms and Conditions Record	55-56
ADDRESS - CITY	Address Record	111-140
	Minnesota Employee Leasing Endorsement	182-211
	Policy Information Page Address Change Endorsement Record	133-162
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	191-220
	Wisconsin Franchisor-Franchisee Coverage Endorsement	191-220
ADDRESS - STATE	Address Record	141-142
	Minnesota Employee Leasing Endorsement	212-213
	Policy Information Page Address Change Endorsement Record	163-164
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	221-222
	Wisconsin Franchisor-Franchisee Coverage Endorsement	221-222
ADDRESS - STREET	Address Record	51-110
	Minnesota Employee Leasing Endorsement	122-181
	Policy Information Page Address Change Endorsement Record	73-132
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	131-190
	Wisconsin Franchisor-Franchisee Coverage Endorsement	131-190
ADDRESS - ZIP CODE	Address Record	143-151
	Minnesota Employee Leasing Endorsement	214-222
	Policy Information Page Address Change Endorsement Record	165-173
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	223-231
	Wisconsin Franchisor-Franchisee Coverage Endorsement	223-231
ADDRESS NOT COVERED	Designated Workplaces Exclusion Endorsement Record	71-190
ADDRESS OF ALTERNATE EMPLOYER	Alternate Employer Endorsement Record	131-182
ADDRESS OF CLIENT - CITY	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	212-241
ADDRESS OF CLIENT - STATE	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	242-243
ADDRESS OF CLIENT - STREET	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	152-211

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
ADDRESS OF CLIENT - ZIP CODE	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	244-252
ADDRESS OF CLIENT OR ADDRESS OF LABOR CONTRACTOR	Labor Contractor Endorsement - New York Record	161-220
	New Jersey Employee Leasing Endorsement Record	161-220
ADDRESS OF CLIENT OR PEO - CITY	Massachusetts Employee Leasing Endorsement - Massachusetts Record	220-249
ADDRESS OF CLIENT OR PEO - STATE	Massachusetts Employee Leasing Endorsement - Massachusetts Record	250-251
ADDRESS OF CLIENT OR PEO – STREET	Massachusetts Employee Leasing Endorsement - Massachusetts Record	160-219
ADDRESS OF CLIENT OR PEO - ZIP CODE	Massachusetts Employee Leasing Endorsement - Massachusetts Record	252-260
ADDRESS OF INSURED	Cancellation/Reinstatement Record	143-232
	Medical Benefits Reimbursement Endorsement - New York Record	71-110
	Medical Benefits Reimbursement Endorsement - New York Record	111-150
	Medical Benefits Reimbursement Endorsement - New York Record	151-190
	Medical Benefits Reimbursement Endorsement - New York Record	191-230
	Preferred Provider Organization Endorsement - New York Record	71-105
	Preferred Provider Organization Endorsement - New York Record	141-175
	Wisconsin Named Insured Cancellation Endorsement	161-240
ADDRESS OF LABOR CONTRACTOR - CITY	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	212-241
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	214-243
ADDRESS OF LABOR CONTRACTOR - STATE	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	242-243
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	244-245
ADDRESS OF LABOR CONTRACTOR - STREET	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	152-211
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	158-213
ADDRESS OF LABOR CONTRACTOR - ZIP CODE	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	244-252
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	246-254
ADDRESS OF LOCATION	Endorsement Agreement Limiting and Restricting This Insurance (Designated Employee/Operation/Location Coverage/Exclusions) - California Record	154-213
ADDRESS OF POST OFFICE	Designated Workplace Cancellation Endorsement And Notice Of Partial Cancellation - New York Record	177-216
ADDRESS REVISION CODE	Policy Information Page Additional Address Change Endorsement Record	254-254
	Policy Information Page Address Change Endorsement Record	254-254
ADDRESS STRUCTURE CODE	Address Record	50-50
	Policy Information Page Address Change Endorsement Record	72-72
ADDRESS TYPE CODE	Address Record	48-48
	Policy Information Page Additional Address Change Endorsement Record	71-71
	Policy Information Page Address Change	71-71

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
ANNIVERSARY RATING DATE	Endorsement Record Anniversary Rating Date Endorsement Record	71-76
ASSIGNED RISK ADJUSTMENT PROGRAM (ARAP) FACTOR	State Premium Record Policy Information Page State Premium Change Record	160-165 136-139
ASSIGNED RISK BINDER NUMBER - FIRST SEVEN POSITIONS	State Premium Record Header Record	166-169 212-218
ASSIGNED RISK BINDER NUMBER - LAST ELEVEN POSITIONS	Header Record	276-286
ASSIGNMENT DATE	Header Record	270-275
AUDIT FREQUENCY CODE	Header Record	149-149
AVERAGE PERCENTAGE DISCOUNT	Premium Discount Endorsement Record Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	101-103 99-101
B		
BALANCE PREMIUM DISCOUNT LAYER	Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	94-97 127-130 157-160 187-190 217-220 247-250 92-95
BALANCE PREMIUM DISCOUNT PERCENTAGE	Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Premium Discount Endorsement Record Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	98-100 131-133 161-163 191-193 221-223 251-253 96-98
BASIC PREMIUM FACTOR - 100%	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long-Term Construction Project) Record	168-172
BASIC PREMIUM FACTOR - 150%	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long-Term Construction Project) Record	173-177
BASIC PREMIUM FACTOR - 50%	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long-Term Construction Project) Record	163-167
BASIS OF AUDIT NONCOMPLIANCE CHARGE	Audit Noncompliance Charge Endorsement Audit Noncompliance Charge Endorsement Audit Noncompliance Charge Endorsement	73-122 129-178 185-234
BASIS OF DEDUCTIBLE CALCULATION CODE	Deductible Endorsement Record	73-74
BILLING FREQUENCY CODE	Header Record	150-150
BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	Aircraft Premium Endorsement Record Alternate Employer Endorsement Record Amendatory Endorsement - Farming Operations - Delaware Record Anniversary Rating Date Endorsement Record Assumption of Liability Endorsement Record – Wisconsin Record Audit Noncompliance Charge Endorsement Benefits Deductible Endorsement - New York Record Construction Classification Premium Adjustment Factor Endorsement - New York Record Contingent Experience Rating Modification Factor Endorsement Record Corporation Coverage/Exclusion	59-59 59-59 59-59 59-59 59-59 59-59 59-59 59-59 59-59 59-59 59-59

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	Endorsement - California Record	
	Deductible Endorsement - Delaware Record	59-59
	Deductible Endorsement (Small or Large)	59-59
	Deductible Endorsement Record	59-59
	Defense Base Act Coverage Endorsement Record	59-59
	Designated Workplace Cancellation Endorsement And Notice Of Partial Cancellation - New York Record	59-59
	Designated Workplaces Exclusion Endorsement Record	59-59
	Domestic And Agricultural Workers Exclusion Endorsement Record	59-59
	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	59-59
	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	59-59
	Employer Assessment Endorsement - Pennsylvania Record	59-59
	Employers Liability Coverage Endorsement Record	59-59
	Endorsement Agreement Limiting And Restricting This Insurance - California Customized Limiting and Restricting - California Record	59-59
	Endorsement Agreement Limiting And Restricting This Insurance (Alternate Coverage Information) - California Record	59-59
	Endorsement Agreement Limiting and Restricting This Insurance (Designated Employee/Operation/Location Coverage/Exclusions) - California Record	59-59
	Endorsement Identification Record	59-59
	Endorsement Identification Record	79-79
	Endorsement Identification Record	99-99
	Endorsement Identification Record	119-119
	Endorsement Identification Record	139-139
	Endorsement Identification Record	159-159
	Endorsement Identification Record	179-179
	Endorsement Identification Record	199-199
	Endorsement Identification Record	219-219
	Endorsement Identification Record	239-239
	Endorsement Identification Record	259-259
	Excess Medical Coverage Endorsement - New York Record	59-59
	Exclusion For Designated Officers And Employees Of Fire/Ambulance Districts Endorsement - New York Record	59-59
	Exclusion Of Employees Endorsement - Pennsylvania Record	59-59
	Exclusion Of Executive Officers Endorsement - Pennsylvania Record	59-59
	Executive Officers Endorsement - New York Record	59-59
	Experience Rating Modification Change Endorsement Record	59-59
	Federal Employers' Liability Act Endorsement Record	59-59
	Federal Mine Safety & Health Act Coverage Endorsement Record	59-59
	Fire/Ambulance District Liability Exclusion (For County Or Town Policies) Endorsement - New York Record	59-59
	Foreign Voluntary Compensation And Employers Liability Coverage Endorsement -	59-59

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	New York Record	
	Foreign Voluntary Compensation and Employers Liability Coverage Endorsement – New York Record Continuation	59-59
	Group Insurance Coverage Information - California Record	59-59
	Labor Contractor Endorsement - New York Record	59-59
	Limited Liability Company Coverage/Exclusion Endorsement	59-59
	Maritime Coverage Endorsement Record	59-59
	Massachusetts Employee Leasing Endorsement - Massachusetts Record	59-59
	Massachusetts Qualified Loss Management Program Endorsement - Massachusetts Record	59-59
	Medical Benefits Reimbursement Endorsement - New York Record	59-59
	Minnesota Employee Leasing Endorsement	59-59
	Minnesota Independent Contractors Coverage Endorsement	59-59
	Minnesota Third Degree Of Kindred Family Member Exclusion Endorsement	59-59
	Multipurpose Text - California Record	59-59
	New Jersey Certified Managed Care Program Endorsement Record	59-59
	New Jersey Employee Leasing Endorsement Record	59-59
	New Jersey Large Risk - Large Deductible Endorsement Record	59-59
	New Jersey Voluntary Compensation Federal Employers' Liability Act Coverage Endorsement Record	59-59
	Nonappropriated Fund Instrumentalities Act Coverage Endorsement Record	59-59
	Other Policies Subject To Retrospective Rating Or Premium Discount Record	59-59
	Outer Continental Shelf Lands Act Coverage Endorsement Record	59-59
	Partners, Officers And Others Exclusion Endorsement Record	59-59
	Partnership Coverage/Exclusion Endorsement - California Record	59-59
	Policy Information Page Address Change Endorsement Record	59-59
	Policy Information Page Class and/or Rate Change and Other Endorsement Record	59-59
	Policy Information Page Data Element(s) Change Endorsement Record	59-59
	Policy Information Page Data Element(s) Change Endorsement Record	199-199
	Policy Information Page Name Change Endorsement Record	59-59
	Policy Period Endorsement Record	59-59
	Preferred Provider Organization Endorsement - New York Record	59-59
	Premium Discount Endorsement Record	59-59
	Principal As Additional Insured - Pennsylvania Record	59-59
	Rate Change Endorsement Record	59-59
	Real Estate Management Endorsement - Pennsylvania Record	59-59
	Retrospective Premium Endorsement Aviation Exclusion Record	59-59
	Retrospective Premium Endorsement Changes Record	59-59
	Retrospective Premium Endorsement	59-59

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	Nonratable Catastrophe Element Or Surcharge Record	
	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long-Term Construction Project) Record	59-59
	Retrospective Premium Endorsement Short-Term Record	59-59
	Sole Proprietors & Partners Endorsement - New York Record	59-59
	Sole Proprietors, Partners, Officers And Others Coverage Endorsement Record	59-59
	Statutory Employer Endorsement - Pennsylvania Record	59-59
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	59-59
	Voluntary Compensation And Employers Liability Coverage Endorsement Record	59-59
	Voluntary Compensation Maritime Coverage Endorsement Record	59-59
	Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	59-59
	Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement - New York Record	59-59
	Waiver Of Our Right To Recover From Others Endorsement Record	59-59
	Wisconsin Change Of Insurance Carrier Name Endorsement - Wisconsin Record	59-59
	Wisconsin Employee Leasing Co Client Termination Endorsement - Wisconsin Record	59-59
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	59-59
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	59-59
	Wisconsin Franchisor-Agreement Termination Endorsement	59-59
	Wisconsin Franchisor-Franchisee Coverage Endorsement	59-59
	Wisconsin Named Insured Cancellation Endorsement	59-59
BUSINESS SEGMENT IDENTIFIER	Header Record	110-116
	Policy Information Page Supplemental Data Element(s) Change Endorsement Record	110-116
C		
CANCELLATION EFFECTIVE DATE	Designated Workplace Cancellation Endorsement And Notice Of Partial Cancellation - New York Record	111-116
	Wisconsin Named Insured Cancellation Endorsement	243-250
CANCELLATION MAILED TO INSURED DATE	Cancellation/Reinstatement Record	253-258
CANCELLATION TYPE CODE	Cancellation/Reinstatement Record	49-49
CANCELLATION/REINSTATEMENT EFFECTIVE DATE	Cancellation/Reinstatement Record	289-294
CANCELLATION/REINSTATEMENT ID CODE	Cancellation/Reinstatement Record	48-48
CANCELLATION/REINSTATEMENT TRANSACTION SEQUENCE NUMBER	Cancellation/Reinstatement Record	259-260
CARRIER CODE	Link Data Common to All Records	1-5
	Policy Information Page Data Element(s) Change Endorsement Record	71-75
	State Premium Record	88-92
CARRIER VERSION IDENTIFIER	Aircraft Premium Endorsement Record	60-70
	Alternate Employer Endorsement Record	60-70
	Amendatory Endorsement - Farming Operations - Delaware Record	60-70
	Anniversary Rating Date Endorsement	60-70

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	Record	
	Assumption of Liability Endorsement Record – Wisconsin Record	60-70
	Audit Noncompliance Charge Endorsement	60-70
	Benefits Deductible Endorsement - New York Record	60-70
	Construction Classification Premium Adjustment Factor Endorsement - New York Record	60-70
	Contingent Experience Rating Modification Factor Endorsement Record	60-70
	Corporation Coverage/Exclusion Endorsement - California Record	60-70
	Deductible Endorsement - Delaware Record	60-70
	Deductible Endorsement (Small or Large)	60-70
	Deductible Endorsement Record	60-70
	Defense Base Act Coverage Endorsement Record	60-70
	Designated Workplace Cancellation Endorsement And Notice Of Partial Cancellation - New York Record	60-70
	Designated Workplaces Exclusion Endorsement Record	60-70
	Domestic And Agricultural Workers Exclusion Endorsement Record	60-70
	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	60-70
	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	60-70
	Employer Assessment Endorsement - Pennsylvania Record	60-70
	Employers Liability Coverage Endorsement Record	60-70
	Endorsement Agreement Limiting And Restricting This Insurance - California Customized Limiting and Restricting - California Record	60-70
	Endorsement Agreement Limiting And Restricting This Insurance (Alternate Coverage Information) - California Record	60-70
	Endorsement Agreement Limiting and Restricting This Insurance (Designated Employee/Operation/Location Coverage/Exclusions) - California Record	60-70
	Endorsement Identification Record	60-70
	Endorsement Identification Record	80-90
	Endorsement Identification Record	100-110
	Endorsement Identification Record	120-130
	Endorsement Identification Record	140-150
	Endorsement Identification Record	160-170
	Endorsement Identification Record	180-190
	Endorsement Identification Record	200-210
	Endorsement Identification Record	220-230
	Endorsement Identification Record	240-250
	Endorsement Identification Record	260-270
	Excess Medical Coverage Endorsement - New York Record	60-70
	Exclusion For Designated Officers And Employees Of Fire/Ambulance Districts Endorsement - New York Record	60-70
	Exclusion Of Employees Endorsement - Pennsylvania Record	60-70
	Exclusion Of Executive Officers Endorsement - Pennsylvania Record	60-70
	Executive Officers Endorsement - New York	60-70

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	Record	
	Experience Rating Modification Change	60-70
	Endorsement Record	
	Federal Employers' Liability Act	60-70
	Endorsement Record	
	Federal Mine Safety & Health Act Coverage	60-70
	Endorsement Record	
	Fire/Ambulance District Liability Exclusion	60-70
	(For County Or Town Policies) Endorsement	
	- New York Record	
	Foreign Voluntary Compensation And	60-70
	Employers Liability Coverage Endorsement -	
	New York Record	
	Foreign Voluntary Compensation and	60-70
	Employers Liability Coverage Endorsement	
	- New York Record Continuation	
	Group Insurance Coverage Information -	60-70
	California Record	
	Labor Contractor Endorsement - New York	60-70
	Record	
	Limited Liability Company	60-70
	Coverage/Exclusion Endorsement	
	Maritime Coverage Endorsement Record	60-70
	Massachusetts Employee Leasing	60-70
	Endorsement - Massachusetts Record	
	Massachusetts Qualified Loss Management	60-70
	Program Endorsement - Massachusetts	
	Record	
	Medical Benefits Reimbursement	60-70
	Endorsement - New York Record	
	Minnesota Employee Leasing Endorsement	60-70
	Minnesota Independent Contractors	60-70
	Coverage Endorsement	
	Minnesota Third Degree Of Kindred Family	60-70
	Member Exclusion Endorsement	
	Multipurpose Text - California Record	60-70
	New Jersey Certified Managed Care	60-70
	Program Endorsement Record	
	New Jersey Employee Leasing	60-70
	Endorsement Record	
	New Jersey Large Risk - Large Deductible	60-70
	Endorsement Record	
	New Jersey Voluntary Compensation	60-70
	Federal Employers' Liability Act Coverage	
	Endorsement Record	
	Nonappropriated Fund Instrumentalities Act	60-70
	Coverage Endorsement Record	
	Other Policies Subject To Retrospective	60-70
	Rating Or Premium Discount Record	
	Outer Continental Shelf Lands Act Coverage	60-70
	Endorsement Record	
	Partners, Officers And Others Exclusion	60-70
	Endorsement Record	
	Partnership Coverage/Exclusion	60-70
	Endorsement - California Record	
	Policy Information Page Address Change	60-70
	Endorsement Record	
	Policy Information Page Class and/or Rate	60-70
	Change and Other Endorsement Record	
	Policy Information Page Data Element(s)	60-70
	Change Endorsement Record	
	Policy Information Page Data Element(s)	200-210
	Change Endorsement Record	
	Policy Information Page Name Change	60-70
	Endorsement Record	
	Policy Information Page State Premium	60-70
	Change Record	
	Policy Information Page Supplemental Data	60-70

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
CLAIM ADMINISTRATOR FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) CLASSIFICATION CODE	Element(s) Change Endorsement Record	
	Policy Period Endorsement Record	60-70
	Preferred Provider Organization Endorsement - New York Record	60-70
	Premium Discount Endorsement Record	60-70
	Principal As Additional Insured - Pennsylvania Record	60-70
	Rate Change Endorsement Record	60-70
	Real Estate Management Endorsement - Pennsylvania Record	60-70
	Retrospective Premium Endorsement Aviation Exclusion Record	60-70
	Retrospective Premium Endorsement Changes Record	60-70
	Retrospective Premium Endorsement Nonratable Catastrophe Element Or Surcharge Record	60-70
	Retrospective Premium Endorsement Rating Option V (One Year, Three Year Or Long- Term Construction Project) Record	60-70
	Retrospective Premium Endorsement Short- Term Record	60-70
	Sole Proprietors & Partners Endorsement - New York Record	60-70
	Sole Proprietors, Partners, Officers And Others Coverage Endorsement Record	60-70
	Statutory Employer Endorsement - Pennsylvania Record	60-70
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	60-70
	Voluntary Compensation And Employers Liability Coverage Endorsement Record	60-70
	Voluntary Compensation Maritime Coverage Endorsement Record	60-70
	Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	60-70
	Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement - New York Record	60-70
	Waiver Of Our Right To Recover From Others Endorsement Record	60-70
	Wisconsin Change Of Insurance Carrier Name Endorsement - Wisconsin Record	60-70
	Wisconsin Employee Leasing Co Client Termination Endorsement - Wisconsin Record	60-70
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	60-70
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	60-70
	Wisconsin Franchisor-Agreement Termination Endorsement	60-70
	Wisconsin Franchisor-Franchisee Coverage Endorsement	60-70
	Wisconsin Named Insured Cancellation Endorsement	60-70
	State Premium Record	49-57
	Endorsement Agreement Limiting and Restricting This Insurance (Designated Employee/Operation/Location Coverage/Exclusions) - California Record	214-217
	Excess Medical Coverage Endorsement - New York Record	81-84
	Excess Medical Coverage Endorsement - New York Record	110-113
	Excess Medical Coverage Endorsement -	139-142

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
	New York Record	
	Excess Medical Coverage Endorsement - New York Record	168-171
	Excess Medical Coverage Endorsement - New York Record	197-200
	Excess Medical Coverage Endorsement - New York Record	226-229
	Exposure Record	51-54
	Minnesota Independent Contractors Coverage Endorsement	161-164
	Policy Information Page Class and/or Rate Change and Other Endorsement Record	78-81
	Rate Change Endorsement Record	96-99
	Rate Change Endorsement Record	118-121
	Rate Change Endorsement Record	140-143
	Rate Change Endorsement Record	162-165
	Rate Change Endorsement Record	184-187
	Rate Change Endorsement Record	206-209
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	Partners, Officers And Others Exclusion Endorsement Record	194-253
NAME OF PERSON TO BE INCLUDED	Sole Proprietors, Partners, Officers And Others Coverage Endorsement Record	72-121
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NON-RETROSPECTIVE DEVELOPMENT PREMIUM AMOUNT STATE(S)	Retrospective Premium Endorsement Changes Record	83-182
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	Policy Information Page Class and/or Rate Change and Other Endorsement Record	234-236
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	Exclusion Of Executive Officers	166-174
	Endorsement - Pennsylvania Record	
	Exclusion Of Executive Officers	220-228
	Endorsement - Pennsylvania Record	
OFFICER, EMPLOYEE OR CLASS THEREOF	Exclusion For Designated Officers And Employees Of Fire/Ambulance Districts	71-110
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	Exclusion For Designated Officers And Employees Of Fire/Ambulance Districts	111-150
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	Exclusion For Designated Officers And Employees Of Fire/Ambulance Districts	151-190
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Minnesota Third Degree Of Kindred Family Member Exclusion Endorsement	131-160
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	Wisconsin Franchisor-Agreement Termination Endorsement	48-50
	Wisconsin Franchisor-Agreement Termination Endorsement	295-300
	Wisconsin Franchisor-Franchisee Coverage Endorsement	48-50
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	Wisconsin Franchisor-Franchisee Coverage Endorsement	295-300
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Benefits Deductible Endorsement - New York Record	295-300
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	Designated Workplace Cancellation Endorsement And Notice Of Partial Cancellation - New York Record	48-50
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	Designated Workplaces Exclusion Endorsement Record	44-45
	Designated Workplaces Exclusion Endorsement Record	48-50
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	48-50
	Employee Leasing Endorsement (Policy Issued In Name Of Client) - California Record	295-300
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	Employee Leasing Endorsement (Policy Issued In Name Of Labor Contractor) - California Record	295-300
	Employer Assessment Endorsement - Pennsylvania Record	48-50
	Employer Assessment Endorsement - Pennsylvania Record	86-254
	Employer Assessment Endorsement - Pennsylvania Record	295-300
	Employers Liability Coverage Endorsement Record	44-45
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Fire/Ambulance District Liability Exclusion (For County Or Town Policies) Endorsement - New York Record	48-50
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	Limited Liability Company Coverage/Exclusion Endorsement	48-50
	Limited Liability Company Coverage/Exclusion Endorsement	251-254
	Limited Liability Company Coverage/Exclusion Endorsement	295-300
	Link Data Common to All Records	24-30
	Maritime Coverage Endorsement Record	44-45
	Maritime Coverage Endorsement Record	48-50
	Maritime Coverage Endorsement Record	221-252
	Maritime Coverage Endorsement Record	295-300
	Massachusetts Employee Leasing Endorsement - Massachusetts Record	48-50
	Massachusetts Qualified Loss Management Program Endorsement - Massachusetts Record	48-50
	Massachusetts Qualified Loss Management Program Endorsement - Massachusetts Record	217-300
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	New Jersey Voluntary Compensation Federal Employers' Liability Act Coverage Endorsement Record	295-300
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	Change Endorsement Record	
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	Change Endorsement Record	
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	Endorsement Record	

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	Sole Proprietors, Partners, Officers And Others Coverage Endorsement Record	230-254
	Sole Proprietors, Partners, Officers And Others Coverage Endorsement Record	295-300

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	State Premium Record	151-153
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	Statutory Employer Endorsement - Pennsylvania Record	295-300
	This Record is Reserved for Future Use	48-300
	This Record is Reserved for Future Use	48-300
	This Record is Reserved for Future Use	48-300
	This Record is Reserved for Future Use	48-300
	This Record is Reserved for Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	44-45
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	44-45
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	44-45
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
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	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record Is Reserved For Future Use	48-300
	This Record is Reserved for ISO Use	48-300
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	Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement - New York Record	295-300
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	Waiver Of Our Right To Recover From Others Endorsement Record	191-254
	Waiver Of Our Right To Recover From Others Endorsement Record	295-300
	Wisconsin Change Of Insurance Carrier Name Endorsement - Wisconsin Record	48-50
	Wisconsin Change Of Insurance Carrier Name Endorsement - Wisconsin Record	201-254
	Wisconsin Change Of Insurance Carrier Name Endorsement - Wisconsin Record	295-300
	Wisconsin Employee Leasing Co Client Termination Endorsement - Wisconsin Record	48-50
	Wisconsin Employee Leasing Co Client Termination Endorsement - Wisconsin Record	295-300
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	48-50
	Wisconsin Employee Leasing Company Leased Employee Inclusion Endorsement	295-300
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	48-50
	Wisconsin Employee Leasing Endorsement - Wisconsin Record	251-254
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	Other States Coverage Record	131-132
	Other States Coverage Record	133-134
	Other States Coverage Record	135-136
	Other States Coverage Record	137-138
	Other States Coverage Record	139-140
	Other States Coverage Record	141-142
	Other States Coverage Record	143-144
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	This Record is Reserved for Future Use	44-45
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	This Record is Reserved for Future Use	44-45
	This Record is Reserved for Future Use	44-45
	This Record is Reserved for Future Use	44-45
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	This Record Is Reserved For Future Use	44-45
	This Record Is Reserved For Future Use	44-45
	This Record is Reserved for ISO Use	44-45
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	95-96
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	101-102
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	119-120
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	155-156
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	185-186
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	191-192
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	Wisconsin Employee Leasing Endorsement - Wisconsin Record	44-45
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Policy Information Page Data Element(s) Change Endorsement Record	146-147
	Policy Information Page Data Element(s) Change Endorsement Record	148-149
	Policy Information Page Data Element(s) Change Endorsement Record	150-151
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	Policy Information Page Data Element(s) Change Endorsement Record	156-157
	Policy Information Page Data Element(s) Change Endorsement Record	158-159
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TAX MULTIPLIER FACTOR CHANGE - FEDERAL (F- CLASSES ONLY)	Retrospective Premium Endorsement Changes Record	212-216

TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
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	Policy Information Page Data Element(s) Change Endorsement Record	108-127
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	Premium Discount Endorsement Record	150-153
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	Volunteer Firefighters/Ambulance Premium Discount Endorsement - New York Record	85-88
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TOTAL ESTIMATED AMOUNT OF EMPLOYEES COVERED BY PREFERRED PROVIDER ORGANIZATION	Preferred Provider Organization Endorsement - New York Record	219-224
TOWN INCLUDED UNDER GROUP POLICY	Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement - New York Record	71-110
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TRANSACTION CODE	Link Data Common to All Records	42-43
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	Aircraft Premium Endorsement Record	145-164
	Aircraft Premium Endorsement Record	181-200
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TYPE OF NON-STANDARD ID CODE	Policy Information Page State Premium Change Record	140-141
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
TYPE OF PREMIUM DEVIATION CODE	Element(s) Change Endorsement Record State Premium Record	107-107
U		
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UNION EMPLOYEES INDICATOR	Preferred Provider Organization Endorsement - New York Record	217-217
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UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	73-76
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	85-88
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	91-94
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	97-100
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	103-106
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	115-118
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	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	127-130
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	133-136
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TOPIC/ FIELD NAME	SUBJECT HEADING	POSITION
UNITED STATES LONGSHORE AND HARBOR WORKERS' PERCENTAGE CHANGE INCREASE/DECREASE CODE	Endorsement Record	
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	193-196
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	199-202
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	205-208
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	211-214
	United States Longshore And Harbor Workers' Compensation Act Coverage Endorsement Record	217-220
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W		
WORK DESCRIPTION	Defense Base Act Coverage Endorsement Record	71-190
	Maritime Coverage Endorsement Record	101-220
	Outer Continental Shelf Lands Act Coverage Endorsement Record	71-190
WORKERS' COMPENSATION LAW	New Jersey Voluntary Compensation Federal Employers' Liability Act Coverage Endorsement Record	191-200
	Voluntary Compensation Maritime Coverage Endorsement Record	131-140
	Header Record	109-109
WRAP-UP/OWNER CONTROLLED INSURANCE PROGRAM (OCIP) CODE	Policy Information Page Supplemental Data Element(s) Change Endorsement Record	177-177
	Endorsement Agreement Limiting And Restricting This Insurance (Alternate Coverage Information) - California Record	205-205
WRITTEN AFFIRMATION OBTAINED INDICATOR		

Field No.	Field Title/Description	Class	Position	Bytes
LINK DATA COMMON TO ALL RECORDS				
1	CARRIER CODE Report the code assigned to the reporting company by NCCI or other DCO.	N	1-5	5
2	POLICY NUMBER IDENTIFIER Report the unique identifier used for identifying the policy. For Transaction Code 16-Proof of Coverage (POC) Notice/Binder, if a policy number identifier is not available, provide a unique number that can be used to identify this notice. This policy number identifier becomes very important when cancelling this notice and when submitting the policy Enter only the actual policy number identifier. Do not enter a "binder" or temporary policy number identifier. N/A: CA, DE, MI, NC, NCCI, NJ, NY, PA, WI Do not report embedded blanks or marks of punctuation.	AN	6-23	18
3	RESERVED FOR FUTURE USE	AN	24-30	7
4	POLICY EFFECTIVE DATE Report the effective date of the policy or POC. For the second and third year of a three-year variable rate policy, report the effective date of the appropriate annual period being reported. The second and third year of a three-year variable rate policy must be reported using Transaction Code 04. Format YYMMDD.	N	31-36	6
5	TRANSACTION ISSUE DATE Report the issue date of the transaction being submitted. This date is the accounting date on which the data represented by this transaction code was processed by the insurer's policy issuance system. This date, for a particular transaction, is not necessarily the date of creation of the file. Example: If an insurer processes transactions on a daily basis and saves these daily transactions to a file from which a submission is created once a week, this date would reflect the daily processing date, not the date of the submission creation. Thus, a given file submission may contain transactions with different transaction issue dates. More than one Transaction Code 06, 08, 10, 14 or 15, or any combination of these transactions with the same Transaction Issue Date for the same policy must not be included on the same submission. Format YYDDD.	N	37-41	5

Field No.	Field Title/Description	Class	Position	Bytes
6	TRANSACTION CODE	N	42-43	2

Report the code identifying the type of transaction being submitted.

Refer to the Data Reporting Handbook for further instructions.

Code Description

- 01 New Policy
- 02 Renewal Policy
- 03 Endorsement N/A: MI, MN
- 04 Annual Rerate Endorsement N/A: MN
- 05 Cancellation/Reinstatement
- 06 Policy Replacement Due to Key Field Change
- 07 Reserved for Future Use
- 08 Policy Replacement Due to Rating Change
- 09 Reserved for Future Use
- 10 Policy Replacement due to Non-Rating Change
- 11 Reserved for Future Use
- 12 Reserved for Future Use
- 13 Reserved for Future Use
- 14 Policy Replacement due to Misc. Change/Non-Key Field Change
- 15 Policy Replacement due to Add/Delete State Change
- 16 Proof Of Coverage (POC) Notice / Binder N/A: MI, NC, NJ
- 17 Noncompliance/Compliance of Policy Terms and Conditions N/A: CA, NJ, NY, PA, WI
This code is applicable for Assigned Risk only. N/A: CA, DE, MA, NC, NCCI, NJ, NY, PA, WI
- 18 Renewal Certificate/Renewal Agreement N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Field No.	Field Title/Description	Class	Position	Bytes
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HEADER RECORD

1	LINK DATA		1-43	43
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Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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3	RECORD TYPE CODE	AN	46-47	2
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Report "01".

4	EXPERIENCE RATING CODE	N	48-48	1
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NOT APPLICABLE: CA, DE, MI, NJ, NY, PA

OPTIONAL: WI

Report the code describing the policy.

Code Description

- | | |
|---|-------------------------------------|
| 1 | Interstate Rated Only |
| 2 | Inter- and Intrastate Rated N/A: NC |
| 3 | Intrastate Rated Only |
| 4 | Reserved for Future Use |
| 5 | Not Rated |

5	INTERSTATE RISK ID NUMBER	N	49-57	9
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NOT APPLICABLE: CA, DE, MI, NCCI, NJ, NY, PA

Report the number assigned by NCCI.

6	POLICY EXPIRATION DATE	N	58-63	6
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Report the expiration date of policy or POC expires.

For the second and third year of a three-year variable rate policy, or a California annual rating endorsement, report the expiration date of the appropriate annual period being reported. (Note that the second and third year of a three-year variable rate policy must be reported using Transaction Code 04.)

Format YYMMDD.

7	RESERVED FOR FUTURE USE	AN	64-72	9
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8	TYPE OF COVERAGE ID CODE	N	73-74	2
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NOT APPLICABLE: NJ

Report the code that indicates the type of coverage.

Code Description

Field No.	Field Title/Description	Class	Position	Bytes
	01 Standard Workers Compensation Policy			
	02 Alternative Workers Compensation Coverage N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI			
	03 Group Policy N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI For NCCI, this code is required for Texas only.			
	04 Reserved for Future Use			
	05 Large Risk Rated Option / Large Risk Alternative Rating Option N/A: MI, MN, NC, NCCI, NY			
	09 Nonstandard Workers Compensation Coverage N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI This code is not used in this specification.			
	10 Reserved for Future Use			
9	EMPLOYEE LEASING POLICY TYPE CODE Report the code that identifies the type of employee leasing policy.	N	75-75	1
	Code Description			
	1 Non-Employee Leasing Policy Employers covered under this policy are not part of an Employee Leasing arrangement.			
	2 Employee Leasing Policy - For Leased Workers of Multiple Client Companies; Includes ELC Non-Leased Workers N/A: CA, MA, MN, NJ, NY, WI The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of multiple Client Companies. The non-leased workers of the ELC are covered under this policy. This code requires DCO approval before reporting a Master Policy. Contact DCO for requirements. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
	3 Employee Leasing Policy For Non-Leased Workers of Employee Leasing Company (ELC) The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the non-leased workers of the ELC only. The leased workers of the ELC are not covered under this policy. This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY, WI MA endorsement WC200305 – Exclusion of Coverage for Leased Employees must be included on the			

Field No.	Field Title/Description	Class	Position	Bytes
	employee leasing company policy for the non-leased workers. N/A: CA, DE, MI, MN, NC, NCCI, NY, PA, WI			
4	<p>Employee Leasing Policy -Client Company Policy For Leased Workers of Client Company N/A: DE, MA, MN, NJ, PA</p> <p>The Client Company is the first named insured and the coverage is provided to the leased workers of the Client Company. The non-leased workers of the Client Company are not covered under this policy.</p> <p>This code is only applicable to voluntary policies. N/A: CA, DE, MA, MN, NC, NCCI, NY, PA, WI</p> <p>First name should be reported (Client Company Name) client of (PEO Company Name). N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA</p>			
5	<p>Employee Leasing Policy For Leased Workers of a Single Client Company</p> <p>The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of a single Client Company only.</p> <p>This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI</p> <p>This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY</p> <p>The primary name should be reported (PEO Company Name) L/C/F (Client Company Name). N/A: CA, MA, MI, MN, NC, NCCI, NY</p> <p>MA endorsement WC200304 – Massachusetts Employee Leasing Endorsement must be included on the policy for the workers leased to a client. N/A: CA, DE, MI, MN, NC, NCCI, NY, PA, WI</p> <p>PA endorsement WC370311 - Pennsylvania Multiple Coordinated Policy Endorsement must be included on the policy. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</p>			
6	<p>Client Company Policy For Non-Leased Workers of Client Company N/A: DE</p> <p>The Client Company is the first named insured and coverage is provided to the non-leased workers of the Client Company. The Client Company is in an Employee Leasing arrangement but the leased workers of the Client Company are not covered under this policy.</p> <p>This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, WI</p> <p>This is applicable on policies effective 4/1/20 or after.</p>			

Field No.	Field Title/Description	Class	Position	Bytes
	N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI Endorsement WC000322 - Professional Employer Organization (PEO) Client Exclusion Endorsement must be included on the policy for the Leasing/PEO client's non-leased workers. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI			
7	Client Company Policy For Leased And Non-Leased Workers of Client Company N/A: MA, MN, NJ The Client Company is the first named insured and coverage is provided to the leased and non-leased workers of the Client Company. This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, WI This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NJ, NY, PA, WI First name should be reported (Client Company Name) client of (PEO Company Name). N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
8	Employee Leasing Policy For Leased Workers of Multiple Client Companies; Excludes ELC Non-Leased Workers N/A: CA, DE, MA, MN, NJ, NY, PA The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of multiple Client Companies. The non-leased workers of the ELC are not covered under this policy. Endorsement WC480314 - Wisconsin Employee Leasing Company Endorsement - Master Policy must be included. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA This code is only applicable to voluntary policies. N/A: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI			
9	Employee Leasing Policy for Leased Workers of a Single Client Company where the policy is purchased by the Client. This is applicable on all policies effective 4/1/18 or after. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI This is applicable on policies effective 4/1/20 or after. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI MA endorsement WC200308 - MA Professional Employer Organization (PEO) Extension Endorsement must be included on the PEO client policy purchased by the client. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI			
10	POLICY TERM CODE	N	76-76	1

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code used to indicate the length/type of the policy term.			
	Code Description			
1	Standard One-Year			
2	Three-Year Fixed Rate N/A: MA, NJ			
3	Continuous Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
4	Short-Term (Less Than One Year)			
5	Three-Year Variable (First Year) N/A: MN			
6	Three-Year Variable (Second Year) N/A: MN Cannot be used on new and renewal transactions. The code appears only on annual re-rate and change transactions that apply to the re-rate.			
7	Three-Year Variable (Third Year) N/A: MN Cannot be used on new and renewal transactions. The code appears only on annual re-rate and change transactions that apply to the re-rate.			
8	Other, i.e., a policy issued for more than one year and sixteen days, but less than three years. Endorsement WC000405 - Policy Period Endorsement must be attached to the policy whenever Code 8 is applicable (see Record Type 13). This code is for a policy issued for more than one year and sixteen days, but less than two years. A policy greater than two years but less than 3 is assumed to be a shortened three year variable and should be reported using codes 5 and 6 with 8 applying only to the shortened period. N/A: MI, MN, NCCI, NY			
11	PRIOR POLICY NUMBER IDENTIFIER Report the policy number of the policy providing previous coverage. This field is not to be reported when reporting policy data with Transaction Code 01 - New Policy. Do not report embedded blanks or marks of punctuation.	AN	77-94	18
12	RESERVED FOR FUTURE USE	AN	95-105	11
13	LEGAL NATURE OF INSURED CODE Report the code that best describes the type of entity(s) being insured. Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data	N	106-107	2

Field No.	Field Title/Description	Class	Position	Bytes
	is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed.			
	Code Description			
	01 Individual			
	02 Partnership			
	03 Corporation			
	04 Association, Labor Union, Religious Organization			
	05 Limited Partnership			
	06 Joint Venture			
	07 Common Ownership N/A: MI, WI			
	08 Multiple Status N/A: CA, MI, WI			
	09 Joint Employers N/A: MI, WI			
	10 Limited Liability Company (LLC)			
	11 Trust or Estate			
	12 Executor or Trustee N/A: CA, MI, WI			
	13 Limited Liability Partnership			
	14 Governmental Entity			
	99 Other			
14	TYPE OF PLAN ID CODE <i>NOT APPLICABLE: CA</i>	N	108-108	1
	Report the code that defines the type of plan used to underwrite the coverage.			
	Code Description			
	1 Voluntary Policy			
	2 Normal Assigned Risk Policy N/A: NY, PA			
	3 Reserved for Future Use			
	4 Reserved for Future Use			
	5 Assigned Risk Policy Written Under MA Voluntary Direct Assigned Risk Program N/A: DE, MI, MN, NC, NCCI, NJ, NY, PA, WI			
	6 Reserved for Future Use			
	7 Assigned Risk Policy Originally Assigned by Another DCO N/A: DE, MA, MI, MN, NJ, NY, PA, WI			

Field No.	Field Title/Description	Class	Position	Bytes
15	WRAP-UP/OWNER CONTROLLED INSURANCE PROGRAM (OCIP) CODE Report the code that is used to indicate whether the policy covers a wrap-up. In the case of a Wrap-Up Policy (Code 1), the project description must be provided on an Address Record (Record Type Code 03) with the Address Type Code 4 (Wrap-Up/OCIP Project Description). N/A: NCCI Code Description 1 Wrap-Up/OCIP Policy N/A: CA 2 Non-Wrap-Up/Non-OCIP Policy 3 OCIP Job Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI 4 OCIP Master Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI	N	109-109	1
16	BUSINESS SEGMENT IDENTIFIER <i>NOT APPLICABLE: DE, MI, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA, MN</i> Report the series of identifying codes maintained and reported by the data provider.	N	110-116	7
17	POLICY MINIMUM PREMIUM AMOUNT <i>NOT APPLICABLE: CA</i> Report the minimum premium amount that would be charged for the policy, if the policy ultimately qualifies for minimum premium, based on classification minimum premium amounts.	N	117-126	10
18	POLICY MINIMUM PREMIUM STATE CODE <i>NOT APPLICABLE: CA</i> Report the code of the state on which the policy minimum premium amount is based.	N	127-128	2
19	POLICY ESTIMATED STANDARD PREMIUM TOTAL <i>NOT APPLICABLE: CA, MI</i> Report the sum of the estimated state standard premium amounts reported on all State Premium Records (Record Type Code 04) submitted for the transaction code.	N	129-138	10
20	POLICY DEPOSIT PREMIUM AMOUNT <i>NOT APPLICABLE: CA, MI, NCCI</i> Report the deposit premium amount to be collected for the policy.	N	139-148	10

Field No.	Field Title/Description	Class	Position	Bytes
21	AUDIT FREQUENCY CODE <i>NOT APPLICABLE: CA, DE, MI, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: MA, MN, NC</i> Report the code identifying the audit frequency for the issued policy. Code Description 1 Annual 2 Semiannual 3 Quarterly 4 Monthly 5 Other	N	149-149	1
22	BILLING FREQUENCY CODE <i>NOT APPLICABLE: CA, DE, MI, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: MA, MN, NC</i> Report the code identifying the billing frequency for the issued policy. Code Description 1 Annual 2 Semiannual This code is only applicable for voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY 3 Quarterly 4 Monthly 5 Other This code is only applicable for voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY 6 Balance due in 90 days N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.	N	150-150	1
23	RETROSPECTIVE RATING CODE <i>OPTIONAL: MI</i> Report the code corresponding to the type of retrospective rating plan applied. Code Description	N	151-151	1

Field No.	Field Title/Description	Class	Position	Bytes
	1 Reserved For Future Use			
	2 Reserved For Future Use			
	3 Not Retrospective Rated			
	4 Reserved For Future Use			
	5 Retrospective Rated N/A: MI, NY			
24	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY ACCIDENT - EACH ACCIDENT AMOUNT <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: MI, NCCI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury caused by accident.	N	152-161	10
25	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - POLICY LIMIT AMOUNT <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: MI, NCCI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – policy limit.	N	162-171	10
26	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - EACH EMPLOYEE AMOUNT <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: MI, NCCI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – each employee.	N	172-181	10
27	NAME OF PRODUCER Report the name of the producer responsible for placing the business with the insurer. Direct writers: Where there is a producer or agent (e.g., Assigned Risk policies), this information must be provided; if none, leave blank.	AN	182-211	30
28	ASSIGNED RISK BINDER NUMBER - FIRST SEVEN POSITIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</i> Report the first 7 positions of the Assigned Risk Binder Number on each WCIP application for Transaction Code 01 (New Policy). This field is required when Type of Plan ID Code (Position 108) is 2 (Normal Assigned Risk Policy).	AN	212-218	7

Field No.	Field Title/Description	Class	Position	Bytes
29	GROUP COVERAGE STATUS CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the code identifying if the policy was written as part of group coverage. Code Description 0 Non-Group Coverage 1 Group Member Coverage 2 Group Master Coverage	N	219-219	1
30	RESERVED FOR FUTURE USE	AN	220-220	1
31	ORIGINAL CARRIER CODE Report the carrier code assigned to a previously issued policy for this insured for the same term. This field is required only for Transaction Code 06 (Policy Replacement Due to Key Field Change).	N	221-225	5
32	ORIGINAL POLICY NUMBER IDENTIFIER Report the policy number identifier assigned to a previously issued policy for this insured for the same term. This field is required only for Transaction Code 06 (Policy Replacement Due to Key Field Change). This field is also used when submitting a New Business or Renewal Transaction that replaces a Proof of Coverage (POC) Notice / Binder (Transaction Code 16). If the policy number identifier on the POC notice and the New Business or Renewal Transaction are different, report the number identifier from the POC notice here. N/A: MA, MN, WI Do not report embedded blanks or marks of punctuation.	AN	226-243	18
33	ORIGINAL POLICY EFFECTIVE DATE Report the policy effective date of a previously issued policy for this insured for the same term. This field is required only for Transaction Code 06 (Policy Replacement Due to Key Field Change). Format YYMMDD.	N	244-249	6
34	TEXT FOR "OTHER" LEGAL NATURE OF INSURED <i>NOT APPLICABLE: NCCI</i> Report the text describing the legal nature of insured. This field is to be reported only when reporting Code 99 (Other) in positions 106-107.	AN	250-269	20
35	ASSIGNMENT DATE	N	270-275	6

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</i></p> <p>Report the date of notice assigned by the administrator of assigned risk coverage.</p> <p>This field is required when the Type of Plan ID Code (position 108 of the Header Record) is not "1".</p> <p>Format YYMMDD.</p>			
36	<p>ASSIGNED RISK BINDER NUMBER - LAST ELEVEN POSITIONS</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</i></p> <p>Report the last 11 positions of the Assigned Risk Binder Number on each WCIP application for Transaction Code 01 (New Policy).</p> <p>This field is required when Type of Plan ID Code (Position 108) is 2 (Normal Assigned Risk Policy).</p>	AN	276-286	11
37	<p>DCO GENERATED TRANSACTION CODE</p> <p><i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p> <p>Report the code identifying the transaction as DCO generated.</p> <p>This field is for population by the DCO only.</p> <p>Code Description</p> <p>1 A transaction generated by a DCO.</p>	AN	287-287	1
38	RESERVED FOR FUTURE USE	AN	288-288	1
39	<p>POLICY CHANGE EFFECTIVE DATE</p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>This field is required for Transaction Codes 08, 10, 14 and 15.</p> <p>Format YYMMDD.</p>	N	289-294	6
40	<p>POLICY CHANGE EXPIRATION DATE</p> <p><i>NOT APPLICABLE: NCCI</i></p> <p>Report the date that the endorsement expires on the policy.</p> <p>This field is required for Transaction Codes 08, 10, 14 and 15.</p> <p>Format YYMMDD.</p>	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
NAME RECORD				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE	AN	44-45	2
3	RECORD TYPE CODE Report "02".	AN	46-47	2
4	NAME TYPE CODE Report the code representing the type of name. String name type records are to be used by those insurers unable to provide separate formatted personal/commercial Name Records. Refer to the Data Reporting Handbook for further instructions.	N	48-48	1
Code Description 1 Personal Name Type This is a separate personal Name Record of a Name Link Identifier. Format last name, first name, middle name or initial. The commas are delimiters. 2 Commercial Name Type This is a separate commercial Name Record of a Name Link Identifier. 3 String Name Type N/A: CA, DE, MN, PA, WI This is a Name Record consisting of a string of names corresponding to one Name Link Identifier. Format is free-form.				
5	NAME LINK IDENTIFIER Report the number identifying one name or a group of names. When reporting more than 998 separate names, report positions 270-271—Name Link Counter Identifier in conjunction with this field. The primary name(s) on the policy must always be reported as 001. Refer to the Data Reporting Handbook for further instructions.	N	49-51	3
6	PROFESSIONAL EMPLOYER ORGANIZATION OR CLIENT COMPANY CODE	A	52-52	1

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: NJ</i></p> <p><i>OPTIONAL: WI</i></p> <p>Report the code used to identify whether this is a PEO, Client Company or neither.</p> <p>This code is required when Employee Leasing Policy Type Code 2, 3, 4, 5, 6, 7, 8 or 9 is reported (Header Record Position 75).</p> <p>Leave blank if Employee Leasing Policy Type Code 1 is reported (Header Record Position 75).</p> <p>Code Description</p> <p>C Client Company Name</p> <p>P Professional Employer Organization Company Name</p>			
7	<p>NAME OF INSURED</p> <p>Report the name of the insured that corresponds to the Type of Name Code reported in position 48.</p> <p>For policies using code 4 or 7 in Header Record position 75, the first name should be reported (Client Company Name) client of (PEO Company Name). For policies using code 5, the first name should be reported (PEO Company Name) L/C/F (Client Company Name). N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</p> <p>For policies using code 4 in Header Record - position 75, the first name should be reported (Client Company Name) client of (PEO Company Name). For policies using code 2 or 5, the first name should be reported (PEO Company Name) L/C/F (Client Company Name). N/A: CA, DE, MA, MI, MN, NCCI, NJ, NY, PA, WI</p>	AN	53-142	90
8	RESERVED FOR FUTURE USE	AN	143-148	6
9	<p>FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)</p> <p><i>NOT APPLICABLE: NJ</i></p> <p>Report the Federal Employer Identification Number corresponding to the name being reported.</p>	N	149-157	9
10	<p>CONTINUATION SEQUENCE NUMBER</p> <p>Report the number corresponding to the continuation status.</p> <p>Enter 001 representing the first record for a Name Link Identifier(positions 49–51).</p> <p>Enter 002–999 representing all continuation records for same Name Link Identifier (positions 49–51). If each name contains a separate Name Link Identifier, this field will be reported as 001 for all Name Records.</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>	N	158-160	3
11	LEGAL NATURE OF ENTITY CODE	N	161-162	2

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, DE, MA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i></p> <p>Report the legally filed entity code for each name record reported.</p> <p>For MI POC, report the entity code that corresponds to the Federal Employer Identification Number reported in positions 149-157 of this record.</p> <p>Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: CA, DE, MA, MN, NC, NJ, NY, PA, WI</p> <p>Code Description</p> <p>01 Individual</p> <p>02 Partnership</p> <p>03 Corporation</p> <p>04 Association, Labor Union, Religious Organization</p> <p>05 Limited Partnership</p> <p>06 Joint Venture</p> <p>07 Common Ownership N/A: MI, WI</p> <p>08 Multiple Status N/A: MI</p> <p>09 Joint Employers N/A: MI, WI</p> <p>10 Limited Liability Company (LLC)</p> <p>11 Trust or Estate</p> <p>12 Executor or Trustee N/A: MI, WI</p> <p>13 Limited Liability Partnership</p> <p>14 Governmental Entity</p> <p>99 Other N/A: MI</p>			
12	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i></p> <p>Report the code of the state for the State Unemployment Number reported.</p> <p>The State Unemployment Number is in positions 165–179.</p> <p>When reporting more than three State Unemployment Numbers, multiple Name Records must be submitted with positions 1–162 being identical on all the records. The State Unemployment</p>	N	163-164	2

Field No.	Field Title/Description	Class	Position	Bytes
	Number Record Sequence field in positions 248–249 will be used to distinguish each Name Record. N/A: MN, NJ			
	This is a recurring field. Repeat as needed.			
13	STATE UNEMPLOYMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i>	AN	165-179	15
	Report the unemployment number for the state code corresponding to the name being reported.			
	The State Code is in positions 163-164.			
	Enter the Minnesota State Employer Unemployment Insurance Account Identification Number in this field. If the Employer is exempt from this Minnesota state requirement, report "EXEMPT" in positions 165–170 and spaces in positions 171–179. N/A: NCCI, NJ			
	In IAIABC POC, enter the applicable State Employer Unemployment Identification Number as required for IAIABC POC reporting in this field. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
	Enter the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field . The NJTIN must be reported on every Name Record that has an Address Record with a NJ State Code Link. N/A: MN, NCCI			
	When reporting more than three State Unemployment Numbers, multiple Name Records must be submitted with Positions 1–162 being identical on all the records. The State Unemployment Number Record Sequence field in Positions 248–249 will be used to distinguish each Name Record. N/A: MN, NJ			
	If the Identification Number is not available, report zeros. Do not submit this information for any other state. N/A: NCCI			
	This is a recurring field. Repeat as needed.			
14	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i>	N	180-181	2
	Report the code of the state for the State Unemployment Number reported.			
	The State Unemployment Number is in positions 182-196.			
	This is a recurring field. Repeat as needed.			
15	STATE UNEMPLOYMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i>	AN	182-196	15
	Report the unemployment number for the state code corresponding to the name being reported.			
	The State Code is in positions 180-181.			

Field No.	Field Title/Description	Class	Position	Bytes
	<p>Enter the Minnesota State Employer Unemployment Insurance Account Identification Number in this field. If the Employer is exempt from this Minnesota state requirement, report "EXEMPT" in Position 182–187 and spaces in Position 188–196. N/A: NCCI, NJ</p> <p>In IAIABC POC, enter the applicable State Employer Unemployment Identification Number as required for IAIABC POC reporting in this field. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</p> <p>Enter the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field. The NJTIN must be reported on every Name Record that has an Address Record with a NJ state Code Link. N/A: MN, NCCI</p> <p>If the Identification Number is not available, report zeros. Do not submit this information for any other state. N/A: NCCI</p> <p>This is a recurring field. Repeat as needed.</p>			
16	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i></p> <p>Report the code of the state for the State Unemployment Number reported.</p> <p>The State Unemployment Number is in positions 199-213.</p> <p>This is a recurring field. Repeat as needed.</p>	N	197-198	2
17	<p>STATE UNEMPLOYMENT NUMBER</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, NC, NY, PA, WI</i></p> <p>Report the unemployment number for the state code corresponding to the name being reported.</p> <p>The State Code is in positions 197-198.</p> <p>Enter the Minnesota State Employer Unemployment Insurance Account Identification Number in this field. If the Employer is exempt from this Minnesota state requirement, report "EXEMPT" in Position 199–204 and spaces in Position 205–213. N/A: NCCI, NJ</p> <p>In IAIABC POC, enter the applicable State Employer Unemployment Identification Number as required for IAIABC POC reporting in this field. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</p> <p>Enter the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field. The NJTIN must be reported on every Name Record that has an Address Record with a NJ state Code Link. N/A: MN, NCCI</p> <p>If the Identification Number is not available, report zeros. Do not submit this information for any other state. N/A: NCCI</p>	AN	199-213	15

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
18	RESERVED FOR FUTURE USE	AN	214-247	34
19	STATE UNEMPLOYMENT NUMBER RECORD SEQUENCE NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</i> Report the number used to determine the proper sequence of multiple state unemployment number records submitted within the same transaction. This is the sequence number corresponding to the additional records count. Enter "01" to represent the record with the first three State Unemployment Numbers reported. Enter "02"–"99" to represent each additional Name Record submitted to report all applicable State Unemployment Numbers and their state codes for the name of insured. For record sequence 02–99, Positions 1 through 162 must be the same on all records for the name of insured.	N	248-249	2
20	RESERVED FOR FUTURE USE	AN	250-269	20
21	NAME LINK COUNTER IDENTIFIER <i>NOT APPLICABLE: DE, MN, PA</i> Report "00" for the first 998 names and report "01" –"99" counter records for the following sets of Name Link Identifiers.	AN	270-271	2
22	RESERVED FOR FUTURE USE	AN	272-288	17
23	POLICY CHANGE EFFECTIVE DATE Report the date that the endorsement becomes effective on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	289-294	6
24	POLICY CHANGE EXPIRATION DATE Report the date that the endorsement expires on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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ADDRESS RECORD

1	LINK DATA		1-43	43
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Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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3	RECORD TYPE CODE	AN	46-47	2
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Report "03".

4	ADDRESS TYPE CODE	N	48-48	1
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Report the code representing the type of address.

Code Description

- 1 Mailing Address of Insured
One and only one mailing address code is required.
- 2 Location of Operation's Address
This code is for other workplaces not shown in mailing address record. As many of these records as are needed may be reported.

This address is necessary to direct interested parties to the workplace locations, e.g., inspection or auditors. Descriptions such as "second building after K-Mart" are acceptable where a street name or address does not exist.

If the mailing address is a PO Box, then a Location of Operation's Address (Address Type Code 2) or No Specific Location (Address Type Code 6) must be reported. N/A: MA, MI, NJ, NY
- 3 Address of Insurer Issuing/Serviceing Office
This record must be reported to permit proper communication with the insurer office servicing this policy.
- 4 Wrap-up/OCIP Project Description N/A: NCCI
Optional: WI
- 5 Producer Address N/A: CA
This record must be reported to provide the address of the producer responsible for placing the business with the insurer. This address must be submitted when a producer/agency name (Positions 182-211) is reported in the Header Record (Record Type 01) of the transaction.

Field No.	Field Title/Description	Class	Position	Bytes
6	No Specific Location Refers to work done at client sites in the state. If this code is submitted, the Address Structure Code and the Address are not applicable.			
7	Principal Location N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
8	Payroll Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
9	Client Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
5	FOREIGN ADDRESS INDICATOR <i>NOT APPLICABLE: MI, NCCI, NJ</i> Report the applicable indicator code. This field is only applicable to Address Type Code 1. If reporting "Y", enter the Country Code in positions 267-268. Code Description N Reported address is inside the US. Y Reported address is outside the US (e.g., Canada, Japan)	A	49-49	1
6	ADDRESS STRUCTURE CODE Report the code identifying the structure of the reported address. This field is not applicable for Address Type Code 6. Code Description 1 Reported address follows structure. This code is required for Address Type Code 1, 3 and 5. These three address types must be reported in the structured format. 2 Reported address is free form. This code may be optional for Address Type Code 2 and may be required for Address Type Code 4. Contact the appropriate DCO for reporting requirements.	N	50-50	1
7	ADDRESS - STREET	AN	51-110	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the street number and name, post office box, or other description. A valid street address or P.O. box number must be reported for the mailing address of insured (Address Type Code 1) and for the producer [issuing agency] address (Address Type Code 5). IAIABC POC - The IAIABC Street Address portion of the Mailing Address of Insured (Address Type Code 1) and the Location of Operation's Address (Address Type Code 2) are two 30 position (bytes) fields. Contact your IAIABC vendor for reporting instructions. N/A: CA, DE, MA, MN, NC, NJ, NY, PA, WI When reporting a Wrap-Up/OCIP policy (Code 1 in Header Record position 109), this field is used to report the Project Name. N/A: CA, DE, NCCI, PA, WI			
8	ADDRESS - CITY Report the city name.	AN	111-140	30
9	ADDRESS - STATE Report the U.S. Postal Service abbreviation for the state. Leave blank if Foreign Address Indicator is "Y". N/A: NCCI	AN	141-142	2
10	ADDRESS - ZIP CODE Report the US Postal Service zip code.	AN	143-151	9
11	NAME LINK IDENTIFIER Report the Name Link Identifier in positions 49-51 of the Name Record corresponding to this particular Address Record. For Address Type Codes 3 and 5, report "999". This field is required for Address Type Code 1 (Mailing Address of Insured), 2 (Location of Operation's Address) and 6 (No Specific Location).	N	152-154	3
12	STATE CODE LINK Report the code for the state covered by this record that is used as the second part of a 3-part field that links exposures to locations and then locations to names. For Address Type Codes 3 and 5, and for foreign addresses report "99". This field is required for Address Type Codes 1 (Mailing Address of Insured), 2 (Location of Operation's Address) and 6 (No Specific Location). Refer to the Data Reporting Handbook for further instructions.	N	155-156	2
13	EXPOSURE RECORD LINK FOR LOCATION CODE <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, MN</i>	AN	157-161	5

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code identifying this Address record. For Address Type Codes 3 and 5, report "99999". This field corresponds to the Exposure Record Link for Exposure Code field in the Exposure Record. This field is optional for Address Type Code 1 (Mailing Address of Insured); however, in such cases where insurer does not include this field, the Mailing Address of Insured must also be included as an Address Type Code 2 (Location of Operation's Address) for required linkage. This field is required for Address Type Code 2 (Location of Operation's Address) and 6 (No Specific Location). If unable to report separate exposure by Name Link Identifier or exposure is not yet developed, this field may be blank. When exposure pertains to more than one Name Link Identifier, corresponding Exposure Records may be included with separate Name/Address/Exposure Link fields. Refer to the Data Reporting Handbook for further instructions.			
14	EMAIL ADDRESS - CONTINUED <i>NOT APPLICABLE: MI</i> <i>OPTIONAL: CA, MA, MN, WI</i> Report any additional characters of the email address reported in positions 225-266.	AN	162-186	25
15	PHONE NUMBER OF INSURED <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: WI</i> Report the phone number of the primary Name Link Identifier, if available. This is reported when the Address Type Code is "1". Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed.	N	187-196	10
16	NUMBER OF EMPLOYEES <i>NOT APPLICABLE: MA, MN, NC, NJ, WI</i> <i>OPTIONAL: CA, MI</i> Report the number of employees, at the time the policy is issued, for each address on this record and for the corresponding name this address is linked to (via the Name Link Identifier and State Code Link fields of this Address Record). Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data	N	197-202	6

Field No.	Field Title/Description	Class	Position	Bytes
	is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: MA, MN, NC, NJ, WI			
17	INDUSTRY CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NJ, PA, WI</i> <i>OPTIONAL: CA</i> Report the appropriate Industry Code (Standard Industry Code [SIC] or the North American Industry Classification System [NAICS], code) representing the nature of the employer's business, which is contained in the SIC Manual or NAICS Manual published by the Federal Office of Management and Budget. The Industry Code must be reported for each Address Record and for the corresponding name this address is linked to (via the Name Link Identifier and State Code Link fields of this Address Record). If reporting SIC, carriers must add "SC" suffix to code. Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: DE, MA, MI, MN, NC, NJ, PA, WI Report the NAICS number only. Do not report the SIC number. N/A: DE, MA, MI, MN, NC, NJ, PA, WI	AN	203-208	6
18	GEOGRAPHIC AREA <i>NOT APPLICABLE: MI, NCCI, NJ</i> Report the Geographic Area (Province, State, etc.) when Foreign Address Indicator is "Y". This field is required when Foreign Address Indicator is "Y".	A	209-224	16
19	EMAIL ADDRESS <i>NOT APPLICABLE: MI</i> <i>OPTIONAL: CA, MA, MN, WI</i> Report the email address of the insured or employer name that is linked to this address record. If the email address exceeds 42 bytes use the EMAIL ADDRESS – CONTINUED field in positions 162-186. Report the email address of the producer/agent that is linked to the producer address type 5. N/A: CA, DE, MA, MI, MN, NCCI, PA Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: MI	AN	225-266	42

Field No.	Field Title/Description	Class	Position	Bytes
20	COUNTRY CODE <i>NOT APPLICABLE: MI, NCCI, NJ</i> Report the ISO 3166 Standard Country Code. This field is required when Foreign Address Indicator is "Y".	A	267-268	2
21	NAME LINK COUNTER IDENTIFIER <i>NOT APPLICABLE: DE, MN, PA</i> Report the Name Link Counter Identifier corresponding to this particular address. The Name Link Counter Identifier is in positions 270-271 of the Name Record.	AN	269-270	2
22	RESERVED FOR FUTURE USE	AN	271-288	18
23	POLICY CHANGE EFFECTIVE DATE Report the date that the endorsement becomes effective on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	289-294	6
24	POLICY CHANGE EXPIRATION DATE Report the date that the endorsement expires on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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STATE PREMIUM RECORD

1	LINK DATA		1-43	43
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Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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Report the code for the state covered by this record.

3	RECORD TYPE CODE	AN	46-47	2
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Report "04".

When multiples of this record are reported due to an Experience Modification Effective Date, the last record contains the expense constant, loss constant, and premium discount. N/A: CA, NCCI

A Record Type Code 04 must be submitted for every state in Item 3.A. of the policy to the rating organization(s) where the policy must be filed.

Multiples of this record are required whenever exposure amounts are being reported on a split-period basis. Each record must contain the appropriate data associated with its particular period. N/A: NCCI

When multiples of this record are reported due to an Experience Modification Effective Date, these state premium records should be in order of the dates reported. N/A: NCCI

Refer to the Data Reporting Handbook for further instructions. N/A: MN, NJ

4	STATE ADD/DELETE CODE	A	48-48	1
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Report the code that is used to identify whether a state is being added to or deleted from a policy.

The field shall be used only in connection with Transaction Code 15.

This field must be blank if the State Code is not being added or deleted.

Code Description

A Adding the state shown

D Deleting the state shown

5	CLAIM ADMINISTRATOR FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)	N	49-57	9
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NOT APPLICABLE: CA, MA, WI

Report the Federal Employer Identification Number

Field No.	Field Title/Description	Class	Position	Bytes
	corresponding to the Claim Administrator for the state being reported.			
	Applicability is subject to the individual DCO, IAABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAABC POC vendor if further clarification is needed. N/A: CA, DE, MA, MI, MN, NC, PA, WI			
6	INDEPENDENT DCO RISK ID NUMBER/ FILE NUMBER/ ACCOUNT NUMBER <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: CA, DE, NY, PA</i>	AN	58-72	15
	Report the risk identification number assigned by the appropriate DCO other than NCCI.			
	This field is used to report the Coverage ID. N/A: CA, DE, MI, NCCI, PA			
	This is required for all assigned risk plan policies. Optional for Voluntary policies. N/A: CA, DE, MA, MI, MN, NY, PA			
7	RESERVED FOR FUTURE USE	AN	73-87	15
8	CARRIER CODE <i>NOT APPLICABLE: DE, MI, MN, NC, NJ, NY, PA</i>	N	88-92	5
	Report the code assigned to the reporting company by NCCI or other DCO.			
	Enter the carrier code corresponding to the particular individual carrier of a carrier group providing the coverage in this state if the carrier is different from that designated by the carrier code in positions 1–5. If there is no difference, report zeros.			
9	EXPERIENCE MODIFICATION FACTOR/MERIT RATING FACTOR	N	93-96	4
	Report the factor that applies to the subject premium.			
	If no experience modification factor or merit rating factor is applicable, report "0000" .			
	"1000" may be reported for no experience modification, however "0000" is preferred. N/A: CA, DE, MA, MN, NJ, NY, PA			
	Provide the experience modification factor only in this field. The merit rating factor is reported on the corresponding Exposure Record using the appropriate statistical code defined for each factor. When a merit rating factor is reported in the Exposure Record, report Code 3 in the Experience Modification Status Code, Position 97, of this record. N/A: CA, MA, MI, NC, NCCI, NJ, WI			
	If a merit rating factor is reported in positions 93-96, report Code 4 in the Experience Modification Status Code, position 97, of this record. N/A: CA, DE, MA, NC, NJ, NY, PA, WI			

Field No.	Field Title/Description	Class	Position	Bytes										
	<p>The Experience Modification Factor or Merit Rating Factor to be entered is the decimal complement of percentage debits or credits—e.g., 10% credit to be entered as “0900”, or 15% debit to be entered as “1150”.</p> <p>If reporting an experience modification greater than 999%, report zeros in this field and report the experience modification factor in the Excessive Experience Modification Factor field in positions 170-173. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</p> <p>There is an assumed decimal point between positions 93 and 94.</p>													
10	<p>EXPERIENCE MODIFICATION/MERIT RATING STATUS CODE</p> <p><i>NOT APPLICABLE: DE, MA, PA, WI</i></p> <p>Report the code that identifies the status of the Experience Modification/Merit Rating Factor at time of issuance.</p> <p>The Experience Modification/Merit Rating Factor is in positions 93-96 of this record.</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>1</td><td>Final Modification Factor for Policy Period</td></tr><tr><td>2</td><td>Modification Factor Not Final</td></tr><tr><td>3</td><td>No Modification or Merit Rating Factor Applicable</td></tr><tr><td>4</td><td>Merit Rating Factor N/A: CA, MN, NY</td></tr></table>	Code	Description	1	Final Modification Factor for Policy Period	2	Modification Factor Not Final	3	No Modification or Merit Rating Factor Applicable	4	Merit Rating Factor N/A: CA, MN, NY	N	97-97	1
Code	Description													
1	Final Modification Factor for Policy Period													
2	Modification Factor Not Final													
3	No Modification or Merit Rating Factor Applicable													
4	Merit Rating Factor N/A: CA, MN, NY													
11	RESERVED FOR FUTURE USE	AN	98-98	1										
12	<p>OTHER INDIVIDUAL RISK RATING FACTOR</p> <p><i>NOT APPLICABLE: CA, DE, MA, NJ, PA, WI</i></p> <p><i>OPTIONAL: NCCI</i></p> <p>Report the factor used to modify the manual premium.</p> <p>Provide the factor resulting from any rating plan based on the insured’s characteristics other than its loss experience and used to modify the manual premium amount on a prospective basis (e.g., schedule rating). If more than one factor is applicable, enter the composite factor.</p> <p>If this factor is not applicable, enter “1000”. This field must not be left blank.</p> <p>The factor to be entered is the decimal complement of percentage credits or debits.</p> <p>Insurers may, at their option, report the total dollar effect of these factors on an Exposure Record (Record Type Code 05) under the appropriate statistical classification code. If this option is chosen, report “1000” in this field.</p> <p>There is an assumed decimal point between positions 99 and 100.</p>	N	99-102	4										

Field No.	Field Title/Description	Class	Position	Bytes
13	INSURER PREMIUM DEVIATION FACTOR <i>NOT APPLICABLE: CA, DE, NCCI, NJ, NY, PA, WI</i> Report the factor used to modify the insured's premium amount based on the insurer's filed flat premium amount deviation. If no deviation applies, or if the insurer deviates each particular rate and prints the deviated rate on the policy Information Page, enter "1000". If the insurer deviates each particular rate and prints the deviated rate on the policy Information Page the insurer premium deviation factor may be reported if the factor applies to all classes. If this factor is not applicable, enter "1000". The factor to be entered is the decimal complement of percentage debits and credits. At the DCO direction or offering of the option the insurers may, at their option, report the total dollar effect of their flat premium deviation on an Exposure Record (Record Type Code 05) under the appropriate statistical classification code. If this option is chosen, report "1000" in this field and code 4 in position 107. There is an assumed decimal point between positions 103 and 104.	N	103-106	4
14	TYPE OF PREMIUM DEVIATION CODE <i>NOT APPLICABLE: CA, DE, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: MN</i> Report the code identifying the type of deviation used. This code pertains to the Insurer Premium Deviation Factor in positions 103-106. Code Description 0 No Premium Deviation Factor Applies. If this code is used, Insurer Premium Deviation Factor must be "1000". 1 Premium Deviation Factor Applicable Prior to Experience Modification N/A: MA This code requires Insurer Premium Deviation Factor to be reported. 2 Premium Deviation Factor Applicable After Experience Modification N/A: MA This code requires Insurer Premium Deviation Factor to be reported. 3 Deviation Applied to Individual Rates N/A: MA	N	107-107	1

Field No.	Field Title/Description	Class	Position	Bytes
	This code requires Insurer Premium Deviation Factor to be reported.			
4	Premium Deviation Reported as Exposure Record If this code is used, Insurer Premium Deviation Factor may be "1000".			
15	ESTIMATED STATE STANDARD PREMIUM TOTAL Report the total state standard premium amount. Refer to individual DCO Manual for definition of standard premium.	N	108-117	10
16	EXPENSE CONSTANT AMOUNT <i>NOT APPLICABLE: CA</i> Report the amount representing a premium charge that applies to every policy. This should never be reported as an Exposure Record (Record Type Code 05). N/A: NCCI If multiple records are being reported due to split exposure periods, the initial record must contain zeros and the final record must contain the expense constant amount. N/A: NCCI Insurers may, at their option, additionally report the total dollar amount on an Exposure Record (Record Type Code 05) under the appropriate statistical code. N/A: DE, MA, MI, MN, NC, NJ, NY, PA, WI	N	118-127	10
17	LOSS CONSTANT AMOUNT <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NJ, NY, WI</i> Report the amount which may be added to the premium of policies for small risks (premium, exclusive of the expense constant, is less than the amount set by the DCO) to compensate for their higher loss ratio. This should never be reported as an Exposure Record (Record Type Code 05). N/A: NCCI If multiple records are being reported due to split exposure periods, the initial record must contain zeros and the final record must contain the loss constant amount. N/A: NCCI Insurers may, at their option, additionally report the total dollar amount on an Exposure Record (Record Type Code 05) under the appropriate statistical code. N/A: DE, MA, MI, MN, NC, NJ, NY, PA, WI	N	128-137	10
18	PREMIUM DISCOUNT AMOUNT <i>NOT APPLICABLE: CA</i> Report the amount that is discounted from the total premium.	N	138-147	10

Field No.	Field Title/Description	Class	Position	Bytes
	<p>This should never be reported as an Exposure Record (Record Type Code 05). N/A: NCCI</p> <p>If multiple records are being reported due to split exposure periods, the initial record must contain zeros and the final record must contain the premium discount amount. N/A: NCCI</p> <p>Insurers may, at their option, additionally report the total dollar amount on an Exposure Record (Record Type Code 05) under the appropriate statistical code. N/A: DE, MA, MI, MN, NC, NJ, NY, PA, WI</p>			
19	<p>PRO-RATED EXPENSE CONSTANT AMOUNT REASON CODE N</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i></p> <p>Report the code associated with the reason the expense constant is a pro-rated amount.</p> <p>Code Description</p> <p>0 Field Does Not Apply.</p> <p>1 Where the Short-Term Policy is Issued to Replace a Binder</p> <p>2 Where the Short-Term Policy is Issued Solely to Establish Concurrency with Other Policies of Insurance</p> <p>3 Where the Short-Term Policy is Issued to Reinstate Coverage with a Lapse</p> <p>4 Where the Amount Changes Due to a Change in Anniversary Rating Date</p>		148-148	1
20	<p>PRO-RATED MINIMUM PREMIUM AMOUNT REASON CODE N</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i></p> <p>Report the code associated with the reason the minimum premium is a pro-rated amount.</p> <p>Code Description</p> <p>0 Field Does Not Apply</p> <p>1 Where the Short-Term Policy is Issued to Replace a Binder</p> <p>2 Where the Short-Term Policy is Issued Solely to Establish Concurrency with Other Policies of Insurance</p> <p>3 Where the Short-Term Policy is Issued to Reinstate Coverage with a Lapse</p> <p>4 Where the Amount Changes Due to a Change in Anniversary Rating Date</p>		149-149	1
21	<p>REASON STATE WAS ADDED TO THE POLICY CODE N</p>		150-150	1

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, DE, MA, MN, NJ, NY, PA</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the code associated with the reason why the state was added to the policy.</p> <p>Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: CA, DE, MA, MN, NJ, NY, PA</p> <p>Code Description</p> <p>0 Field Does Not Apply For all states reported on a new policy. Continue to report "0" on any subsequent full policy replacement transactions if there are no state changes.</p> <p>1 State Added Because of Audit For all states added to a new or renewal policy due to audit findings. Continue to report "1" on any subsequent full policy replacement transactions if there are no additional state changes.</p> <p>2 State Added for any Other Reason For all states added to a current new or renewal policy. Continue to report "2" on any subsequent full policy replacement transactions if there are no additional state changes.</p> <p>3 State Added at Time of Renewal N/A: WI For all states added at time of renewal. Continue to report "3" on any subsequent full policy replacement transactions if there are no additional state changes.</p> <p>4 State Added to Cover a Lapse in Coverage N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</p>			
22	RESERVED FOR FUTURE USE	AN	151-153	3
23	<p>EXPERIENCE MODIFICATION/MERIT RATING FACTOR EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: NCCI</i></p> <p>Report the Experience Modification/Merit Rating Factor Effective Date that is effective after the Policy Effective Date, for this state.</p> <p>When an Experience Modification/Merit Rating Factor Effective Date is effective on or before the Policy Effective Date, report the Policy Effective Date or zeros. When an Experience Modification/Merit Rating Factor Effective Date is effective after the Policy Effective Date, then an Experience Modification Effective Date split has occurred and at least two State Premium</p>	N	154-159	6

Field No.	Field Title/Description	Class	Position	Bytes
	Records must be reported.			
	To report an Experience Modification Effective Date split, report the Policy Effective Date or zeros on the initial State Premium Record. On the second and any additional State Premium Record(s), report the Experience Modification Effective Date(s). N/A: NCCI			
	The final State Premium Record must contain the Expense Constant Amount, Loss Constant Amount, and Premium Discount Amount.			
	The premium amount reported should match the individual exposure premium amount from the Exposure Records with the appropriate Exposure Period Effective Date. N/A: WI			
	Refer to the Data Reporting Handbook for further Instructions.			
	Contact the DCO for requirements.			
	Applicable for policies effective 5/1/2017 and after. N/A: CA, DE, MA, MN, NC, NCCI, PA			
	Only one State Premium Record is to be reported. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
	Format YYMMDD.			
24	ANNIVERSARY RATING DATE <i>NOT APPLICABLE: CA, MN, NC, NCCI, NY</i>	N	160-165	6
	Report the Anniversary Rating Date that is effective after the Policy Effective Date, for this state.			
	Applicable for policies effective prior to 5/1/2017. N/A: CA, NCCI			
	For policies effective 5/1/17 and later, all reported values will be defaulted to the Policy Effective Date. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
	When an Anniversary Rating Date is effective on or before the Policy Effective Date, report the Policy Effective Date or zeros. When an Anniversary Rating Date is effective after the Policy Effective Date, then an Anniversary Rating Date split has occurred and at least two State Premium Records must be reported.			
	To report an Anniversary Rating Date split, report the Policy Effective Date or zeros on the initial State Premium Record. On the second and any additional State Premium Record(s), report the Anniversary Rating Date(s). N/A: NCCI			
	The final State Premium Record must contain the Expense Constant Amount, Loss Constant Amount, and Premium Discount Amount.			
	The premium amount reported should match the individual exposure premium amount from the Exposure Records with the appropriate Exposure Period Effective Date. N/A: WI			

Field No.	Field Title/Description	Class	Position	Bytes
	Refer to the Data Reporting Handbook for further instructions.			
	Only one State Premium Record is to be reported. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
	Format YYMMDD.			
25	ASSIGNED RISK ADJUSTMENT PROGRAM (ARAP) FACTOR <i>NOT APPLICABLE: CA, DE, MI, MN, NCCI, NJ, NY, PA, WI</i>	N	166-169	4
	Report the factor used to report the Assigned Risk Adjustment Program.			
	If no ARAP factor is applicable, report "1000".			
	This is the All Risk Adjustment Factor. N/A: NC			
	When an ARAP factor is applicable, the ARAP premium amount must be reported on the Exposure Record. N/A: NC			
	There is an assumed decimal point between positions 166 and 167.			
26	EXCESSIVE EXPERIENCE MODIFICATION FACTOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	170-173	4
	Report the factor that applies to the subject premium if the factor is greater than 999%.			
27	RESERVED FOR FUTURE USE	AN	174-185	12
28	PREMIUM ADJUSTMENT PERIOD CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, NJ, NY, PA, WI</i>	N	186-186	1
	Report the code that represents when the premium will be reviewed/adjusted.			
	Code Description			
	1 Annual			
	2 Semiannual			
	3 Quarterly			
	4 Monthly			
	5 Other			
29	TYPE OF NON-STANDARD ID CODE <i>NOT APPLICABLE: CA, MA, MI, NJ</i> <i>OPTIONAL: WI</i>	N	187-188	2
	Report the code that indicates the type of non-standard workers compensation policy.			
	Code Description			

Field No.	Field Title/Description	Class	Position	Bytes
01	Non-Standard Code Does Not Apply			
02	Excluding Medical N/A: DE, MA, NC, NCCI, PA, WI			
03	Reserved for Future Use			
04	Reserved for Future Use			
05	Excess Policy N/A: DE, MN, NC, NY, PA, WI For NCCI, this code is required for WV only.			
06	Excess Medical N/A: DE, MN, NC, NCCI, PA, WI			
07	Reserved for Future Use			
08	Coverage Excludes Certain Individuals Listed on Exclusion Endorsement , such as officers, partners, sole proprietors or others N/A: MN, NC, NY, WI			
09	Voluntary Coverage Not Mandatory by State Act N/A: MN, NC, NY, WI			
99	Self-Insured Groups N/A: DE, MN, NC, NCCI, NY, PA, WI This code is not used in this specification.			
30	RESERVED FOR FUTURE USE	AN	189-288	100
31	POLICY CHANGE EFFECTIVE DATE Report the date that the endorsement becomes effective on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	289-294	6
32	POLICY CHANGE EXPIRATION DATE Report the date that the endorsement expires on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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EXPOSURE RECORD

1	LINK DATA		1-43	43
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Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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Report the state code to which the exposure and/or premium reported on this record has been assigned.

3	RECORD TYPE CODE	AN	46-47	2
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Report "05".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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5	CLASSIFICATION CODE	N	51-54	4
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Report the classification code corresponding to the exposure amount and/or premium reported on this record.

There are miscellaneous premium amount charges (debits or credits) that may be applicable in addition to classification premium amounts developed by extension of exposure at authorized rates. These miscellaneous premium charges must be reported under the appropriate classification codes.

6	CLASSIFICATION USE CODE	A	55-55	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report the code to indicate if the Company Use class code applies to Unit Report, Financial Calls or both.

For Company Use class codes only.

This field is for ISO use only.

Code Description

B Data Should Be Used for Both Unit Reports and Financial Calls

N Data Should Be Used for Financial Calls Only

U Data Should Be Used in Unit Reports Only

7	RESERVED FOR FUTURE USE	AN	56-64	9
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8	CLASSIFICATION WORDING SUFFIX	AN	65-66	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA, WI

Report the suffix that will provide a cross-reference to the Manual classification wording.

Field No.	Field Title/Description	Class	Position	Bytes
	Enter "00" for Primary Wording.			
	If classification wording suffix is reported, then classification wording (positions 118–218 of this record) is not required.			
9	EXPOSURE ACT/ EXPOSURE COVERAGE CODE Report the code that indicates the Act (Law) under which the exposure for the class code is associated. An Exposure Act/Exposure Coverage Code is required for all exposure records. Statistical codes can be coded to 00 or the Act (Law) governing the policy. N/A: CA, WI Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA Code Description 00 For Use with Statistical Codes 01 State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act 02 USL&HW "F" or USL&HW Coverage on Non-F-Classes 03 Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY 04 Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY 05 Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only. 06 Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI 07 Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI 08 Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only. 09 Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI 10 Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI	N	67-68	2

Field No.	Field Title/Description	Class	Position	Bytes
	11 Reserved for Future Use			
10	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA</i> Report the insurer rate charged for the classification and printed on the Information Page. Please contact the DCO for instructions on this field. If the rate is "to be determined" or the classification reported is for a flat miscellaneous premium amount charge, report zeros. Manual/Charged Rate for surcharge rates that require a percentage should be reported here. For New Jersey, this must be reported in the Policy Surcharge Factor field (positions 267–276). This must be the fixed and established manual Bureau rate and not the carrier deviated rate. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA There is an assumed decimal point between positions 74 and 75.	N	69-78	10
11	EXPOSURE PERIOD EFFECTIVE DATE <i>OPTIONAL: WI</i> Report the date when exposure amounts reported on a split period basis are effective. When exposure amounts are reported on a split period basis, an exposure record will be required for each period for each class. Format YYMMDD.	N	79-84	6
12	RESERVED FOR FUTURE USE	N	85-94	10
13	ESTIMATED EXPOSURE AMOUNT Report the amount that is the basis for determining premium on a per classification level. For non-payroll exposure amounts, report only to the nearest two decimal places for which there is an assumed decimal point between positions 104 and 105. If the exposure amount is on an "if any" basis, or if the reported classification is one for a miscellaneous premium charge not requiring exposure, report zeros. For three-year variable rate policies or continuous policies, report the exposure amount for the rating period. For policies reported on a split period basis, report the exposure amount for the policy period represented by the Exposure Period Effective Date (positions 79–84).	N	95-106	12
14	ESTIMATED PREMIUM AMOUNT Report the premium amount corresponding to the	N	107-116	10

Field No.	Field Title/Description	Class	Position	Bytes
	classification code on this record.			
	If the exposure amount for the classification code is on an “if any” basis, report zeros.			
	For three-year variable rate policies or continuous policies, report the premium amount for the rating period.			
	For policies reported on a split period basis, report the premium amount for the policy period represented by the Exposure Period Effective Date (positions 79–84).			
	There are many miscellaneous premium amount charges (debits or credits) that may be applicable in addition to classification premium amounts developed by extension of exposure at authorized rates. These miscellaneous premium charges must be reported under the appropriate classification codes given in the appropriate Manual or Statistical Plan.			
	For statistical code 9740, Catastrophe Provisions for Terrorism, report the estimated premium amount associated with this statistical code, if applicable. The estimated premium amount for standard classification codes and other statistical codes need not be reported. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
15	EXPOSURE PERIOD CODE <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI, NC, WI</i>	N	117-117	1
	Report the code describing the period covered by the reported estimated exposure amount.			
	The Estimated Exposure Amount is in positions 95-106 of this record.			
	Code Description			
	1 Annual			
	2 Three Year			
	3 Less Than Annual or Split Period			
	4 Greater Than Annual But Less Than Three Years			
16	CLASSIFICATION WORDING <i>NOT APPLICABLE: MA, MI, MN, NC, NCCI, WI</i> <i>OPTIONAL: CA</i>	A	118-218	101
	Report the wording that describes the classification reported.			
	To be reported by those insurers unable to provide a classification wording suffix (positions 65–66 of this record). Insurers that do provide a classification wording suffix may leave this field blank.			
17	RESERVED FOR FUTURE USE	AN	219-220	2
18	NAME LINK IDENTIFIER	N	221-223	3

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MN</i></p> <p>Report the Name Link Identifier in positions 152–154 of the Address Record to which you are linking.</p> <p>In the event that one classification code applies to multiple addresses, multiple exposure records for that classification code may be reported with each exposure record having the payroll and premium corresponding to each particular address.</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>			
19	<p>STATE CODE LINK</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MN</i></p> <p>Report the code for the state covered by this record that is used as the second part of a 3-part field that links exposures to locations and then locations to names.</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>	N	224-225	2
20	<p>EXPOSURE RECORD LINK FOR EXPOSURE CODE</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, MN, NC</i></p> <p>Report the Exposure Record Link for Location Code in positions 157-161 of the Address Record corresponding to this record.</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>	N	226-230	5
21	<p>NAME LINK COUNTER IDENTIFIER</p> <p><i>NOT APPLICABLE: DE, MI, NCCI, NY, PA</i> <i>OPTIONAL: MN</i></p> <p>Report “00” for the first 998 names and report “01” – “99” counter records for the following sets of Name Link Identifiers.</p> <p>Provide the Name Link Counter Identifier in positions 269-270 of the Address Record corresponding to this particular exposure record.</p>	AN	231-232	2
22	RESERVED FOR FUTURE USE	AN	233-260	28
23	<p>NUMBER OF PIECES OF APPARATUS</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i></p> <p>Report the amount of pieces of apparatus associated with the exposure in this record for Volunteer Firemen (Class 7711) or Volunteer First Aid or Rescue Squad (Class 7715).</p>	N	261-263	3
24	<p>NUMBER OF VOLUNTEERS</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i></p>	N	264-266	3

Field No.	Field Title/Description	Class	Position	Bytes
	Report the amount of volunteers associated with the exposure in this record for Volunteer Firemen (Class 7711) or Volunteer First Aid or Rescue Squad (Class 7715).			
25	POLICY SURCHARGE FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	267-276	10
	Report the factor charged for the Second Injury Fund, Uninsured Employers Fund or New Jersey Workers Compensation Insurance Plan. New Jersey Workers Compensation Insurance Plan Surcharge factor is applicable for policies effective prior to 7/1/2013. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI			
26	PLAN PREMIUM ADJUSTMENT FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	277-279	3
	There is an assumed decimal point between positions 272 and 273 (e.g., report 4.65% as 0000000465). Report the factor charged for the New Jersey Plan Premium Adjustment Program or applied for the New Jersey Construction Classification Premium Adjustment Program credit. There is an assumed decimal point between positions 277 and 278.			
27	RESERVED FOR FUTURE USE	AN	280-288	9
28	POLICY CHANGE EFFECTIVE DATE Report the date that the endorsement becomes effective. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	289-294	6
29	POLICY CHANGE EXPIRATION DATE <i>NOT APPLICABLE: NCCI</i> Report the date that the endorsement expires on the policy. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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OTHER STATES COVERAGE RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, MI, NCCI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: CA, MI, NCCI

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, MI, NCCI

OPTIONAL: NC

Report "06".

When submitting Transaction Code 16-Proof of Coverage (POC) Notice/Binder, use this record to identify the states covered by the POC notice. N/A: MA, NY, WI

4	INCLUSION/EXCLUSION CODE	N	48-48	1
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NOT APPLICABLE: CA, MI, NC, NCCI

Report the code that is used to identify whether the states reported are included or excluded from policy coverage.

When submitting Transaction Code 16-Proof of Coverage (POC) Notice/Binder, use this record to identify the states covered by the POC notice. N/A: MA, MN, NY

Code Description

1 State Codes listed are included in policy coverage (Item 3.C., if applicable) or POC notice.

2 States Codes listed are excluded from policy coverage (Item 3.C.).

3 No other states coverage afforded. This is primarily used with wrap-ups.

5	STATE CODE	N	49-50	2
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NOT APPLICABLE: CA, MI, NCCI

OPTIONAL: NC

Report the State Code for the included or excluded states.

This is a recurring field. Repeat as needed.

6	STATE CODE	N	51-52	2
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Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, MI, NCCI, NY</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>			
7	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	53-54	2
8	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	55-56	2
9	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	57-58	2
10	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	59-60	2
11	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	61-62	2
12	<p>STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	63-64	2

Field No.	Field Title/Description	Class	Position	Bytes
13	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	65-66	2
14	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	67-68	2
15	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	69-70	2
16	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	71-72	2
17	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	73-74	2
18	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	75-76	2
19	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states.	N	77-78	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
20	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	79-80	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
21	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	81-82	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
22	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	83-84	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
23	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	85-86	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
24	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	87-88	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
25	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	89-90	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
26	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	91-92	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
27	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	93-94	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
28	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	95-96	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
29	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	97-98	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
30	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	99-100	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
31	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	101-102	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
32	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	103-104	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
33	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i>	N	105-106	2

Field No.	Field Title/Description	Class	Position	Bytes
	<i>OPTIONAL: NC</i>			
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
34	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	107-108	2
	Report the State Code for the included or excluded states.			
35	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	109-110	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
36	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	111-112	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
37	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	113-114	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
38	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	115-116	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
39	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	117-118	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
40	STATE CODE	N	119-120	2

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>			
41	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	121-122	2
42	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	123-124	2
43	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	125-126	2
44	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	127-128	2
45	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	129-130	2
46	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the State Code for the included or excluded states.</p> <p>This is a recurring field. Repeat as needed.</p>	N	131-132	2

Field No.	Field Title/Description	Class	Position	Bytes
47	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	133-134	2
48	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	135-136	2
49	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	137-138	2
50	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	139-140	2
51	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	141-142	2
52	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.	N	143-144	2
53	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i> Report the State Code for the included or excluded states.	N	145-146	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
54	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	147-148	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
55	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	149-150	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
56	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	151-152	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
57	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	153-154	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
58	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	155-156	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
59	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	157-158	2
	Report the State Code for the included or excluded states.			
	This is a recurring field. Repeat as needed.			
60	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	159-160	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
61	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	161-162	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
62	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	163-164	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
63	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	165-166	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
64	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	167-168	2
	Report the State Code for the included or excluded states. This is a recurring field. Repeat as needed.			
65	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MI, NCCI</i>	AN	169-288	120
66	POLICY CHANGE EFFECTIVE DATE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	289-294	6
	Report the date the endorsement becomes effective. This field is required for Transaction Codes 08, 10, 14 and 15. Format YYMMDD.			
67	POLICY CHANGE EXPIRATION DATE <i>NOT APPLICABLE: CA, MI, NCCI</i> <i>OPTIONAL: NC</i>	N	295-300	6
	Report the date the endorsement expires.			

Field No.	Field Title/Description	Class	Position	Bytes
	This field is required for Transaction Codes 08, 10, 14 and 15.			
	Format YYMMDD.			

Field No.	Field Title/Description	Class	Position	Bytes
ENDORSEMENT IDENTIFICATION RECORD				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE Report the code for the state covered by this record or "00" when all endorsements identified apply to all states on the policy.	N	44-45	2
3	RECORD TYPE CODE Report "07". List all endorsement numbers associated with the policy. All endorsement numbers must be reported whether the endorsements are reported by hard copy or separate transaction endorsement records. Also list the form/endorsement numbers for the Policy Conditions, Information/Declaration Page, and Ancillary Agreements. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-50	3
5	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 51-58. This is a recurring field. Repeat as needed.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	60-70	11
8	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy.	AN	71-78	8

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
9	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 71-78. This is a recurring field. Repeat as needed.	A	79-79	1
10	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	80-90	11
11	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	91-98	8
12	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 91-98. This is a recurring field. Repeat as needed.	A	99-99	1
13	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	100-110	11
14	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	111-118	8
15	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 111-118. This is a recurring field. Repeat as needed.	A	119-119	1

Field No.	Field Title/Description	Class	Position	Bytes
16	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	120-130	11
17	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	131-138	8
18	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 131-138. This is a recurring field. Repeat as needed.	A	139-139	1
19	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	140-150	11
20	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	151-158	8
21	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 151-158. This is a recurring field. Repeat as needed.	A	159-159	1
22	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	160-170	11
23	ENDORSEMENT NUMBER	AN	171-178	8

Field No.	Field Title/Description	Class	Position	Bytes
	Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.			
24	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 171-178. This is a recurring field. Repeat as needed.	A	179-179	1
25	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	180-190	11
26	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	191-198	8
27	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 191-198. This is a recurring field. Repeat as needed.	A	199-199	1
28	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i> Report the carrier specific form number as filed and approved. This is a recurring field. Repeat as needed.	AN	200-210	11
29	ENDORSEMENT NUMBER Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy. This is a recurring field. Repeat as needed.	AN	211-218	8
30	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved identifier that corresponds to the Endorsement Number reported.	A	219-219	1

Field No.	Field Title/Description	Class	Position	Bytes
	The Endorsement Number is in positions 211-218.			
	This is a recurring field. Repeat as needed.			
31	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i>	AN	220-230	11
	Report the carrier specific form number as filed and approved.			
	This is a recurring field. Repeat as needed.			
32	ENDORSEMENT NUMBER	AN	231-238	8
	Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy.			
	This is a recurring field. Repeat as needed.			
33	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	239-239	1
	Report the bureau-approved identifier that corresponds to the Endorsement Number reported.			
	The Endorsement Number is in positions 231-238.			
	This is a recurring field. Repeat as needed.			
34	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i>	AN	240-250	11
	Report the carrier specific form number as filed and approved.			
	This is a recurring field. Repeat as needed.			
35	ENDORSEMENT NUMBER	AN	251-258	8
	Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy.			
	This is a recurring field. Repeat as needed.			
36	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	259-259	1
	Report the bureau-approved identifier that corresponds to the Endorsement Number reported.			
	The Endorsement Number is in positions 251-258.			
	This is a recurring field. Repeat as needed.			
37	CARRIER VERSION IDENTIFIER <i>OPTIONAL: MA, NC, WI</i>	AN	260-270	11
	Report the carrier specific form number as filed and approved.			

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
38	RESERVED FOR FUTURE USE	AN	271-288	18
39	POLICY CHANGE EFFECTIVE DATE	N	289-294	6
	Report the date the endorsement becomes effective.			
	This field is required for Transaction Codes 08, 10, 14 and 15.			
	Format YYMMDD.			
40	POLICY CHANGE EXPIRATION DATE	N	295-300	6
	<i>NOT APPLICABLE: NCCI</i>			
	Report the date the endorsement expires.			
	This field is required for Transaction Codes 08, 10, 14 and 15.			
	Format YYMMDD.			

Field No.	Field Title/Description	Class	Position	Bytes
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CANCELLATION/REINSTATEMENT RECORD

1	LINK DATA		1-43	43
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Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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Report the code for the state covered by this record.

When cancelling, reinstating or non-renewing a specific state, report the state code. N/A: NJ

When cancelling, reinstating, or non-renewing the entire policy, report the state code or "99". N/A: NCCI

When cancelling or reinstating the entire policy, report "99". N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI

When nonrenewing a single state or reinstating a non-renewal of a single state, report the state code. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI

When non-renewing the entire policy or reinstating a non-renewal of the entire policy, report "99". N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI

If deleting or re-adding any state on the policy, a Transaction Code 15 must be reported. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI

3	RECORD TYPE CODE	AN	46-47	2
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Report "08".

4	CANCELLATION/REINSTATEMENT ID CODE	N	48-48	1
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Report the code used to identify a reinstatement or type of cancellation.

When reporting 3 in this field, you must have a Reason for Cancellation Code (positions 50–51 of this record). Do not zero-fill Reason for Cancellation Code or use Reason for Cancellation Code 06. N/A: CA, DE, MI, MN, NC, NJ, PA

Code Description

1 Cancellation

2 Reinstatement

3 Nonrenewal

4 Cancellation of Proof of Coverage (POC)
Notice/Binder N/A: MI, MN, NC, NJ, WI

Use this code to cancel a POC notice submitted via

Field No.	Field Title/Description	Class	Position	Bytes
	Transaction Code 16.			
9	Deletion of original data submitted under the Carrier Code, Policy Number Identifier, and Policy Effective Date reported above. N/A: MI, NC, NCCI, WI Code 9 is only to be used on cancellation records submitted in conjunction with Transaction Code 06 (Policy Replacement due to Key Field Change) for the purpose of accommodating a policy “key” change (Carrier Code, Policy Number Identifier, or Policy Effective Date).			
5	CANCELLATION TYPE CODE <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: MI, WI</i> Report the code that identifies the type of cancellation. Zero-fill when Code 2, 3 or 9 is reported in the Cancellation/Reinstatement ID Code (position 48 of this record). Code Description 1 Cancelled Flat 2 Cancelled Pro Rata 3 Cancelled Short-Rate	N	49-49	1
6	REASON FOR CANCELLATION CODE Report the code identifying the reason for cancellation. For codes 04 and 19, the Cancellation/Reinstatement ID Code (Position 48 of this record) must be 3. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA For code 07, Cancellation Type Code 1 (Position 49 of this record) is not required. N/A: CA, DE, MI, NC, NCCI, NJ, PA Code 99 is not applicable when Cancellation/Reinstatement ID Code 3 is reported (Position 48 of this record). N/A: CA, DE, MA, NC, PA Zero-fill when Cancellation/Reinstatement ID Code 2 is reported (Position 48 of this record). N/A: DE, NY, PA Zero-fill when Cancellation/Reinstatement ID Code 3 is reported (Position 48 of this record). N/A: MA, MI, NCCI, NY Zero-fill when Cancellation/Reinstatement ID Code 9 is reported (Position 48 of this record). N/A: MA, MI, NC, NCCI, WI Code Description 01 Retiring From Business or Out of Business	N	50-51	2

Field No.	Field Title/Description	Class	Position	Bytes
02	Completed Operations (No Employees/No Exposure/No Operations)			
03	Cancelled by Employer			
04	Cancelled by Underwriter and/or Plan Administrator N/A: CA, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
05	Nonpayment of Premium This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
06	Reserved for Future Use			
07	Rewrite (Use with Cancellation Type Code 1 [position 49]) N/A: NCCI This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
08	Change of Interest or Ownership and/or Business Sold			
09	Coverage Placed Elsewhere			
10	Duplicate Coverage N/A: WI			
11	Revocation of Voluntary Market Acceptance N/A: CA, MA, NC, PA, WI			
12	Failure to Pay Deductible N/A: WI			
13	Misrepresentation of Information on Application N/A: MA, PA			
14	Corporate Officer Nonelection N/A: CA, NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
15	Substantial Change in Risk N/A: NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
16	Failure to Comply With the Terms and Conditions or Audit Failure N/A: MA, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
17	Not in "Good Faith" Entitled to Coverage N/A: CA, MA, NJ, PA, WI This code is not applicable for voluntary policies. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			

Field No.	Field Title/Description	Class	Position	Bytes
	This code is only applicable for Assigned Risk policies. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
18	Participation in Wrap-Up Complete N/A: CA, NJ This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
19	Underwriting Reasons N/A: CA, NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
20	Cancelled at Request of the Finance Company N/A: CA, NJ, PA			
21	Material Misrepresentation/Fraud N/A: NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
22	Employee Leasing Agreement Terminated N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
23	Failure to Submit Payroll Information N/A: CA, DE, MA, MN, NC, NJ, NY, PA, WI			
99	Other N/A: NC, PA, WI			
7	REINSTATEMENT TYPE CODE <i>NOT APPLICABLE: CA</i> <i>OPTIONAL: MI, WI</i> Report the code indicating the type of cancellation being reinstated. When Code 1, 3, 4 or 9 is reported in the Cancellation/Reinstatement ID Code (position 48), report "0". Code Description 1 Reinstatement of Policy Cancelled Flat 2 Reinstatement of Policy Cancelled Mid-Term 3 Withdrawal of Nonrenewal Status N/A: WI	N	52-52	1
8	NAME OF INSURED <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: NC</i> Report the name of the insured.	AN	53-142	90
9	ADDRESS OF INSURED	AN	143-232	90

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: NC</i></p> <p>Report the mailing address of the insured.</p>			
10	<p>NATURE OF INSURED</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i></p> <p>Report a brief description of nature of business of the insured.</p>	AN	233-252	20
11	<p>CANCELLATION MAILED TO INSURED DATE</p> <p>Report the date this cancellation notice was mailed to employer.</p> <p>For Cancellation/Reinstatement Code 2 (Reinstatement) Report 000000. N/A: DE, MA, MI, MN, NC, NJ, PA, WI</p> <p>Format YYMMDD.</p>	N	253-258	6
12	<p>CANCELLATION/REINSTATEMENT TRANSACTION SEQUENCE NUMBER</p> <p>Report the number used to determine the proper sequence of multiple Record Type Code 08's with the same Transaction Issue Date for the same policy.</p> <p>The first record will always begin with "01".</p>	N	259-260	2
13	<p>REASON FOR REINSTATEMENT CODE</p> <p><i>NOT APPLICABLE: CA, NJ</i> <i>OPTIONAL: MA, MI, MN, WI</i></p> <p>Report the code identifying the reason for reinstatement.</p> <p>Enter "00" when Code 1, 3, 4 or 9 is reported in position 48 - Cancellation/Reinstatement ID Code of this record.</p> <p>For Codes 02 and 03 the amended cancellation transaction may be submitted on the same business day.</p> <p>Code 04 may have an amended cancellation transaction in the same or a subsequent submission.</p> <p>Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: CA, NJ</p> <p>Code Description</p> <p>01 Reinstatement Regular Policy was reinstated without special conditions.</p> <p>02 Reinstatement Due to Carrier Error on Last Cancellation</p>	N	261-262	2

Field No.	Field Title/Description	Class	Position	Bytes
	A cancellation was generated in error.			
03	Reinstatement Due to Change in Cancellation Effective Date and/or Reason for Cancellation Code Cancellation Effective Date and/or Reason for Cancellation were reported incorrectly.			
04	Reinstatement Due to Carrier Consideration – Late Reinstatement Submitted by Carrier to Accommodate Insured An underwriting decision was made to reinstate a cancelled policy to accommodate the insured.			
14	RESERVED FOR FUTURE USE	AN	263-281	19
15	DCO GENERATED TRANSACTION CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the code identifying the transaction as DCO generated. This field is for population by the DCO only. Code Description 1 A transaction generated by a DCO.	AN	282-282	1
16	CORRESPONDING CANCELLATION EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: DE, MI, MN, NC, NY, PA, WI</i> Report the effective date of the corresponding cancellation that is being reinstated. This field is to be used on reinstatements only. N/A: CA Format YYMMDD.	N	283-288	6
17	CANCELLATION/REINSTATEMENT EFFECTIVE DATE Report the date on which the cancellation or reinstatement on the policy becomes effective. For cancellation transactions with Cancellation/Reinstatement ID Code 3 (position 48), this field must be the same as the Policy Expiration Date. For cancellation transactions with Cancellation/Reinstatement ID Code 9 (position 48) submitted in conjunction with Transaction Code 06 (Policy Replacement due to Key Field Change), report the date corresponding to the policy effective date on the invalid policy. Format YYMMDD.	N	289-294	6
18	RESERVED FOR FUTURE USE	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
ANNIVERSARY RATING DATE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i> Report the code of the state covered by this endorsement record. Enter "99" if this endorsement applies to all states reported on an interstate policy.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i> Report "09". Applicable for policies effective prior to 05/01/2017. N/A: CA, NCCI, NY	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i> Report WC000402. Use endorsement number WC220402. Applicable for policies effective prior to 05/01/2017. N/A: CA, DE, MA, MI, NC, NJ, NY, PA, WI	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the endorsement number reported above.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i>	AN	60-70	11

Field No.	Field Title/Description	Class	Position	Bytes
	Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.			
8	ANNIVERSARY RATING DATE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i>	N	71-76	6
	Report the anniversary rating date applicable to the policy for this state. Format YYMMDD.			
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i>	AN	77-254	178
10	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
11	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i> <i>OPTIONAL: MI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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EXPERIENCE RATING MODIFICATION CHANGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: MA, MI, MN

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: MA, MI, MN

Report the code of the state covered by this endorsement record.

Enter "99" if this endorsement applies to all states reported on an interstate policy.

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: MA, MI, MN

Report "10".

This Record Type Code will accommodate an experience modification change associated with policy Information Page Endorsement WC890600 (WC890406).

Record Type Code 10 may only be reported using Transaction Code 03. N/A: NCCI

Record Type Code 10 may be reported on complete policy replacement transactions. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: MA, MI, MN

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: MA, MI, MN

Report WC890406.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: MA, MI, MN

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: MA, MI, MN

Report the identifier used by the carrier to determine the

Field No.	Field Title/Description	Class	Position	Bytes
	version of the endorsement applied to the policy.			
8	MODIFICATION EFFECTIVE DATE <i>NOT APPLICABLE: MA, MI, MN</i>	N	71-76	6
	Report the date on which the revised experience modification factor becomes effective on the policy.			
	Format YYMMDD.			
9	EXPERIENCE MODIFICATION FACTOR <i>NOT APPLICABLE: MA, MI, MN</i>	N	77-80	4
	Report the factor that applies to the subject premium.			
	There is an assumed decimal point between positions 77 and 78.			
10	EXPERIENCE MODIFICATION/MERIT RATING STATUS CODE <i>NOT APPLICABLE: MA, MI, MN, WI</i>	N	81-81	1
	Report the code that identifies the status of the experience modification at time of issuance.			
	The Experience Modification Factor is in positions 77-80 of this record.			
	Code Description			
	1 Final Modification Factor for Policy Period			
	2 Modification Factor Not Final			
	3 No Modification or Merit Rating Factor Applicable			
	4 Merit Rating Factor N/A: CA, MN, NY			
11	EXCESSIVE EXPERIENCE MODIFICATION FACTOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	82-85	4
	Report the factor that applies to the subject premium if the factor is greater than 999%.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: MA, MI, MN</i>	AN	86-254	169
13	NAME OF INSURED <i>NOT APPLICABLE: MA, MI, MN, NCCI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: MA, MI, MN</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: MA, MI, MN</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
RATE CHANGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report "11". This Record Type Code will accommodate notification to the insured that the regulatory authority has approved a state or USL&HW change in rates when associated with Endorsement WC000407 or WC000408, respectively. Record Type Code 11 may only be reported using Transaction Code 03. Record Type Code 11 may not be reported on complete policy transactions.	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report WC000407 or WC000408. Endorsement WC000408 is not applicable. N/A: WI	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	RATES EFFECTIVE ON POLICY DATE	N	71-76	6

Field No.	Field Title/Description	Class	Position	Bytes								
	<p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the date on which the rate change became effective on the policy.</p> <p>Format YYMMDD.</p>											
9	<p>STATE COVERAGE PERCENTAGE CHANGE FACTOR</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the factor used to represent the percentage change of a class code's manual/charged rate.</p> <p>This factor is associated to WC000407.</p> <p>If rate change is being applied on a class code and rate basis, report zeros.</p> <p>There is an assumed decimal point between positions 78 and 79.</p>	N	77-80	4								
10	<p>UNITED STATES LONGSHORE AND HARBOR WORKERS' ACT COVERAGE PERCENTAGE CHANGE FACTOR</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the factor used to report the percentage change of the United States Longshore and Harbor Workers' factor.</p> <p>This factor is associated to WC000408.</p> <p>If the rate change is being applied on a class code and rate basis, report zeros.</p> <p>There is an assumed decimal point between positions 82 and 83.</p>	N	81-84	4								
11	<p>STATE PERCENTAGE CHANGE INCREASE/DECREASE CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the code that indicates whether a manual/charged rate is increased, decreased, or on a class code and rate basis.</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>0</td><td>Class Code and Rate Basis</td></tr><tr><td>1</td><td>Increase</td></tr><tr><td>2</td><td>Decrease</td></tr></table>	Code	Description	0	Class Code and Rate Basis	1	Increase	2	Decrease	N	85-85	1
Code	Description											
0	Class Code and Rate Basis											
1	Increase											
2	Decrease											
12	<p>UNITED STATES LONGSHORE AND HARBOR WORKERS' PERCENTAGE CHANGE INCREASE/DECREASE CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the code that defines whether the United States Longshore and Harbor Workers' percentage change is increased, decreased, or reported on a class code and rate</p>	N	86-86	1								

Field No.	Field Title/Description	Class	Position	Bytes
	basis.			
	Code Description			
	0 Class Code and Rate Basis			
	1 Increase			
	2 Decrease			
13	NEW UNITED STATES LONGSHORE AND HARBOR WORKERS' ACT COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new United States Longshore and Harbor Workers' factor. Applicable to all non-F-class codes related to WC000407. This is an assumed decimal point between positions 89 and 90.	N	87-90	4
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	91-95	5
15	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the appropriate classification code corresponding to the classification assigned to the insured. This is required only if rate change is being applied on the basis of classification code and rate. If applied on a flat basis across all classifications, report zeros. This is a recurring field. Repeat as needed.	N	96-99	4
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	100-105	6
17	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code describing the coverage for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI	N	106-107	2
	Code Description			

Field No.	Field Title/Description	Class	Position	Bytes
00	For Use with Statistical Codes			
01	State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
02	USL&HW "F" or USL&HW Coverage on Non-F-Classes			
03	Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
04	Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
05	Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.			
06	Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
18	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 113 and 114.	N	108-117	10
19	CLASSIFICATION CODE	N	118-121	4

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the appropriate classification code corresponding to the classification assigned to the insured.</p> <p>This is required only if rate change is being applied on the basis of classification code and rate.</p> <p>If applied on a flat basis across all classifications, report zeros.</p> <p>This is a recurring field. Repeat as needed.</p>			
20	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p>	AN	122-127	6
21	<p>EXPOSURE ACT/ EXPOSURE COVERAGE CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i></p> <p>Report the code describing the coverage for the classification reported above.</p> <p>This is required only if the rate change is applicable on a Schedule of Rate basis.</p> <p>This is a recurring field. Repeat as needed.</p> <p>Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI</p>	N	128-129	2
	<p>Code Description</p> <p>00 For Use with Statistical Codes</p> <p>01 State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act</p> <p>02 USL&HW "F" or USL&HW Coverage on Non-F-Classes</p> <p>03 Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY</p> <p>04 Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY</p> <p>05 Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.</p> <p>06 Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</p> <p>07 Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI</p> <p>08 Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE,</p>			

Field No.	Field Title/Description	Class	Position	Bytes
	MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
22	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 135 and 136.	N	130-139	10
23	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the appropriate classification code corresponding to the classification assigned to the insured. This is required only if rate change is being applied on the basis of classification code and rate. If applied on a flat basis across all classifications, report zeros. This is a recurring field. Repeat as needed.	N	140-143	4
24	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	144-149	6
25	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code describing the coverage for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed.	N	150-151	2

Field No.	Field Title/Description	Class	Position	Bytes
	Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI			
	Code Description			
00	For Use with Statistical Codes			
01	State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
02	USL&HW "F" or USL&HW Coverage on Non-F-Classes			
03	Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
04	Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
05	Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.			
06	Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
26	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed.	N	152-161	10

Field No.	Field Title/Description	Class	Position	Bytes
	There is an assumed decimal point between positions 157 and 158.			
27	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the appropriate classification code corresponding to the classification assigned to the insured. This is required only if rate change is being applied on the basis of classification code and rate. If applied on a flat basis across all classifications, report zeros. This is a recurring field. Repeat as needed.	N	162-165	4
28	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	166-171	6
29	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code describing the coverage for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI	N	172-173	2
	Code Description			
	00 For Use with Statistical Codes			
	01 State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
	02 USL&HW "F" or USL&HW Coverage on Non-F-Classes			
	03 Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
	04 Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
	05 Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.			
	06 Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			

Field No.	Field Title/Description	Class	Position	Bytes
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
30	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 179 and 180.	N	174-183	10
31	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the appropriate classification code corresponding to the classification assigned to the insured. This is required only if rate change is being applied on the basis of classification code and rate. If applied on a flat basis across all classifications, report zeros. This is a recurring field. Repeat as needed.	N	184-187	4
32	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	188-193	6
33	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code describing the coverage for the classification reported above.	N	194-195	2

Field No.	Field Title/Description	Class	Position	Bytes
	Required only if the rate change is applicable on a Schedule of Rate basis.			
	This is a recurring field. Repeat as needed.			
	Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI			
	Code Description			
00	For Use with Statistical Codes			
01	State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
02	USL&HW "F" or USL&HW Coverage on Non-F-Classes			
03	Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
04	Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
05	Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.			
06	Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
34	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above.	N	196-205	10

Field No.	Field Title/Description	Class	Position	Bytes
	This is required only if the rate change is applicable on a Schedule of Rate basis.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 201 and 202.			
35	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the appropriate classification code corresponding to the classification assigned to the insured This is required only if rate change is being applied on the basis of classification code and rate. If applied on a flat basis across all classifications, report zeros. This is a recurring field. Repeat as needed.	N	206-209	4
36	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	210-215	6
37	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the code describing the coverage for the classification reported above. This is required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI	N	216-217	2
	Code Description			
	00 For Use with Statistical Codes			
	01 State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
	02 USL&HW "F" or USL&HW Coverage on Non-F-Classes			
	03 Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
	04 Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
	05 Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			

Field No.	Field Title/Description	Class	Position	Bytes
	For NCCI, this code is required for Texas only.			
06	Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
38	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the new rate charged by the carrier for the classification reported above. Required only if the rate change is applicable on a Schedule of Rate basis. This is a recurring field. Repeat as needed. N/A: CA There is an assumed decimal point between positions 223 and 224.	N	218-227	10
39	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	228-254	27
40	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
41	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i> Report the date that the endorsement becomes effective on the policy.	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
	Format YYMMDD.			
42	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE Report "12".	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
POLICY PERIOD ENDORSEMENT RECORD				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE	AN	44-45	2
3	RECORD TYPE CODE Report "13".	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-50	3
5	ENDORSEMENT NUMBER Report WC000405.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EFFECTIVE DATE Report the date of the first policy period. Format YYMMDD.	N	71-76	6
9	EXPIRATION DATE Report the date of the first policy period. Format YYMMDD.	N	77-82	6
10	EFFECTIVE DATE Report the date of the second policy period. Format YYMMDD.	N	83-88	6
11	EXPIRATION DATE Report the date of the second policy period. Format YYMMDD.	N	89-94	6
12	EFFECTIVE DATE Report the date of the third policy period. Format YYMMDD.	N	95-100	6
13	EXPIRATION DATE Report the date of the third policy period.	N	101-106	6

Field No.	Field Title/Description	Class	Position	Bytes
	Format YYMMDD.			
14	RESERVED FOR FUTURE USE	AN	107-254	148
15	NAME OF INSURED <i>NOT APPLICABLE: NCCI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
17	RESERVED FOR FUTURE USE	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE Report "14".	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
RETROSPECTIVE PREMIUM ENDORSEMENT RATING OPTION V (ONE YEAR, THREE YEAR OR LONG-TERM CONSTRUCTION PROJECT) RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "15".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000503, WC000504, WC000505, WC000512, WC000513, WC000514 or WC000515. Endorsement WC000515 is applicable. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA Endorsements WC000512, WC000513 and WC000514 are applicable. N/A: DE, MI, MN, NC, NCCI, NY, PA Enter endorsement WC000503, WC000504, WC000505 or WC290512. WC290512 are applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER	AN	60-70	11

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.</p>			
8	<p>RETROSPECTIVE PREMIUM OPTION CODE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report "5" always in this field.</p>	N	71-71	1
9	<p>LOSS LIMITATION AMOUNT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the threshold amount by which losses are limited.</p>	N	72-78	7
10	<p>LOSS CONVERSION FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to recognize loss adjustment expense in determination of retrospective premium.</p> <p>Enter "01000" if this factor is not applicable.</p> <p>There is an assumed decimal point between positions 80 and 81.</p>	N	79-83	5
11	<p>HAZARD GROUP CODE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i></p> <p>Report the code that identifies what groups classes are segmented into based on the severity potential in the class.</p> <p>Applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</p>	AN	84-84	1
12	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p>	AN	85-108	24
13	<p>TAX MULTIPLIER FACTOR - STATE (OTHER THAN F-CLASSES)</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to represent the percentage of basic premium and converted losses when determining taxes to be applied in the premium determination used in the retrospective rating formula to account for taxes.</p> <p>Only one Tax Multiplier Factor is to be reported.</p> <p>There is an assumed decimal point between positions 110 and</p>	N	109-113	5

Field No.	Field Title/Description	Class	Position	Bytes
	111.			
14	TAX MULTIPLIER FACTOR - FEDERAL (F-CLASSES ONLY) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to represent the percentage of basic premium and converted losses when determining taxes to be applied in the premium determination used in the retrospective rating formula. Enter "01000" if not applicable. Only one Tax Multiplier Factor is to be reported. There is an assumed decimal point between positions 115 and 116.	N	114-118	5
15	TAX MULTIPLIER FACTOR - WEIGHTED AVERAGE TAX MULTIPLIER FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the factor used in the determination of retrospective premium in instances where both state and federal coverage are provided. This field is required on endorsement WC290512. WC290512 is applicable for policies effective prior to 7/1/2015. Enter "01000" if this factor is not applicable. There is an assumed decimal point between positions 120 and 121.	N	119-123	5
16	RETROSPECTIVE DEVELOPMENT FACTOR - FIRST FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor that represents the first adjustment to the calculation of retrospective premium. Enter "00" if this factor is not applicable. There is an assumed decimal point before position 124.	N	124-125	2
17	RETROSPECTIVE DEVELOPMENT FACTOR - SECOND FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor that represents the second adjustment to the calculation of retrospective premium. Enter "00" if this factor is not applicable. There is an assumed decimal point before position 126.	N	126-127	2

Field No.	Field Title/Description	Class	Position	Bytes
18	RETROSPECTIVE DEVELOPMENT FACTOR - THIRD FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor that represents the third adjustment to the calculation of retrospective premium. Enter "00" if this factor is not applicable. There is an assumed decimal point before position 128.	N	128-129	2
19	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	130-132	3
20	MINIMUM RETROSPECTIVE PREMIUM FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to determine the minimum retrospective premium amount for the estimated standard premium. When reporting endorsement WC290512, enter the factor for 50% in positions 133-137 with an assumed decimal point between positions 134 and 135. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI When reporting endorsement WC290512, enter the factor for 100% in positions 138-142 with an assumed decimal point between positions 139 and 140. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI When reporting endorsement WC290512, enter the factor for 150% in positions 143-147 with an assumed decimal point between positions 144 and 145. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI There is an assumed decimal point between positions 144 and 145.	N	133-147	15
21	MAXIMUM RETROSPECTIVE PREMIUM FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to display the maximum retrospective premium factor. When reporting endorsement WC290512, enter the factor for 50% in positions 148-152 with an assumed decimal point between positions 149 and 150. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI	N	148-162	15

Field No.	Field Title/Description	Class	Position	Bytes
	When reporting endorsement WC290512, enter the factor for 100% in positions 153-157 with an assumed decimal point between positions 154 and 155. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI			
	When reporting endorsement WC290512, enter the factor for 150% in positions 158-162 with an assumed decimal point between positions 159 and 160. WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI			
	There is an assumed decimal point between positions 159 and 160.			
22	BASIC PREMIUM FACTOR - 50% <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	163-167	5
	Report the basic premium percentage of the standard premium			
	There is an assumed decimal point between positions 164 and 165.			
23	BASIC PREMIUM FACTOR - 100% <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	168-172	5
	Report the basic premium percentage of the standard premium.			
	There is an assumed decimal point between positions 169 and 170.			
24	BASIC PREMIUM FACTOR - 150% <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	173-177	5
	Report the basic premium percentage of the standard premium			
	There is an assumed decimal point between positions 174 and 175.			
25	ESTIMATED STANDARD PREMIUM AMOUNT - 50% <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	178-187	10
	Report the amount of premium an insured would pay if not entitled to any discount, after application of the 50% basic premium factor.			
26	ESTIMATED STANDARD PREMIUM AMOUNT - 100% <i>NOT APPLICABLE: CA, NCCI</i>	N	188-197	10

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>OPTIONAL: MA, MI</i></p> <p>Report the amount of premium an insured would pay if not entitled to any discount, after application of the 100% basic premium factor.</p>			
27	<p>ESTIMATED STANDARD PREMIUM AMOUNT - 150%</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI</i></p> <p>Report the amount of premium an insured would pay if not entitled to any discount, after application of the 150% basic premium factor.</p>	N	198-207	10
28	<p>EXCESS LOSS FACTOR - STATE (OTHER THAN F-CLASSES)</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to represent losses in excess of the primary amount.</p> <p>Applies to federal class codes under the USL&HW Act.</p> <p>Enter "000" if not applicable.</p> <p>There is an assumed decimal point before position 208.</p>	N	208-210	3
29	<p>EXCESS LOSS FACTOR - FEDERAL (F-CLASSES ONLY)</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to represent losses in excess of the primary amount.</p> <p>Applies to federal class codes under the USL&HW Act.</p> <p>Enter "000" if not applicable.</p> <p>There is an assumed decimal point before position 211.</p>	N	211-213	3
30	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p>	AN	214-216	3
31	<p>RETROSPECTIVE RATING PLAN EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI</i></p> <p>Report the effective date of the retrospective rating plan.</p> <p>Format YYMMDD.</p>	N	217-222	6
32	<p>OTHER POLICY NUMBER IDENTIFIER</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI</i></p>	AN	223-240	18

Field No.	Field Title/Description	Class	Position	Bytes
	Report the identifier of the other policy that includes the Retrospective Premium Endorsement.			
33	ADDENDUM (FORM NUMBER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	241-252	12
	Report the form number that contains information supplementary to the schedule.			
	Applicable for policies effective prior to 7/1/2015.			
34	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	253-254	2
35	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
36	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	289-294	6
	Report the date that this endorsement becomes effective on the policy.			
	Format YYMMDD.			
37	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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OTHER POLICIES SUBJECT TO RETROSPECTIVE RATING OR PREMIUM DISCOUNT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, MN, NCCI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: CA, MN, NCCI

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, MN, NCCI

OPTIONAL: MA, MI

Report "16".

This record is to be used to identify other concurrent policies that are to be combined for Retro or Premium Discount. This record is included with the policy that contains the Retro or Premium Discount Endorsement.

Submit one record for other policies combined for Retro and another record for other policies combined for Premium Discount.

4	ENDORSEMENT TYPE CODE	N	48-48	1
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NOT APPLICABLE: CA, MN, NCCI

OPTIONAL: MA, MI

Report the code that describes the type of endorsement for which all policies listed are combined.

For New Jersey Endorsement WC290512, report "0". WC290512 is applicable for policies effective prior to 7/1/2015. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Code Description

- 1 Retro—Option I N/A: MA
- 2 Retro—Option II N/A: MA
- 3 Retro—Option III N/A: MA, NJ
- 4 Retro—Option IV N/A: MA, NJ
- 5 Retro—Option V N/A: MA
- 6 Premium Discount

5	RESERVED FOR FUTURE USE	AN	49-50	2
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NOT APPLICABLE: CA, MN, NCCI

Field No.	Field Title/Description	Class	Position	Bytes
6	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the national characters (WCXXXXXX) of the Retro or Premium Discount Endorsement that lists the other policy number(s) identifiers reported in this record.	AN	51-58	8
7	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
8	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
9	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the unique identifier used for identifying the policy. This is a recurring field. Repeat as needed. Do not report embedded blanks or marks of punctuation.	AN	71-88	18
10	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the unique identifier used for identifying the policy. This is a recurring field. Repeat as needed. Do not report embedded blanks or marks of punctuation.	AN	89-106	18
11	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the unique identifier used for identifying the policy. This is a recurring field. Repeat as needed. Do not report embedded blanks or marks of punctuation.	AN	107-124	18
12	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i>	AN	125-142	18

Field No.	Field Title/Description	Class	Position	Bytes
	<i>OPTIONAL: MA, MI</i>			
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
13	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	143-160	18
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
14	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	161-178	18
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
15	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	179-196	18
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
16	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	197-214	18
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
17	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	215-232	18
	Report the unique identifier used for identifying the policy.			
	This is a recurring field. Repeat as needed.			

Field No.	Field Title/Description	Class	Position	Bytes
	Do not report embedded blanks or marks of punctuation.			
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MN, NCCI</i>	AN	233-254	22
19	NAME OF INSURED <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
20	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MN, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
21	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MN, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DEFENSE BASE ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "17".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000101.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	WORK DESCRIPTION <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report a description of the work.	AN	71-190	120
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	191-252	62

Field No.	Field Title/Description	Class	Position	Bytes
10	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy. The first record will always begin with "01".	N	253-254	2
11	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
FEDERAL EMPLOYERS' LIABILITY ACT ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "18".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000104.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EMPLOYER LIABILITY LIMIT AMOUNT (FEDERAL) - BODILY INJURY BY ACCIDENT AMOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by accident.	N	71-80	10
9	EMPLOYER LIABILITY LIMIT AMOUNT (FEDERAL)- BODILY	N	81-90	10

Field No.	Field Title/Description	Class	Position	Bytes
	INJURY BY DISEASE AMOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease.			
10	SCHEDULE - STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the codes of the state(s) in which Part Two (Employers Liability) applies to work subject to Federal Employers' Liability as though that state(s) were listed in Item 3.A of the Information Page.	N	91-190	100
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	191-254	64
12	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
UNITED STATES LONGSHORE AND HARBOR WORKERS' COMPENSATION ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "19".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000106.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	71-72	2
9	UNITED STATES LONGSHORE AND HARBOR WORKERS'	N	73-76	4

Field No.	Field Title/Description	Class	Position	Bytes
	COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 75 and 76.			
10	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	77-78	2
11	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 81 and 82.	N	79-82	4
12	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	83-84	2
13	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 87 and 88.	N	85-88	4
14	STATE CODE	N	89-90	2

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the state code.</p> <p>This is a recurring field. Repeat as needed.</p>			
15	<p>UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 93 and 94.</p>	N	91-94	4
16	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the state code.</p> <p>This is a recurring field. Repeat as needed.</p>	N	95-96	2
17	<p>UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.</p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 99 and 100.</p>	N	97-100	4
18	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the state code.</p> <p>This is a recurring field. Repeat as needed.</p>	N	101-102	2
19	<p>UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.</p>	N	103-106	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 105 and 106.			
20	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	107-108	2
	This is a recurring field. Repeat as needed.			
21	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	109-112	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 111 and 112.			
22	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	113-114	2
	This is a recurring field. Repeat as needed.			
23	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	115-118	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 117 and 118.			
24	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	119-120	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
25	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 123 and 124.	N	121-124	4
26	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	125-126	2
27	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 129 and 130.	N	127-130	4
28	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	131-132	2
29	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	133-136	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 135 and 136.			
30	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	137-138	2
	This is a recurring field. Repeat as needed.			
31	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	139-142	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 141 and 142.			
32	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	143-144	2
	This is a recurring field. Repeat as needed.			
33	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	145-148	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 147 and 148.			
34	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	149-150	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
35	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 153 and 154.	N	151-154	4
36	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	155-156	2
37	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 159 and 160.	N	157-160	4
38	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	161-162	2
39	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	163-166	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 165 and 166.			
40	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	167-168	2
	This is a recurring field. Repeat as needed.			
41	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	169-172	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 171 and 172.			
42	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	173-174	2
	This is a recurring field. Repeat as needed.			
43	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	175-178	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 177 and 178.			
44	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	179-180	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
45	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 183 and 184.	N	181-184	4
46	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	185-186	2
47	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 189 and 190.	N	187-190	4
48	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	191-192	2
49	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	193-196	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 195 and 196.			
50	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	197-198	2
	This is a recurring field. Repeat as needed.			
51	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	199-202	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 201 and 202.			
52	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	203-204	2
	This is a recurring field. Repeat as needed.			
53	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement.	N	205-208	4
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 207 and 208.			
54	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	209-210	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
55	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 213 and 214.	N	211-214	4
56	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code. This is a recurring field. Repeat as needed.	N	215-216	2
57	UNITED STATES LONGSHORE AND HARBOR WORKERS' COVERAGE PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor used to identify the percentage increase in the manual/charged rate due to application of the United States Longshore and Harbor Workers' Endorsement. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 219 and 220.	N	217-220	4
58	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	221-254	34
59	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
60	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
61	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
OUTER CONTINENTAL SHELF LANDS ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "20".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000109.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	WORK DESCRIPTION <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report a description of the work.	AN	71-190	120
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	191-252	62

Field No.	Field Title/Description	Class	Position	Bytes
10	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy. The first record will always begin with "01".	N	253-254	2
11	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
MARITIME COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "21".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000201.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EMPLOYER LIABILITY LIMIT AMOUNT (MARITIME) - BODILY INJURY BY ACCIDENT AMOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by accident.	N	71-80	10
9	EMPLOYER LIABILITY LIMIT AMOUNT (MARITIME) - BODILY	N	81-90	10

Field No.	Field Title/Description	Class	Position	Bytes
	INJURY BY DISEASE AMOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by accident.			
10	TRANSPORTATION, WAGES, MAINTENANCE & CURE PREMIUM AMOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the amount that is assigned to transportation, wages, maintenance or cure.	N	91-100	10
11	WORK DESCRIPTION <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report a description of the work.	AN	101-220	120
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	221-252	32
13	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy. The first record will always begin with "01."	N	253-254	2
14	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
15	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE	AN	44-45	2
3	RECORD TYPE CODE Report "22".	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
VOLUNTARY COMPENSATION MARITIME COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "23".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000203.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF VESSEL(S) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the name of a vessel associated with Maritime coverage.	AN	71-130	60
9	WORKERS' COMPENSATION LAW	AN	131-140	10

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the states that will provide coverage as defined by their law.</p>			
10	<p>DESCRIPTION OF WORK</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report a description of the work.</p>	AN	141-180	40
11	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p>	AN	181-252	72
12	<p>ENDORSEMENT SEQUENCE NUMBER</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy.</p> <p>The first record will always begin with "01".</p>	N	253-254	2
13	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
14	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
15	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
ALTERNATE EMPLOYER ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i> Report "24".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i> Report WC000301. Enter WC000301 or WC220306 N/A: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF ALTERNATE EMPLOYER <i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i> Report the name of the alternate employer.	AN	71-130	60
9	ADDRESS OF ALTERNATE EMPLOYER	AN	131-182	52

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the address of the alternate employer.</p>			
10	<p>STATE OF SPECIAL TEMPORARY EMPLOYMENT</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the state of temporary or special employment.</p>	A	183-184	2
11	<p>NAME OF CONTRACT OR PROJECT</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the first 50 positions of the name of the contract or project.</p>	AN	185-234	50
12	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: NCCI</i></p>	AN	235-252	18
13	<p>ENDORSEMENT SEQUENCE NUMBER</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy.</p> <p>The first record will always begin with "01".</p>	N	253-254	2
14	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>The field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
15	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: NCCI</i> <i>OPTIONAL: MI, WI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
16	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: NCCI</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DESIGNATED WORKPLACES EXCLUSION ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, PA</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report "25".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report WC000302.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ADDRESS NOT COVERED <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report the address of a location of insured operations not covered by this policy.	AN	71-190	120
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, PA</i>	AN	191-252	62

Field No.	Field Title/Description	Class	Position	Bytes
10	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy. The first record will always begin with "01".	N	253-254	2
11	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, PA</i> <i>OPTIONAL: MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	LINK DATA	AN	1-43	43
3	RESERVED FOR FUTURE USE	AN	44-45	2
4	RECORD TYPE CODE Report "26".	AN	46-47	2
5	RESERVED FOR FUTURE USE	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
FEDERAL MINE SAFETY & HEALTH ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report "27".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report WC000102.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE CODE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report the state code(s).	N	71-170	100
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i>	AN	171-254	84

Field No.	Field Title/Description	Class	Position	Bytes
10	NAME OF INSURED <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
11	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i> <i>OPTIONAL: MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
NONAPPROPRIATED FUND INSTRUMENTALITIES ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, NJ</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report "28".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report WC000108.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DESCRIPTION AND LOCATION OF WORK <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report the description/location of the work requiring the specific coverage.	AN	71-195	125
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	196-252	57

Field No.	Field Title/Description	Class	Position	Bytes
10	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy. The first record will always begin with "01".	N	253-254	2
11	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
VOLUNTARY COMPENSATION AND EMPLOYERS LIABILITY COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, NJ</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i> Report "29".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i> Report WC000311.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	IDENTIFY EMPLOYEES <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i> Report a listing, by name or by group, of employees.	AN	71-170	100
9	STATE OF EMPLOYMENT	AN	171-210	40

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i></p> <p>Report the state of employment of the group of employees reported.</p>			
10	<p>DESIGNATED WORKERS COMPENSATION LAW OR DESCRIPTION</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i></p> <p>Report the appropriate state of the workers compensation law.</p>	AN	211-250	40
11	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i></p>	AN	251-252	2
12	<p>ENDORSEMENT SEQUENCE NUMBER</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i></p> <p>Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy.</p> <p>The first record will always begin with "01".</p>	N	253-254	2
13	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
14	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
15	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, NCCI, NJ</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
PREMIUM DISCOUNT ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report "30". This Record Type Code will report the estimated discount for premiums that may be eligible for a discount. To list all policies that are combined under the Discount Rule, also report Record Type Code 16, Other Policies Subject to Retrospective Rating or Premium Discount. N/A: MN This record is optional for NJ & NC, however if reporting variable data fields all fields marked as optional are required. N/A: CA, DE, MA, MI, MN, NCCI, NY, PA, WI	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report WC000406.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE CODE	N	71-72	2

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the state code.</p> <p>This is a recurring field. Repeat as needed.</p>			
9	<p>FIRST PREMIUM DISCOUNT LAYER</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the amount that represents the portion of the policy premium using the first premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p>	N	73-76	4
10	<p>FIRST PREMIUM DISCOUNT PERCENTAGE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the percentage discount applied to the first premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 78 and 79.</p>	N	77-79	3
11	<p>SECOND (NEXT) PREMIUM DISCOUNT LAYER</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the second discount layer used to determine the total premium.</p> <p>This is a recurring field. Repeat as needed.</p> <p>Enter amount in thousands of dollars.</p>	N	80-83	4
12	<p>SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the percentage discount applied to the second premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 85 and 86.</p>	N	84-86	3
13	<p>THIRD (NEXT) PREMIUM DISCOUNT LAYER</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the portion of the policy premium using the third premium discount layer.</p>	N	87-90	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
14	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	91-93	3
	Report the percentage discount applied to the third premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 92 and 93.			
15	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	94-97	4
	Report the amount of premium over the last layer used to determine the premium discount.			
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
16	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	98-100	3
	Report the premium discount percentage that applies to premium balance.			
	If fewer than four layers apply, the premium discount layer and percentage fields of the first unused layer must be filled with 9s.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 99 and 100.			
17	AVERAGE PERCENTAGE DISCOUNT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	101-103	3
	Report the Average Percentage Discount used to determine the policy premium.			
	There is an assumed decimal point between positions 102 and 103.			
18	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	104-105	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the state code.			
	This is a recurring field. Repeat as needed.			
19	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	106-109	4
	Report the amount that represents the portion of the policy premium using the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
20	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	110-112	3
	Report the percentage discount applied to the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 111 and 112.			
21	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	113-116	4
	Report the second discount layer used to determine the total premium.			
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
22	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	117-119	3
	Report the percentage discount applied to the second premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 118 and 119.			
23	THIRD (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	120-123	4
	Report the portion of the policy premium using the third premium discount layer.			

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
24	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	124-126	3
	Report the percentage discount applied to the third premium discount layer.			
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
25	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	127-130	4
	Report the amount of premium over the last layer used to determine the premium discount.			
	This is a recurring field. Repeat as needed.			
26	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	131-133	3
	Report the premium discount percentage that applies to premium balance.			
	This is a recurring field. Repeat as needed.			
27	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	134-135	2
	Report the state code(s).			
	This is a recurring field. Repeat as needed.			
28	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	136-139	4
	Report the amount that represents the portion of the policy premium using the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
29	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	140-142	3

Field No.	Field Title/Description	Class	Position	Bytes
	Report the percentage discount applied to the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 141 and 142.			
30	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	143-146	4
	Report the second discount layer used to determine the total premium.			
	This is a recurring field. Repeat as needed.			
31	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	147-149	3
	Report the percentage discount applied to the second premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 148 and 149.			
32	THIRD (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	150-153	4
	Report the portion of the policy premium using the third premium discount layer.			
	This is a recurring field. Repeat as needed.			
	Enter amount in thousands of dollars.			
33	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	154-156	3
	Report the percentage discount applied to the third premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 155 and 156.			
34	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	157-160	4

Field No.	Field Title/Description	Class	Position	Bytes
	Report the amount of premium over the last layer used to determine the premium discount.			
	This is a recurring field. Repeat as needed.			
35	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	161-163	3
	Report the premium discount percentage that applies to premium balance.			
	This is a recurring field. Repeat as needed.			
36	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	164-165	2
	Report the state code(s).			
	This is a recurring field. Repeat as needed.			
37	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	166-169	4
	Report the amount that represents the portion of the policy premium using the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
38	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	170-172	3
	Report the percentage discount applied to the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 171 and 172.			
39	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	173-176	4
	Report the second discount layer used to determine the total premium.			
	This is a recurring field. Repeat as needed.			
40	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i>	N	177-179	3

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the percentage discount applied to the second premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 178 and 179.</p>			
41	<p>THIRD (NEXT) PREMIUM DISCOUNT LAYER</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the portion of the policy premium using the third premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p> <p>Enter amount in thousands of dollars.</p>	N	180-183	4
42	<p>THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the percentage discount applied to the third premium discount layer.</p> <p>This is a recurring field. Repeat as needed.</p> <p>There is an assumed decimal point between positions 185 and 186.</p>	N	184-186	3
43	<p>BALANCE PREMIUM DISCOUNT LAYER</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the amount of premium over the last layer used to determine the premium discount.</p> <p>This is a recurring field. Repeat as needed.</p>	N	187-190	4
44	<p>BALANCE PREMIUM DISCOUNT PERCENTAGE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI, NC, NJ</i></p> <p>Report the premium discount percentage that applies to premium balance.</p> <p>This is a recurring field. Repeat as needed.</p>	N	191-193	3
45	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, NCCI</i></p> <p><i>OPTIONAL: MA, MI, NC, NJ</i></p>	N	194-195	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the state code(s).			
	This is a recurring field. Repeat as needed.			
46	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	196-199	4
	Report the amount that represents the portion of the policy premium using the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
47	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	200-202	3
	Report the percentage discount applied to the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 201 and 202.			
48	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	203-206	4
	Report the second discount layer used to determine the total premium.			
	This is a recurring field. Repeat as needed.			
49	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	207-209	3
	Report the percentage discount applied to the second premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 208 and 209.			
50	THIRD (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	210-213	4
	Report the portion of the policy premium using the third premium discount layer.			
	This is a recurring field. Repeat as needed.			

Field No.	Field Title/Description	Class	Position	Bytes
	Enter amount in thousands of dollars.			
51	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	214-216	3
	Report the percentage discount applied to the third premium discount layer.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 215 and 216.			
52	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	217-220	4
	Report the amount of premium over the last layer used to determine the premium discount.			
	This is a recurring field. Repeat as needed.			
53	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	221-223	3
	Report the premium discount percentage that applies to premium balance.			
	This is a recurring field. Repeat as needed.			
54	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: CA, MA, MI, NC, NJ</i>	N	224-225	2
	Report the state code(s).			
	This is a recurring field. Repeat as needed.			
55	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	226-229	4
	Report the amount that represents the portion of the policy premium using the first premium discount layer.			
	This is a recurring field. Repeat as needed.			
56	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	230-232	3
	Report the percentage discount applied to the first premium			

Field No.	Field Title/Description	Class	Position	Bytes
	discount layer. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 231 and 232.			
57	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the second discount layer used to determine the total premium. This is a recurring field. Repeat as needed.	N	233-236	4
58	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the percentage discount applied to the second premium discount layer. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 238 and 239.	N	237-239	3
59	THIRD (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the portion of the policy premium using the third premium discount layer. This is a recurring field. Repeat as needed. Enter amount in thousands of dollars.	N	240-243	4
60	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i> Report the percentage discount applied to the third premium discount layer. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 245 and 246.	N	244-246	3
61	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	247-250	4

Field No.	Field Title/Description	Class	Position	Bytes
	Report the amount of premium over the last layer used to determine the premium discount.			
	This is a recurring field. Repeat as needed.			
62	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	251-253	3
	Report the premium discount percentage that applies to premium balance.			
	This is a recurring field. Repeat as needed.			
63	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	254-254	1
64	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
65	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI, NC, NJ</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
66	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
RETROSPECTIVE PREMIUM ENDORSEMENT AVIATION EXCLUSION RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i>	AN	1-43	43
3	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
4	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "31".	AN	46-47	2
5	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
6	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000508.	AN	51-58	8
7	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
8	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
9	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the aviation classification for which the exposure is not subject to retrospective rating.	N	71-74	4

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
10	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	75-78	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
11	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	79-82	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
12	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	83-86	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
13	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	87-90	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
14	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	91-94	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
15	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	95-98	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
16	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	99-102	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
17	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	103-106	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
18	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	107-110	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
19	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	111-114	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
20	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	115-118	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
21	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	119-122	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
22	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	123-126	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
23	LIST THE APPLICABLE CLASSIFICATION CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	127-130	4
	Report the aviation classification for which the exposure is not subject to retrospective rating.			
	This is a recurring field. Repeat as needed.			
24	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	131-254	124
25	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
26	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
27	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
RETROSPECTIVE PREMIUM ENDORSEMENT CHANGES RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the state code.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "32".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000509.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXCESS LOSS PREMIUM FACTOR CHANGE - STATE (OTHER THAN F-CLASSES) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the factor that represents the premium charge for a	N	71-73	3

Field No.	Field Title/Description	Class	Position	Bytes
	<p>limitation on losses used in computing the retrospective premium.</p> <p>Enter "000" if not applicable.</p> <p>There is an assumed decimal point before position 71.</p>			
9	<p>EXCESS LOSS PREMIUM FACTOR CHANGE - FEDERAL (F-CLASSES ONLY)</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the factor that represents the premium charge for a limitation on losses used in computing the retrospective premium under the USL&HW Act.</p> <p>Enter "000" if not applicable.</p> <p>There is an assumed decimal point before position 74.</p>	N	74-76	3
10	<p>EXCESS LOSS PREMIUM FACTOR CHANGE - EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the date that the excess loss premium factor changed.</p> <p>Format YYMMDD.</p>	N	77-82	6
11	<p>NON-RETROSPECTIVE DEVELOPMENT PREMIUM AMOUNT STATE(S)</p> <p><i>NOT APPLICABLE: CA, NC, NCCI, NJ</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the state code(s) of state(s) where Retrospective Development Premium Amount does not apply.</p>	AN	83-182	100
12	<p>RETROSPECTIVE DEVELOPMENT FACTOR CHANGE - FIRST FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the change in the retrospective development factor detailed in the first report.</p> <p>There is an assumed decimal point between positions 186 and 187.</p>	N	183-188	6
13	<p>RETROSPECTIVE DEVELOPMENT FACTOR CHANGE - SECOND FACTOR</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the change in the retrospective development factor</p>	N	189-194	6

Field No.	Field Title/Description	Class	Position	Bytes
	detailed in the second report.			
	There is an assumed decimal point between positions 192 and 193.			
14	RETROSPECTIVE DEVELOPMENT FACTOR CHANGE - THIRD FACTOR <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	195-200	6
	Report the change in the retrospective development factor detailed in the third report.			
	There is an assumed decimal point between positions 198 and 199.			
15	RETROSPECTIVE DEVELOPMENT FACTOR CHANGE - EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	201-206	6
	Report the effective date of change in the retrospective development factor.			
	Format YYMMDD.			
16	TAX MULTIPLIER FACTOR CHANGE - STATE (OTHER THAN F-CLASSES) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	207-211	5
	Report the changed/corrected Tax Multiplier Factor.			
	Enter "01000" if not applicable.			
	There is an assumed decimal point between positions 208 and 209.			
17	TAX MULTIPLIER FACTOR CHANGE - FEDERAL (F-CLASSES ONLY) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	212-216	5
	Report the changed/corrected Tax Multiplier Factor applicable to F-Classes only.			
	Enter "01000" if not applicable.			
	There is an assumed decimal point between positions 213 and 214.			
18	TAX MULTIPLIER FACTOR CHANGE - EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i>	N	217-222	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date that the Tax Multiplier Factor changed. Format YYMMDD.			
19	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	223-254	32
20	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
21	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
22	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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RETROSPECTIVE PREMIUM ENDORSEMENT NONRATABLE CATASTROPHE ELEMENT OR SURCHARGE RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, NCCI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: CA, NCCI

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, NCCI

OPTIONAL: MA, MI

Report "33".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: CA, NCCI

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: CA, NCCI

OPTIONAL: MA, MI

Report WC000510.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: CA, NCCI

OPTIONAL: MA, MI

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: CA, NCCI

OPTIONAL: MA, MI

Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.

8	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT	N	71-74	4
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NOT APPLICABLE: CA, NCCI

OPTIONAL: MA, MI

Report the list of class codes which affect the endorsement.

This is a recurring field. Repeat as needed.

Field No.	Field Title/Description	Class	Position	Bytes
9	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	75-78	4
10	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	79-82	4
11	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	83-86	4
12	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	87-90	4
13	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	91-94	4
14	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	95-98	4
15	LIST CLASSIFICATION CODES THAT AFFECT THIS	N	99-102	4

Field No.	Field Title/Description	Class	Position	Bytes
	ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.			
16	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	103-106	4
17	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	107-110	4
18	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	111-114	4
19	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	115-118	4
20	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the list of class codes which affect the endorsement. This is a recurring field. Repeat as needed.	N	119-122	4
21	LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT	N	123-126	4

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>			
22	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>	N	127-130	4
23	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>	N	131-134	4
24	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>	N	135-138	4
25	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>	N	139-142	4
26	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p> <p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>	N	143-146	4
27	<p>LIST CLASSIFICATION CODES THAT AFFECT THIS ENDORSEMENT</p>	N	147-150	4

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the list of class codes which affect the endorsement.</p> <p>This is a recurring field. Repeat as needed.</p>			
28	<p>RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i></p>	AN	151-254	104
29	<p>NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
30	<p>ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
31	<p>RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
RETROSPECTIVE PREMIUM ENDORSEMENT SHORT-TERM RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report "34".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report WC000511.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	POLICY NUMBER IDENTIFIER THAT CARRIES THE RETROSPECTIVE PREMIUM ENDORSEMENT <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the unique identifier used for identifying the policy.	AN	71-88	18
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	89-254	166

Field No.	Field Title/Description	Class	Position	Bytes
10	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
11	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI</i> <i>OPTIONAL: MA, MI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE	AN	44-45	2
3	RECORD TYPE CODE Report "35".	AN	46-47	2
4	RESERVED FOR FUTURE USE	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, NJ</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i> Report "36".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i> Report WC000313.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF PERSON <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i> Report the name of the person waiving the right to recover payments.	AN	71-130	60
9	NAME OF ORGANIZATION	AN	131-190	60

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i></p> <p>Report the name of the organization waiving the right to recover payments.</p>			
10	<p>RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i></p>	AN	191-254	64
11	<p>NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
12	<p>ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, NJ</i> <i>OPTIONAL: MI, NC</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
13	<p>RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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SOLE PROPRIETORS, PARTNERS, OFFICERS AND OTHERS COVERAGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Report "37".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Report WC000310.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.

8	DESCRIPTOR CODE	A	71-71	1
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY

Report the code describing the corresponding person's position in the company.

This is a recurring field. Repeat as needed.

Code Description

O	Officer
P	Partner

Field No.	Field Title/Description	Class	Position	Bytes
	S Sole Proprietor (This code is not used for Record 38)			
	X Other			
9	NAME OF PERSON TO BE INCLUDED <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i> Report the name of the person included for coverage on the policy. This is a recurring field. Repeat as needed.	AN	72-121	50
10	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i> Report the code of the state covered by this endorsement record. This is a recurring field. Repeat as needed.	N	122-123	2
11	DESCRIPTOR CODE <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i> Report the code describing the corresponding person's position in the company. This is a recurring field. Repeat as needed. Code Description O Officer P Partner S Sole Proprietor (This code is not used for Record 38) X Other	A	124-124	1
12	NAME OF PERSON TO BE INCLUDED <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i> Report the name of the person included for coverage on the policy. This is a recurring field. Repeat as needed.	AN	125-174	50
13	STATE CODE <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i> Report the code of the state covered by this endorsement record. This is a recurring field. Repeat as needed.	N	175-176	2
14	DESCRIPTOR CODE	A	177-177	1

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p> <p>Report the code describing the corresponding person's position in the company.</p> <p>This is a recurring field. Repeat as needed.</p> <p>Code Description</p> <p>O Officer</p> <p>P Partner</p> <p>S Sole Proprietor (This code is not used for Record 38)</p> <p>X Other</p>			
15	<p>NAME OF PERSON TO BE INCLUDED</p> <p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p> <p>Report the name of the person included for coverage on the policy.</p> <p>This is a recurring field. Repeat as needed.</p>	AN	178-227	50
16	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p> <p>Report the code of the state covered by this endorsement record.</p> <p>This is a recurring field. Repeat as needed.</p>	N	228-229	2
17	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p>	AN	230-254	25
18	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
19	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
20	<p>RESERVED FOR FUTURE USE</p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
	NOT APPLICABLE: CA, MI, NCCI, NJ, NY			

Field No.	Field Title/Description	Class	Position	Bytes
PARTNERS, OFFICERS AND OTHERS EXCLUSION ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report "38".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report WC000308.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DESCRIPTOR CODE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the code describing the corresponding person's position in the company. This is a recurring field. Repeat as needed.	A	71-71	1

Field No.	Field Title/Description	Class	Position	Bytes
	Code Description			
	O Officer			
	P Partner			
	S Sole Proprietor (This code is not used for Record 38)			
	X Other			
9	NAME OF PERSON TO BE EXCLUDED <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the name of the person excluded from coverage on the policy. This is a recurring field. Repeat as needed.	AN	72-131	60
10	DESCRIPTOR CODE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the code describing the corresponding person's position in the company. This is a recurring field. Repeat as needed. Code S – Sole Proprietor is not applicable for Endorsement Number WC000308.	A	132-132	1
	Code Description			
	O Officer			
	P Partner			
	S Sole Proprietor (This code is not used for Record 38)			
	X Other			
11	NAME OF PERSON TO BE EXCLUDED <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the name of the person excluded from coverage on the policy. This is a recurring field. Repeat as needed.	AN	133-192	60
12	DESCRIPTOR CODE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i>	A	193-193	1

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code describing the corresponding person's position in the company. This is a recurring field. Repeat as needed. Code S – Sole Proprietor is not applicable for Endorsement Number WC000308. Code Description O Officer P Partner S Sole Proprietor (This code is not used for Record 38) X Other			
13	NAME OF PERSON TO BE EXCLUDED <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the name of the person excluded from coverage on the policy. This is a recurring field. Repeat as needed.	AN	194-253	60
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i>	AN	254-254	1
15	NAME OF INSURED <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i> <i>OPTIONAL: MI</i> Report the date that the endorsement to the policy becomes effective. Format YYMMDD.	N	289-294	6
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
AIRCRAFT PREMIUM ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report "39".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI, PA</i> Report WC000401.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the code of the state in which the aircraft is based. This is a recurring field. Repeat as needed.	N	71-72	2
9	TYPE OF AIRCRAFT	AN	73-92	20

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the type of the aircraft.</p> <p>This is a recurring field. Repeat as needed.</p>			
10	<p>PASSENGER SEAT CHARGE AMOUNT</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the amount of additional premium per seat.</p> <p>This is a recurring field. Repeat as needed.</p>	N	93-96	4
11	<p>MAXIMUM CHARGE AMOUNT</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the maximum charge amount per aircraft.</p> <p>This is a recurring field. Repeat as needed.</p>	N	97-101	5
12	<p>ESTIMATED PREMIUM AMOUNT</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the amount of additional premium for the aircraft.</p> <p>This is a recurring field. Repeat as needed.</p>	N	102-106	5
13	<p>STATE CODE</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the code of the state in which the aircraft is based.</p> <p>This is a recurring field. Repeat as needed.</p>	N	107-108	2
14	<p>TYPE OF AIRCRAFT</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the type of the aircraft.</p> <p>This is a recurring field. Repeat as needed.</p>	AN	109-128	20
15	<p>PASSENGER SEAT CHARGE AMOUNT</p> <p><i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i></p> <p>Report the amount of additional premium per seat.</p> <p>This is a recurring field. Repeat as needed.</p>	N	129-132	4

Field No.	Field Title/Description	Class	Position	Bytes
16	MAXIMUM CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the maximum charge amount per aircraft. This is a recurring field. Repeat as needed.	N	133-137	5
17	ESTIMATED PREMIUM AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the amount of additional premium for the aircraft. This is a recurring field. Repeat as needed.	N	138-142	5
18	STATE CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the code of the state in which the aircraft is based. This is a recurring field. Repeat as needed.	N	143-144	2
19	TYPE OF AIRCRAFT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the type of the aircraft. This is a recurring field. Repeat as needed.	AN	145-164	20
20	PASSENGER SEAT CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the amount of additional premium per seat. This is a recurring field. Repeat as needed.	N	165-168	4
21	MAXIMUM CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the maximum charge amount per aircraft. This is a recurring field. Repeat as needed.	N	169-173	5
22	ESTIMATED PREMIUM AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i> Report the amount of additional premium for the aircraft.	N	174-178	5

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
23	STATE CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	179-180	2
	Report the code of the state in which the aircraft is based.			
	This is a recurring field. Repeat as needed.			
24	TYPE OF AIRCRAFT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	AN	181-200	20
	Report the type of the aircraft.			
	This is a recurring field. Repeat as needed.			
25	PASSENGER SEAT CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	201-204	4
	Report the amount of additional premium per seat.			
	This is a recurring field. Repeat as needed.			
26	MAXIMUM CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	205-209	5
	Report the maximum charge amount per aircraft.			
	This is a recurring field. Repeat as needed.			
27	ESTIMATED PREMIUM AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	210-214	5
	Report the amount of additional premium for the aircraft.			
	This is a recurring field. Repeat as needed.			
28	STATE CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	215-216	2
	Report the 2-digit code of the state in which the aircraft is based.			
	This is a recurring field. Repeat as needed.			
29	TYPE OF AIRCRAFT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	AN	217-236	20

Field No.	Field Title/Description	Class	Position	Bytes
	Report the type of the aircraft.			
	This is a recurring field. Repeat as needed.			
30	PASSENGER SEAT CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	237-240	4
	Report the amount of additional premium per seat.			
	This is a recurring field. Repeat as needed.			
31	MAXIMUM CHARGE AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	241-245	5
	Report the maximum charge amount per aircraft.			
	This is a recurring field. Repeat as needed.			
32	ESTIMATED PREMIUM AMOUNT <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	246-250	5
	Report the amount of additional premium for the aircraft.			
	This is a recurring field. Repeat as needed.			
33	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i>	AN	251-254	4
34	NAME OF INSURED <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
35	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MA, MI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
36	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
EMPLOYERS LIABILITY COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report "40".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report WC000303.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	71-72	2
9	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	73-74	2

Field No.	Field Title/Description	Class	Position	Bytes
10	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	75-76	2
11	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	77-78	2
12	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	79-80	2
13	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	81-82	2
14	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	83-84	2
15	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	85-86	2
16	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	87-88	2
17	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage.	N	89-90	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
18	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	91-92	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
19	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	93-94	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
20	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	95-96	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
21	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	97-98	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
22	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	99-100	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
23	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	101-102	2
	Report the code of the state in providing this coverage.			
	This is a recurring field. Repeat as needed.			
24	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	103-104	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
25	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	105-106	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
26	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	107-108	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
27	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	109-110	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
28	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	111-112	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
29	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	113-114	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
30	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	115-116	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
31	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	117-118	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
32	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	119-120	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
33	STATE CODE	N	121-122	2

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>			
	Report the code of the state in providing this coverage.			
	This is a recurring field. Repeat as needed.			
34	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	123-124	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
35	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	125-126	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
36	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	127-128	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
37	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	129-130	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
38	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	131-132	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
39	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	133-134	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
40	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	135-136	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			

Field No.	Field Title/Description	Class	Position	Bytes
41	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	137-138	2
42	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	139-140	2
43	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	141-142	2
44	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	143-144	2
45	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	145-146	2
46	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state in providing this coverage. This is a recurring field. Repeat as needed.	N	147-148	2
47	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.	N	149-150	2
48	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i> Report the code of the state providing this coverage.	N	151-152	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
49	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	153-154	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
50	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	155-156	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
51	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	157-158	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
52	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	159-160	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
53	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	161-162	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
54	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	163-164	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
55	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	165-166	2
	Report the code of the state providing this coverage.			
	This is a recurring field. Repeat as needed.			
56	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	167-168	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
57	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	169-170	2
	Report the code of the state providing this coverage. This is a recurring field. Repeat as needed.			
58	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	AN	171-254	84
59	NAME OF INSURED <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
60	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
61	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, NCCI, NJ</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DOMESTIC AND AGRICULTURAL WORKERS EXCLUSION ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i> Report "41".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i> Report WC000315.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF FARM OR AGRICULTURAL WORKERS <i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i> Report the names or descriptions of workers to which the endorsement applies.	AN	71-145	75
9	NAME OF DOMESTIC OR HOUSEHOLD WORKERS	AN	146-220	75

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i></p> <p>Report the name of the domestic or household worker to which the endorsement applies.</p>			
10	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i></p>	AN	221-254	34
11	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
12	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
13	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, MA, MN, NCCI, NJ, NY, WI</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
CONTINGENT EXPERIENCE RATING MODIFICATION FACTOR ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report the code of the state covered by this endorsement record. If this endorsement applies to all states reported on an interstate policy, report "99".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report "42".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MI, NJ, NY</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report WC000412.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	CONTINGENT MODIFICATION EFFECTIVE DATE <i>NOT APPLICABLE: CA, MI, NJ, NY</i> Report the date on which the contingent experience modification becomes effective on the policy. Format YYMMDD.	N	71-76	6
9	CONTINGENT EXPERIENCE MODIFICATION FACTOR	N	77-80	4

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, MI, NJ, NY</i>			
	Report the factor.			
	There is an assumed decimal point between positions 77 and 78.			
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MI, NJ, NY</i>	AN	81-254	174
11	NAME OF INSURED <i>NOT APPLICABLE: CA, MI, NCCI, NJ, NY</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MI, NJ, NY</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MI, NJ, NY</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DEDUCTIBLE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the code of the state covered by this endorsement record. A Deductible Endorsement Record must be submitted for each state where the deductible provisions apply.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report "43".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the standard national or state number of the Deductible Endorsement Record applicable to the deductible information. Use Endorsement WC000603 or jurisdictionally approved endorsement number. Use Endorsement WC370403. N/A: MA, MI, MN, NC, NCCI Use Endorsements WC200602 or WC200603 or filed and approved carrier endorsement number. N/A: MI, MN, NC, NCCI, PA	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1

Field No.	Field Title/Description	Class	Position	Bytes
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	LOSSES SUBJECT TO DEDUCTIBLE CODE <i>NOT APPLICABLE: CA, DE, NJ, NY, PA, WI</i> <i>OPTIONAL: MN</i> Report the code that identifies the type of deductible being reported.	N	71-72	2
	Code Description 00 No Deductible 01 Medical Losses Only 02 Indemnity Losses Only 03 Medical and Indemnity Losses- Deductible applies proportionately to the medical and indemnity portions of the loss.			
9	BASIS OF DEDUCTIBLE CALCULATION CODE <i>NOT APPLICABLE: CA, DE, NJ, NY, PA, WI</i> <i>OPTIONAL: MN</i> Report the code that identifies the type of deductible being reported.	N	73-74	2
	Code Description 00 No Deductible 01 Per Claim Deductible Amount 02 Per Accident Deductible Amount N/A: MA 03 Per Policy Deductible Aggregate Limit N/A: MA 04 Percent of Claim Cost N/A: MA 05 Percent of Premium N/A: MA 06 Coinsurance Only Percent With Per Claim Amount Limit N/A: MA 07 Coinsurance Percent With Per Claim Deductible Amount and Coinsurance Limit N/A: MA 08 Coinsurance Percent With Per Accident Deductible Amount and Coinsurance Limit N/A: MA 09 Per Accident Deductible Amount With Per Policy			

Field No.	Field Title/Description	Class	Position	Bytes
	Deductible Aggregate Limit			
10	Per Claim Deductible Amount With Per Policy Deductible Aggregate Limit N/A: MN			
11	Coinsurance Percent With Per Claim Deductible Amount Limit With Per Policy Aggregate Limit N/A: MA, MN			
12	Variable — as per ASWG decision to allow flexibility for reporting deductible programs not otherwise defined.			
13	Negotiated N/A: MA, MN			
10	DEDUCTIBLE PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, NJ, NY, PA, WI</i> <i>OPTIONAL: MN</i> Report the whole percentage of the deductible to be paid by the insured, if applicable, as defined by the deductible program.	N	75-76	2
11	DEDUCTIBLE AMOUNT PER CLAIM/ACCIDENT <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the loss amount by claim or by accident or for each occurrence to be paid by the insured, as defined by the deductible program.	N	77-85	9
12	DEDUCTIBLE AMOUNT - AGGREGATE <i>NOT APPLICABLE: CA, DE, NJ, NY, PA, WI</i> <i>OPTIONAL: MN</i> Report the maximum loss amount for all claims to be paid by the insured, if applicable, as defined by the deductible program—coinsurance only percent with Per Claim and Per Policy Aggregate Limit.	N	86-94	9
13	PREMIUM REDUCTION PERCENTAGE <i>NOT APPLICABLE: CA, DE, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MN</i> Report the applicable corresponding percentage of the deductible amount. There is an assumed decimal point between positions 96 and 97.	N	95-99	5
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i>	AN	100-254	155
15	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, NCCI, NJ, NY, WI</i> <i>OPTIONAL: MN</i>	AN	255-288	34

Field No.	Field Title/Description	Class	Position	Bytes
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i> <i>OPTIONAL: MN</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
AUDIT NONCOMPLIANCE CHARGE ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i>		44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report "44".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i>		48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> Report WC000424. Required for Voluntary policies. N/A: NC Required for Assigned Risk policies.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the 1-letter bureau-approved version identifier that corresponds to the endorsement number reported above.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	STATE ABBREVIATION <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the US Postal Services abbreviation of the state.	A	71-72	2

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
9	BASIS OF AUDIT NONCOMPLIANCE CHARGE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the method for calculating the audit noncompliance charge. This is a recurring field. Repeat as needed.	AN	73-122	50
10	MAXIMUM AUDIT NONCOMPLIANCE CHARGE MULTIPLIER <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the multiplier used in the audit noncompliance charge calculation. This is a recurring field. Repeat as needed. There is an assumed decimal between positions 123 and 124. Enter "2" in this field. N/A: MI, NC, NJ, WI	N	123-126	4
11	STATE ABBREVIATION <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the US Postal Services abbreviation of the state. This is a recurring field. Repeat as needed.	A	127-128	2
12	BASIS OF AUDIT NONCOMPLIANCE CHARGE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the method for calculating the audit noncompliance charge. This is a recurring field. Repeat as needed.	AN	129-178	50
13	MAXIMUM AUDIT NONCOMPLIANCE CHARGE MULTIPLIER <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i> Report the multiplier used in the audit noncompliance charge calculation. This is a recurring field. Repeat as needed. There is an assumed decimal between positions 179 and 180.	N	179-182	4
14	STATE ABBREVIATION <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i>	A	183-184	2

Field No.	Field Title/Description	Class	Position	Bytes
	<i>OPTIONAL: NC</i>			
	Report the US Postal Services abbreviation of the state.			
	This is a recurring field. Repeat as needed.			
15	BASIS OF AUDIT NONCOMPLIANCE CHARGE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i>	AN	185-234	50
	Report the method for calculating the audit noncompliance charge.			
	This is a recurring field. Repeat as needed.			
16	MAXIMUM AUDIT NONCOMPLIANCE CHARGE MULTIPLIER <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i>	N	235-238	4
	Report the multiplier used in the audit noncompliance charge calculation.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal between positions 235 and 236.			
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i>		239-254	16
18	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i>	AN	255-288	34
	Report the first 34 positions of the primary name of the insured.			
	This field is required when the record is submitted using Transaction Code 03. N/A: NCCI			
19	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i> <i>OPTIONAL: NC</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
20	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MN, NCCI, NY, PA</i>		295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
POLICY INFORMATION PAGE STATE PREMIUM CHANGE RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report "84". This Record Type Code will accommodate changes to the policy premium information not included in Record Type Codes 09, 10 and 87. Record Type Code 84 may only be reported using Transaction Code 03. Record Type Code 84 may not be reported on complete policy transactions. Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	48-50	3
5	DATA ELEMENT CHANGE IDENTIFICATION NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the type of change by reporting one of the corresponding change identification numbers: WC840401 Experience Modification Plan Type Code N/A: CA WC840402 Other Individual Risk Rating Factor N/A: CA WC840405 Estimated State Standard Premium Total WC840406 Expense Constant Amount N/A: CA WC840408 Premium Discount Amount N/A: CA WC840409 Pro-Rated Expense Constant Amount Reason Code N/A: CA	AN	51-58	8

Field No.	Field Title/Description	Class	Position	Bytes
	WC840410 Pro-Rated Minimum Premium Amount Reason Code N/A: CA			
	WC840411 Reason State Was Added to Policy Code N/A: CA			
	WC840412 Assigned Risk Adjustment Program (ARAP) Factor N/A: CA			
	WC840413 Type of Non-Standard ID Code N/A: CA			
	WC840414 Independent DCO Risk ID Number / File Number / Account Number N/A: CA			
6	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXPERIENCE MODIFICATION PLAN TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the type of experience modification factor. Code Description 1 Bureau Plan Modification Factor 2 Bureau Plan Modification Factor Deviated by Flat Percentage 3 Independent Company Plan Modification Factor Report this code for any modification factor resulting from an independently filed rating plan based on an insured's loss experience and used to modify the insured's manual premium on a prospective basis. This would include any factor based on a bureau's standard experience rating plan modified for independently filed ELR and D ratios.	N	71-71	1
9	OTHER INDIVIDUAL RISK RATING FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the factor resulting from any rating plan based on the insured's characteristics other than its loss experience and used to modify the manual premium amount on a prospective basis (e.g., schedule rating). If more than one factor is applicable, enter the composite factor. Insurers may, at their option, report the total dollar effect of these factors on a Record Type Code 05 under the appropriate statistical classification code. If this option is chosen, report	N	72-75	4

Field No.	Field Title/Description	Class	Position	Bytes
	“1000” in this field.			
	The factor to be entered is the decimal complement of percentage credits or debits.			
	There is an assumed decimal point between positions 72 and 73.			
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	76-80	5
11	ESTIMATED STATE STANDARD PREMIUM TOTAL <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the total state standard premium. Refer to individual state Bureau Manual for definition of standard premium.	N	81-90	10
12	EXPENSE CONSTANT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the dollar amount representing a premium charge that applies to every policy. This should never be reported as an Exposure Record (Record Type Code 05). If multiple records are being reported due to split exposure periods, the initial record must contain zeros and the final record must contain the expense constant amount.	N	91-100	10
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	101-110	10
14	PREMIUM DISCOUNT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the amount that is discounted from the total premium. This should never be reported as an Exposure Record (Record Type Code 05). If multiple records are being reported due to split exposure periods, the initial record must contain zeros and the final record must contain the premium discount amount.	N	111-120	10
15	PRO-RATED EXPENSE CONSTANT AMOUNT REASON CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the code associated with the reason the Expense Constant Amount is not the full year amount.	N	121-121	1
	Code Description			
	0 Field Does Not Apply.			

Field No.	Field Title/Description	Class	Position	Bytes
	1 Where the Short-Term Policy is Issued to Replace a Binder			
	2 Where the Short-Term Policy is Issued Solely to Establish Concurrency with Other Policies of Insurance			
	3 Where the Short-Term Policy is Issued to Reinstate Coverage with a Lapse			
	4 Where the Amount Changes Due to a Change in Anniversary Rating Date			
16	PRO-RATED MINIMUM PREMIUM AMOUNT REASON CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	N	122-122	1
	Report the code associated with the reason the Minimum Premium Amount is not the full year amount.			
	Code Description			
	0 Field Does Not Apply			
	1 Where the Short-Term Policy is Issued to Replace a Binder			
	2 Where the Short-Term Policy is Issued Solely to Establish Concurrency with Other Policies of Insurance			
	3 Where the Short-Term Policy is Issued to Reinstate Coverage with a Lapse			
	4 Where the Amount Changes Due to a Change in Anniversary Rating Date			
17	REASON STATE WAS ADDED TO THE POLICY CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	N	123-123	1
	Report the code associated with the reason why the state was added to the policy.			
	Code Description			
	0 Field Does Not Apply For all states reported on a new policy. Continue to report "0" on any subsequent full policy replacement transactions if there are no state changes.			
	1 State Added Because of Audit For all states added to a new or renewal policy due to audit findings. Continue to report "1" on any subsequent full policy replacement transactions if there are no additional state changes.			
	2 State Added for any Other Reason			

Field No.	Field Title/Description	Class	Position	Bytes
	For all states added to a current new or renewal policy. Continue to report "2" on any subsequent full policy replacement transactions if there are no additional state changes.			
3	State Added at Time of Renewal N/A: WI For all states added at time of renewal. Continue to report "3" on any subsequent full policy replacement transactions if there are no additional state changes.			
4	State Added to Cover a Lapse in Coverage N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
18	PREVIOUSLY REPORTED EXPERIENCE MODIFICATION EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Experience Modification Effective Date previously reported on the corresponding State Premium Record that is being changed. Updates to the Experience Modification Effective Date are not to be made using this record. Use Record Type Code 10 to report the revised Experience Modification Effective Date. Format YYMMDD	N	124-129	6
19	PREVIOUSLY REPORTED ANNIVERSARY RATING DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the Anniversary Rating Date previously reported on the corresponding State Premium Record that is being changed. Not Applicable for policies effective 05/01/2017 and after. N/A: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA Updates to the Anniversary Rating Date are not to be made using this record. Use Record Type Code 09 to report the revised Anniversary Rating Date. Format YYMMDD	N	130-135	6
20	ASSIGNED RISK ADJUSTMENT PROGRAM (ARAP) FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the ARAP factor. There is an assumed decimal point between Positions 136 and 137.	N	136-139	4
21	TYPE OF NON-STANDARD ID CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA</i> <i>OPTIONAL: WI</i>	N	140-141	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the code that indicates the type of non-standard workers compensation policy.			
	Code Description			
01	Non-Standard Code Does Not Apply			
02	Excluding Medical N/A: DE, MA, NC, NCCI, PA, WI			
03	Reserved for Future Use			
04	Reserved for Future Use			
05	Excess Policy N/A: DE, MN, NC, NY, PA, WI For NCCI, this code is required for WV only.			
06	Excess Medical N/A: DE, MN, NC, NCCI, PA, WI			
07	Reserved for Future Use			
08	Coverage Excludes Certain Individuals Listed on Exclusion Endorsement , such as officers, partners, sole proprietors or others N/A: MN, NC, NY, WI			
09	Voluntary Coverage Not Mandatory by State Act N/A: MN, NC, NY, WI			
99	Self-Insured Groups N/A: DE, MN, NC, NCCI, NY, PA, WI This code is not used in this specification.			
22	INDEPENDENT DCO RISK ID NUMBER/ FILE NUMBER/ ACCOUNT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> <i>OPTIONAL: CA</i> Report the risk identification number assigned by the appropriate DCO other than NCCI.	AN	142-156	15
23	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	157-254	98
24	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
25	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date that the endorsement becomes effective on the policy. FORMAT YYMMDD			
26	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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POLICY INFORMATION PAGE SUPPLEMENTAL DATA ELEMENT(S) CHANGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA

Report "85".

This Record Type Code will accommodate changes to the information page that are not included in Record Type Code 87.

Record Type Code 85 may only be reported using Transaction Code 03. Record Type Code 85 may not be reported on complete policy transactions.

Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NJ, NY

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA

5	DATA ELEMENT CHANGE IDENTIFICATION NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA

Report the type of change by reporting the corresponding change identification numbers.

WC850601 Experience Rating Code N/A: CA

WC850603 Type of Coverage ID Code

WC850604 Employee Leasing Policy Type Code

WC850605 Policy Term Code

WC850606 Prior Policy Number Identifier

WC850608 Type of Plan ID Code N/A: CA

WC850609 Business Segment Identifier

WC850610 Policy Minimum Premium N/A: CA

Field No.	Field Title/Description	Class	Position	Bytes
	WC850611 Policy Minimum Premium State Code N/A: CA			
	WC850612 Policy Estimated Standard Premium Total N/A: CA			
	WC850613 Policy Deposit Premium Amount N/A: CA			
	WC850616 Retrospective Rating Code			
	WC850617 Group Coverage Status			
	WC850618 Assignment Date N/A: CA			
	WC850620 Wrap-Up/OCIP Code			
	Format YYMMDD			
6	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXPERIENCE RATING CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the code describing the policy. Code Description 1 Interstate Rated Only 2 Inter- and Intrastate Rated N/A: NC 3 Intrastate Rated Only 4 Reserved for Future Use 5 Not Rated	N	71-71	1
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	72-80	9
10	TYPE OF COVERAGE ID CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, PA</i> Report the code that indicates the type of coverage. Code Description 01 Standard Workers Compensation Policy 02 Alternative Workers Compensation Coverage N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI	N	81-82	2

Field No.	Field Title/Description	Class	Position	Bytes
03	Group Policy N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI For NCCI, this code is required for Texas only.			
04	Reserved for Future Use			
05	Large Risk Rated Option / Large Risk Alternative Rating Option N/A: MI, MN, NC, NCCI, NY			
09	Nonstandard Workers Compensation Coverage N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI This code is not used in this specification.			
10	Reserved for Future Use			
11	EMPLOYEE LEASING POLICY TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, PA</i> Report the code that identifies the type of Employee Leasing policy. Code Description 1 Non-Employee Leasing Policy Employers covered under this policy are not part of an Employee Leasing arrangement. 2 Employee Leasing Policy - For Leased Workers of Multiple Client Companies; Includes ELC Non-Leased Workers N/A: CA, MA, MN, NJ, NY, WI The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of multiple Client Companies. The non-leased workers of the ELC are covered under this policy. This code requires DCO approval before reporting a Master Policy. Contact DCO for requirements. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI 3 Employee Leasing Policy For Non-Leased Workers of Employee Leasing Company (ELC) The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the non-leased workers of the ELC only. The leased workers of the ELC are not covered under this policy. This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY, WI MA endorsement WC200305 – Exclusion of Coverage for Leased Employees must be included on the employee leasing company policy for the non-leased workers. N/A: CA, DE, MI, MN, NC, NCCI, NY, PA, WI 4 Employee Leasing Policy -Client Company Policy	N	83-83	1

Field No.	Field Title/Description	Class	Position	Bytes
	<p>For Leased Workers of Client Company N/A: DE, MA, MN, NJ, PA</p> <p>The Client Company is the first named insured and the coverage is provided to the leased workers of the Client Company. The non-leased workers of the Client Company are not covered under this policy.</p> <p>This code is only applicable to voluntary policies. N/A: CA, DE, MA, MN, NC, NCCI, NY, PA, WI</p> <p>First name should be reported (Client Company Name) client of (PEO Company Name). N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA</p>			
5	<p>Employee Leasing Policy For Leased Workers of a Single Client Company</p> <p>The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of a single Client Company only.</p> <p>This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NY, PA, WI</p> <p>This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NY</p> <p>The primary name should be reported (PEO Company Name) L/C/F (Client Company Name). N/A: CA, MA, MI, MN, NC, NCCI, NY</p> <p>MA endorsement WC200304 – Massachusetts Employee Leasing Endorsement must be included on the policy for the workers leased to a client. N/A: CA, DE, MI, MN, NC, NCCI, NY, PA, WI</p> <p>PA endorsement WC370311 - Pennsylvania Multiple Coordinated Policy Endorsement must be included on the policy. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</p>			
6	<p>Client Company Policy For Non-Leased Workers of Client Company N/A: DE</p> <p>The Client Company is the first named insured and coverage is provided to the non-leased workers of the Client Company. The Client Company is in an Employee Leasing arrangement but the leased workers of the Client Company are not covered under this policy.</p> <p>This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, WI</p> <p>This is applicable on policies effective 4/1/20 or after. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</p> <p>Endorsement WC000322 - Professional Employer Organization (PEO) Client Exclusion Endorsement must be included on the policy for the Leasing/PEO client's</p>			

Field No.	Field Title/Description	Class	Position	Bytes
	non-leased workers. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI			
7	<p>Client Company Policy For Leased And Non-Leased Workers of Client Company N/A: MA, MN, NJ</p> <p>The Client Company is the first named insured and coverage is provided to the leased and non-leased workers of the Client Company.</p> <p>This code is applicable on all policies effective 01/01/07 or after. N/A: CA, DE, MA, MI, MN, NC, NJ, NY, WI</p> <p>This code is only applicable to voluntary policies. N/A: CA, MA, MN, NC, NCCI, NJ, NY, PA, WI</p> <p>First name should be reported (Client Company Name) client of (PEO Company Name). N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</p>			
8	<p>Employee Leasing Policy For Leased Workers of Multiple Client Companies; Excludes ELC Non-Leased Workers N/A: CA, DE, MA, MN, NJ, NY, PA</p> <p>The Employee Leasing Company (ELC) is the first named insured and coverage is provided to the leased workers of multiple Client Companies. The non-leased workers of the ELC are not covered under this policy.</p> <p>Endorsement WC480314 - Wisconsin Employee Leasing Company Endorsement - Master Policy must be included. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</p> <p>This code is only applicable to voluntary policies. N/A: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI</p>			
9	<p>Employee Leasing Policy for Leased Workers of a Single Client Company where the policy is purchased by the Client.</p> <p>This is applicable on all policies effective 4/1/18 or after. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</p> <p>This is applicable on policies effective 4/1/20 or after. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</p> <p>MA endorsement WC200308 - MA Professional Employer Organization (PEO) Extension Endorsement must be included on the PEO client policy purchased by the client. N/A: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</p>			
12	<p>POLICY TERM CODE</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i></p> <p>Report the code used to indicate the length/type of the policy term.</p>	N	84-84	1

Field No.	Field Title/Description	Class	Position	Bytes
	Code Description			
1	Standard One-Year			
2	Three-Year Fixed Rate N/A: MA, NJ			
3	Continuous Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
4	Short-Term (Less Than One Year)			
5	Three-Year Variable (First Year) N/A: MN			
6	Three-Year Variable (Second Year) N/A: MN Cannot be used on new and renewal transactions. The code appears only on annual re-rate and change transactions that apply to the re-rate.			
7	Three-Year Variable (Third Year) N/A: MN Cannot be used on new and renewal transactions. The code appears only on annual re-rate and change transactions that apply to the re-rate.			
8	Other, i.e., a policy issued for more than one year and sixteen days, but less than three years. Endorsement WC000405 - Policy Period Endorsement must be attached to the policy whenever Code 8 is applicable (see Record Type 13). This code is for a policy issued for more than one year and sixteen days, but less than two years. A policy greater than two years but less than 3 is assumed to be a shortened three year variable and should be reported using codes 5 and 6 with 8 applying only to the shortened period. N/A: MI, MN, NCCI, NY			
13	PRIOR POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the policy number of the policy providing previous coverage. Do not report any embedded blanks or marks of punctuation.	AN	85-102	18
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	103-108	6
15	TYPE OF PLAN ID CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the code that defines the type of plan used to underwrite the coverage.	N	109-109	1
	Code Description			

Field No.	Field Title/Description	Class	Position	Bytes
1	Voluntary Policy			
2	Normal Assigned Risk Policy N/A: NY, PA			
3	Reserved for Future Use			
4	Reserved for Future Use			
5	Assigned Risk Policy Written Under MA Voluntary Direct Assigned Risk Program N/A: DE, MI, MN, NC, NCCI, NJ, NY, PA, WI			
6	Reserved for Future Use			
7	Assigned Risk Policy Originally Assigned by Another DCO N/A: DE, MA, MI, MN, NJ, NY, PA, WI			
16	BUSINESS SEGMENT IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i> Report the series of identifying codes maintained and reported by the data provider.	N	110-116	7
17	POLICY MINIMUM PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the minimum premium amount that would be charged for the policy if the policy ultimately qualifies for minimum premium, based on classification minimum premium amounts.	N	117-126	10
18	POLICY MINIMUM PREMIUM STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the code of the state on which the policy minimum premium amount is based.	N	127-128	2
19	POLICY ESTIMATED STANDARD PREMIUM TOTAL <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the sum of the estimated state standard premiums reported on all state premium records (Record Type Code 04) submitted for the transaction.	N	129-138	10
20	POLICY DEPOSIT PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, PA</i> Report the deposit premium amount to be collected for the policy.	N	139-148	10
21	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	149-150	2
22	RETROSPECTIVE RATING CODE	N	151-151	1

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>			
	Report the code corresponding to the policy.			
	Code Description			
	1 Reserved For Future Use			
	2 Reserved For Future Use			
	3 Not Retrospective Rated			
	4 Reserved For Future Use			
	5 Retrospective Rated N/A: MI, NY			
23	GROUP COVERAGE STATUS CODE	N	152-152	1
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report the code identifying if the policy was written as part of group coverage.			
	Code Description			
	0 Non-Group Coverage			
	1 Group Member Coverage			
	2 Group Master Coverage			
24	RESERVED FOR FUTURE USE	AN	153-176	24
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>			
25	WRAP-UP/OWNER CONTROLLED INSURANCE PROGRAM (OCIP) CODE	N	177-177	1
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>			
	Report the code that is used to indicate whether the policy covers a wrap-up.			
	In the case of a wrap-up policy (code is "1"), the project description must be provided on an Address Record (Record Type Code 03) with the Address Type Code as "4" (Wrap-Up Project Description).			
	Code Description			
	1 Wrap-Up/OCIP Policy N/A: CA			
	2 Non-Wrap-Up/Non-OCIP Policy			
	3 OCIP Job Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
	4 OCIP Master Policy N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
26	RESERVED FOR FUTURE USE	AN	178-254	77

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>			
27	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
28	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i> Report the date that the endorsement becomes effective on the policy. FORMAT YYMMDD	N	289-294	6
29	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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POLICY INFORMATION PAGE CLASS AND/OR RATE CHANGE AND OTHER ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report the code of the state covered by this endorsement record.

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report "86".

This Record Type Code will accommodate changes to a class and/or a rate when associated with Policy Information Page Change Endorsement WC890600.

You cannot include more than one set of Transaction Code 03, with the same transaction issue date, for the same policy on the same submission.

Record Type Code 86 may only be reported using Transaction Code 03. Record Type Code 86 may not be reported on complete policy transactions.

Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report WC890415.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Field No.	Field Title/Description	Class	Position	Bytes
	Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.			
8	EXPOSURE PERIOD EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	71-76	6
	Report the exposure's effective date when exposure amounts are reported on a split period basis.			
	Format YYMMDD			
9	CLASSIFICATION CODE REVISION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	A	77-77	1
	Report the code that describes the action to be taken regarding the classification code reported in positions 78-81.			
	Deletes will be processed first.			
	For codes C and D, use the Exposure Period Effective Date, Classification Code, Exposure Act/Exposure Coverage Code, Classification Wording Suffix (if applicable), Name Link Identifier, State Code Link, and Exposure Record Link for Exposure Code for matching changed data to the original.			
	None of these data items may be changed using code C. Use the delete and add option when changing these items.			
	Code Description			
	A Add Classification Code To Policy			
	C Change Classification Code Information			
	D Delete Classification Code From the Policy			
10	CLASSIFICATION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	78-81	4
	Report the appropriate classification code.			
11	EXPOSURE ACT/ EXPOSURE COVERAGE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	82-83	2
	Report the code describing the coverage for the classification code reported.			
	Regardless of the Act (Law) governing the policy, statistical codes must be reported as 00. N/A: DE, MA, MI, MN, NC, NCCI, NY, PA, WI			
	The Classification Code is in positions 78-81 of this record.			
	Code Description			
	00 For Use with Statistical Codes			

Field No.	Field Title/Description	Class	Position	Bytes
01	State Act or Federal Act Excluding USL&HW and Federal Mine Safety and Health Act			
02	USL&HW "F" or USL&HW Coverage on Non-F-Classes			
03	Federal Mine Safety and Health Act Only N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
04	Federal Mine Safety and Health Act and the State Act N/A: CA, DE, MA, MI, MN, NC, NJ, NY			
05	Oil and Other Minerals Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI For NCCI, this code is required for Texas only.			
06	Excluding Medical N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
07	Excess Benefits Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
08	Coverage Under USL&HW Act for Oil, Gas or Other Mineral Operations on or Over Water N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI Coverage for benefits paid under the United States Longshore and Harbor Workers' Compensation Act or extension of the USL&HW Act. For NCCI, this code is required for Texas only.			
09	Endorsed Maritime Coverage N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA, WI			
10	Voluntary Compensation Coverage N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
11	Reserved for Future Use			
12	MANUAL/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the rate charged by the carrier for the classification reported. The Classification Code is in positions 78-81 of this record. When reporting the percentage for statistical classification codes 0935, 0936, 0937, 0942, or 9046, report a factor. N/A: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI There is an assumed decimal point between positions 89 and 90.	N	84-93	10
13	ESTIMATED EXPOSURE AMOUNT <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	94-105	12

Field No.	Field Title/Description	Class	Position	Bytes
	Report the amount that is the basis for determining premium on a per classification level.			
	For non-payroll exposure amounts, report only to the nearest two decimal places for which there is an assumed decimal point between positions 103 and 104.			
	If the exposure amount is on an "if any" basis, or if the reported classification is one for a miscellaneous premium charge not requiring exposure, report zeros.			
	For three-year variable rate policies or continuous policies, report the exposure amount for the rating period.			
	For policies reported on a split period basis, report the exposure amount for the policy period represented by the revised Exposure Period Effective Date (positions 79–84).			
14	ESTIMATED PREMIUM AMOUNT <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	106-115	10
	Report the premium amount corresponding to the classification code on this record.			
	If the exposure amount for the classification code is on an "if any" basis, report zeros.			
	For three-year variable rate policies or continuous policies, report the premium amount for the rating period.			
	For policies reported on a split period basis, report the premium amount for the policy period represented by the Exposure Period Effective Date (positions 71–76).			
	There are many miscellaneous premium amount charges (debits or credits) that may be applicable in addition to classification premium amounts developed by extension of exposure at authorized rates. These miscellaneous premium charges must be reported under the appropriate classification codes given in the appropriate Manual or Statistical Plan.			
	For statistical code 9740, Catastrophe Provisions for Terrorism, report the estimated premium amount associated with this statistical code, if applicable. The estimated premium amount for standard classification codes and other statistical codes need not be reported. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
15	CLASSIFICATION WORDING SUFFIX <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA, WI</i>	AN	116-117	2
	Report the suffix that will provide a cross-reference to the Manual classification wording.			
	If classification wording suffix is reported, then classification wording (positions 118–218) is not required.			
	Primary Wording is reported as 00.			
16	CLASSIFICATION WORDING	A	118-218	101

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA, WI</i> <i>OPTIONAL: CA</i> Report the wording that describes the classification reported. To be reported by those insurers unable to provide a Classification Wording Suffix (positions 116-117). Insurers that do provide a Classification Wording Suffix may leave this field blank.			
17	NAME LINK IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the Name Link Identifier associated with the Address Record. In the event that one classification code applies to multiple addresses, multiples of this endorsement record for that classification code may be reported with each endorsement record having the payroll and premium corresponding to each particular address.	N	219-221	3
18	STATE CODE LINK <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the code for the state covered by this record.	N	222-223	2
19	EXPOSURE RECORD LINK FOR EXPOSURE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the Exposure Record Link Code associated with the address record corresponding to this endorsement record.	N	224-228	5
20	CLASSIFICATION USE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report one of the following codes to indicate if the Company Use class code applies to Unit Report, Financial Calls, or both. For Company Use class codes only. For other than Company Use class codes, this is optional, and a blank or zero may be reported. This field is for ISO use only. Code Description B Data Should Be Used for Both Unit Reports and Financial Calls N Data Should Be Used for Financial Calls Only U Data Should Be Used in Unit Reports Only	A	229-229	1

Field No.	Field Title/Description	Class	Position	Bytes
21	EXPOSURE PERIOD CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> <i>OPTIONAL: WI</i> Report the code describing the period covered by the reported exposure. The reported exposure is in positions 94-105 of this record. Code Description 1 Annual 2 Three Year 3 Less Than Annual or Split Period 4 Greater Than Annual But Less Than Three Years	N	230-230	1
22	NUMBER OF PIECES OF APPARATUS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the amount of pieces of apparatus associated with the exposure in this record for Volunteer Firemen (Class 7711) or Volunteer First Aid or Rescue Squad (Class 7715).	N	231-233	3
23	NUMBER OF VOLUNTEERS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the amount of volunteers associated with the exposure in this record for Volunteer Firemen (Class 7711) or Volunteer First Aid or Rescue Squad (Class 7715).	N	234-236	3
24	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	237-254	18
25	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
26	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
27	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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POLICY INFORMATION PAGE DATA ELEMENT(S) CHANGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, PA

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, PA

Report "87".

This Record Type Code will accommodate changes to certain data elements associated with certain endorsement numbers indicated in the Policy Information Page Change Endorsement WC890600. Premium changes cannot be made via this record.

Record Type Code 87 may only be reported using Transaction Code 03, for any of the listed endorsement numbers. Record Type Code 87 may not be reported on complete policy transactions.

A separate record is required for each data element changed. Certain data elements may require multiple change endorsement records.

Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, PA

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, PA

Report the appropriate endorsement number associated with the change.

Enter WC890602 for changes to Policy Number Identifier. N/A: CA

Enter WC890603 for changes to Policy Effective Date. N/A: CA

Enter WC890604 for changes to Policy Expiration Date.

Enter WC890607 for changes to Producer Name.

Enter WC890610 for changes to Legal Nature of Insured.

Field No.	Field Title/Description	Class	Position	Bytes
	Enter WC890611 for changes to Item 3.A. States N/A: CA, NCCI			
	Enter WC890612 for changes to Item 3.B. Employer Liability Limit Amounts. N/A: CA, NCCI			
	Enter WC890613 for changes to Item 3.C. State Codes. N/A: CA, NCCI			
	Enter WC890416 for changes to Interim Adjustment Of Premium. N/A: CA, NCCI, NJ			
	Enter WC890618 for changes to Interstate/Intrastate Risk ID. N/A: CA, NCCI, NJ			
	Enter WC890614 for changes to Item 3.D. Endorsement Numbers. N/A: NCCI			
	Enter WC890619 for changes to Carrier Code. N/A: CA			
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i>	A	59-59	1
	Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.			
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i>	AN	60-70	11
	Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.			
8	CARRIER CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, PA</i>	N	71-75	5
	Report the code assigned to the reporting company by NCCI or other DCO.			
	The endorsement effective date must equal the policy effective date.			
9	POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, PA</i>	AN	76-93	18
	Report the characters used to uniquely identify the revised policy.			
	The endorsement effective date must equal the policy effective date.			
	Do not report any embedded blanks or marks of punctuation.			
10	POLICY EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, PA</i>	N	94-99	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the revised effective date of the policy. The endorsement effective date must equal the policy effective date. Format YYMMDD.			
11	POLICY EXPIRATION DATE <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i> Report the revised expiration date of the policy. Format YYMMDD.	N	100-105	6
12	LEGAL NATURE OF INSURED CODE <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i> Report the code corresponding to the revised legal nature. Applicability is subject to the individual DCO, IAIABC POC state rules, and/or to states with independent DCOs where policy data is required for interstate experience ratings. Contact your DCO or IAIABC POC vendor if further clarification is needed. N/A: DE, MA, MI, MN, PA Code Description 01 Individual 02 Partnership 03 Corporation 04 Association, Labor Union, Religious Organization 05 Limited Partnership 06 Joint Venture 07 Common Ownership N/A: MI, WI 08 Multiple Status N/A: CA, MI, WI 09 Joint Employers N/A: MI, WI 10 Limited Liability Company (LLC) 11 Trust or Estate 12 Executor or Trustee N/A: CA, MI, WI 13 Limited Liability Partnership 14 Governmental Entity 99 Other	N	106-107	2
13	TEXT FOR "OTHER" LEGAL NATURE OF INSURED	AN	108-127	20

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>			
	Report the text describing the revised legal nature of insured.			
	Only provide if reporting Code 99 (Other) in positions 106-107.			
14	ITEM 3.A/3.C. CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the code that identifies that policy item that has changed. This method cannot be submitted to those rating organizations whose state(s) are being added and/or deleted. Transaction Code 15 must be submitted to those rating organizations where state(s) are being added and/or deleted. If both Item 3.A. and Item 3.C. are being revised, then multiple change endorsement record(s) are required. Code Description A State codes in Item 3.A. of the policy are being revised. C State codes in Item 3.C. of the policy are being revised.	A	128-128	1
15	ITEM 3.C INCLUSION / EXCLUSION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the code used to identify whether the states reported are included or excluded from policy coverage. The State Codes for Item 3.A. or Item 3.C. is in positions 130-159 of this record. Code Description 1 States listed are included in policy coverage or POC notice. 2 States listed are excluded from policy coverage or POC notice. 3 No other states coverage afforded. This is primarily used with wrap-ups/OCIPs.	N	129-129	1
16	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	130-131	2

Field No.	Field Title/Description	Class	Position	Bytes
17	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	132-133	2
18	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	134-135	2
19	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	136-137	2
20	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	138-139	2
21	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any. More than one record may be used. This is a recurring field. Repeat as needed.	N	140-141	2
22	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i> Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.	N	142-143	2

Field No.	Field Title/Description	Class	Position	Bytes
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
23	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	144-145	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
24	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	146-147	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
25	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	148-149	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
26	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	150-151	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
27	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	152-153	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
28	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	154-155	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
29	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	156-157	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
30	STATE CODES FOR ITEM 3.A. OR ITEM 3.C. <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	158-159	2
	Report the revised codes for all states to be included in Item 3.A. or Item 3.C. after the change if any.			
	More than one record may be used.			
	This is a recurring field. Repeat as needed.			
31	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY ACCIDENT - EACH ACCIDENT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	160-169	10
	Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury caused by accident.			
32	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - POLICY LIMIT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	170-179	10
	Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – policy limit.			
33	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - EACH EMPLOYEE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA</i>	N	180-189	10
	Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – each employee.			
34	PREMIUM ADJUSTMENT PERIOD CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, NJ, NY, PA</i>	N	190-190	1
	Report the code that represents when the premium will be			

Field No.	Field Title/Description	Class	Position	Bytes
	reviewed/adjusted.			
	Code Description			
	1 Annual			
	2 Semiannual			
	3 Quarterly			
	4 Monthly			
	5 Other			
35	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the standard national and/or state alphanumeric characters (WCXXXXXX) of an endorsement associated with the policy.	AN	191-198	8
36	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported. The Endorsement Number is in positions 191-198.	A	199-199	1
37	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the carrier specific form number as filed and approved.	AN	200-210	11
38	NAME OF PRODUCER <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i> Report the name of the producer responsible for placing the business with the insurer.	AN	211-240	30
39	INTERSTATE RISK ID NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, NJ, NY, PA</i> Report the revised Interstate Risk ID Number.	N	241-249	9
40	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, PA</i>	AN	250-250	1
41	ENDORSEMENT NUMBER REVISION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the code that describes the action to be taken regarding the endorsements reported.	A	251-251	1

Field No.	Field Title/Description	Class	Position	Bytes
	<p>The endorsements reported are in positions 191-210.</p> <p>Endorsements may not be changed by submitting a net replacement (one record for every endorsement) of all endorsements on a policy.</p> <p>To change an endorsement number, submit two records: one deleting the endorsement number requiring the change and one adding the correct endorsement number.</p> <p>Code Description</p> <p>A Add Endorsement Number to Policy</p> <p>D Delete Endorsement Number From Policy</p>			
42	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, PA</i></p>	AN	252-252	1
43	<p>ENDORSEMENT SEQUENCE NUMBER</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i></p> <p>Report the number used to determine the proper sequence of multiples of a record with the same transaction issue date for the same policy.</p> <p>The first record will always begin with "01".</p>	N	253-254	2
44	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
45	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, PA</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
46	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, PA</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
POLICY INFORMATION PAGE NAME CHANGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report "88". This Record Type Code will accommodate changes to the name of insured of a policy associated with Policy Information Page Change Endorsement WC890600. Names may be changed by adding and/or deleting only the name(s) affected by the change. For submissions received on or after 10/01/2010 names may no longer be changed by submitting a net replacement (one record per name) of all names on a policy. You cannot include more than one set of Transaction Code 03, with the same Transaction Issue Date, for the same policy on the same submission. Record Type Code 88 may only be reported using Transaction Code 03. Record Type Code 88 may not be reported on complete policy transactions. This record will replace all fields in the Name Record (Record Type Code 02) previously reported. Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report WC890601.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	A	59-59	1

Field No.	Field Title/Description	Class	Position	Bytes
	Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.			
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	60-70	11
	Report the identifier used by the carrier to determine the version of the endorsement applied to the policy			
8	NAME TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	71-71	1
	Report the code representing the type of name.			
	String name type records are to be used by those insurers unable to provide separate formatted personal/commercial Name Records.			
	Refer to the Data Reporting Handbook for further instructions.			
	Code Description			
	1 Personal Name Type This is a separate personal Name Record of a Name Link Identifier. Format last name, first name, middle name or initial. The commas are delimiters.			
	2 Commercial Name Type This is a separate commercial Name Record of a Name Link Identifier.			
	3 String Name Type N/A: CA, DE, MN, PA, WI This is a Name Record consisting of a string of names corresponding to one Name Link Identifier. Format is free-form.			
9	NAME LINK IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	72-74	3
	Report the number identifying one name or a group of names.			
	When reporting more than 998 separate names, report positions 295-296—revised Name Link Counter Identifier in conjunction with this field.			
	The primary name(s) on the policy must always be reported as "001".			
	Assigned Name Link Identifiers cannot be reassigned or used again.			
	Refer to the Data Reporting Handbook for further instructions.			
10	NAME OF INSURED	AN	75-164	90

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>			
	Report the name of the insured that corresponds to the Type of Name Code Reported in position 71.			
11	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NJ, PA</i>	N	165-173	9
	Report the number assigned to each employer for federal tax purposes.			
12	CONTINUATION SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	174-176	3
	Report the number corresponding to the continuation status.			
	Enter 001 representing the first record for a Name Link Identifier (positions 72-74).			
	Enter 002–999 representing all continuation records for same Name Link Identifier (positions 72-74). If each name contains a separate Name Link Identifier, this field will be reported as 001 for all Name Records.			
	Refer to the Data Reporting Handbook for further instructions.			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	177-198	22
14	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	199-200	2
	Report the state code for the state unemployment number reported.			
	The State Unemployment Number is in positions 201-215.			
15	STATE UNEMPLOYMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	201-215	15
	Report the revised unemployment number for the state code reported.			
	The State Code is in positions 199-200.			
	Provide the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field. The NJTIN must be reported on every Name Record. If the NJTIN is not available, report zeros. Do not submit this information for any other state.			
16	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	216-217	2
	Report the state code for the state unemployment number reported.			

Field No.	Field Title/Description	Class	Position	Bytes
	The State Unemployment Number is in positions 218-232.			
17	STATE UNEMPLOYMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	218-232	15
	Report the unemployment number for the state code reported.			
	The State Code is in positions 216-217.			
	Provide the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field. The NJTIN must be reported on every Name Record. If the NJTIN is not available, report zeros. Do not submit this information for any other state.			
18	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	233-234	2
	Report the state code for the state unemployment number reported.			
	The State Unemployment Number is in positions 235-249.			
19	STATE UNEMPLOYMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	235-249	15
	Report the unemployment number for the state code reported.			
	The State Code is in positions 233-234.			
	Provide the 12-digit NJ Taxpayer Identification Number (NJTIN) in this field. The NJTIN must be reported on every Name Record. If the NJTIN is not available, report zeros. Do not submit this information for any other state.			
20	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	250-251	2
21	NAME REVISION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	A	252-252	1
	Report the code that describes the action to be taken regarding the name reported.			
	The Name of Insured is in positions 75-164.			
	To change a name, submit two records, one deleting the name requiring the change and one adding the correct name. Deletes will process first.			
	Code Description			
	A Add Name of Insured to Policy			
	D Delete Name of Insured From Policy			

Field No.	Field Title/Description	Class	Position	Bytes
22	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	253-253	1
23	PROFESSIONAL EMPLOYER ORGANIZATION OR CLIENT COMPANY CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, PA</i> <i>OPTIONAL: WI</i> Report the code used to identify whether this is a PEO, Client Company or neither. This code is intended to provide another option for reporting the names of PEO's and client companies only. This does not change or replace any existing reporting requirements. Code Description C Client Company Name P Professional Employer Organization Company Name	A	254-254	1
24	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
25	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
26	NAME LINK COUNTER IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report "00" for the first 998 names and report "01" –"99" counter records for the following sets of Name Link Identifiers.	AN	295-296	2
27	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	297-300	4

Field No.	Field Title/Description	Class	Position	Bytes
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POLICY INFORMATION PAGE ADDRESS CHANGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report "89".

Record Type Code 89 may only be reported using Transaction Code 03. Record Type Code 89 may not be reported on complete policy transactions.

For each unique policy address, based on Address Type Code, Name Link Identifier, State Code Link, Exposure Record Link for Location Code and Name Link Counter Identifier, only one change set (Address Revision Code A and D) is permitted per Transaction Issue Date for Record 89.

This record will replace all fields for an address, except for its email address. Email addresses must be reported using Record 90.

This record will replace all fields in the Address Record (Record Type Code 03) previously reported.

Effective 07/01/16 this record will no longer be accepted. N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report the appropriate endorsement number associated with the change.

Enter WC890605 for changes to Mailing Address of Insured

Enter WC890608 for changes to Other Location(s) of Operations

Enter WC890617 for changes to Carrier Issuing/Service Office

Enter WC890625 for changes to Producer [Issuing Agency] Office

Field No.	Field Title/Description	Class	Position	Bytes
	N/A: CA			
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ADDRESS TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the code representing the type of address. Code Description 1 Mailing Address of Insured One and only one mailing address code is required. 2 Location of Operation's Address This code is for other workplaces not shown in mailing address record. As many of these records as are needed may be reported. This address is necessary to direct interested parties to the workplace locations, e.g., inspection or auditors. Descriptions such as "second building after K-Mart" are acceptable where a street name or address does not exist. If the mailing address is a PO Box, then a Location of Operation's Address (Address Type Code 2) or No Specific Location (Address Type Code 6) must be reported. N/A: MA, MI, NJ, NY 3 Address of Insurer Issuing/Service Office This record must be reported to permit proper communication with the insurer office servicing this policy. 4 Wrap-up/OCIP Project Description N/A: NCCI Optional: WI 5 Producer Address N/A: CA This record must be reported to provide the address of the producer responsible for placing the business with the insurer. This address must be submitted when a producer/agency name (Positions 182–211) is reported	N	71-71	1

Field No.	Field Title/Description	Class	Position	Bytes
	in the Header Record (Record Type 01) of the transaction.			
6	No Specific Location Refers to work done at client sites in the state. If this code is submitted, the Address Structure Code and the Address are not applicable.			
7	Principal Location N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
8	Payroll Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
9	Client Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
9	ADDRESS STRUCTURE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the code identifying the structure of the address. This field is not applicable for Address Type Code 6. The reported address is in positions 73-173 of this record. Code Description 1 Reported address follows structure. This code is required for Address Type Code 1, 3 and 5. These three address types must be reported in the structured format. 2 Reported address is free form. This code may be optional for Address Type Code 2 and may be required for Address Type Code 4. Contact the appropriate DCO for reporting requirements.	N	72-72	1
10	ADDRESS - STREET <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the street number and name, post office box, or other description.	AN	73-132	60
11	ADDRESS - CITY <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the city name.	AN	133-162	30

Field No.	Field Title/Description	Class	Position	Bytes
12	ADDRESS - STATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the U.S. Postal Service abbreviation for the state. If Foreign Address Indicator is "Y", leave blank.	AN	163-164	2
13	ADDRESS - ZIP CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the U.S. post office zip code	AN	165-173	9
14	NAME LINK IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the number identifying one name or a group of names. When reporting more than 998 separate names, report positions 295-296—Name Link Counter Identifier in conjunction with this field. There must be at least one Address Record for each Name Link Identifier (and Counter Identifier if reporting more than 998 separate names) on the policy. In the event that multiple names are located at one address and these names are all included on the same Name Link Identifier (and Counter Identifier if reporting more than 998 separate names), then only one address record must be reported with that Name Link Identifier (and Counter Identifier). In the event that multiple names are residing at one address, multiple (Address Type Code 2) records for the same address associated with the different names must be reported. This field is required for Address Type Code 1 (Mailing Address of Insured), 2 (Address of a Location of Operations) and 6 (No Specific Location). For Address Type Codes 3, 4 and 5; report "999". Refer to the Data Reporting Handbook for further instructions.	N	174-176	3
15	STATE CODE LINK <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the code for the state covered by this record. This field, when used along with the Revised Name Link Identifier field of this record, will provide a link to the name related to this address record. This field is required for Address Type Code 1 (Mailing Address of Insured), 2 (Address of a Location of Operations) and 6 (No Specific Location). For Address Type Codes 3 and 5 report "99".	N	177-178	2

Field No.	Field Title/Description	Class	Position	Bytes
	Refer to the Data Reporting Handbook for further instructions.			
16	EXPOSURE RECORD LINK FOR LOCATION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	179-183	5
	Report the code identifying this location record.			
	This field, when used along with the revised Name Link Identifier and revised State Code Link fields of this record, will provide a 3-part link to the Name/Address/Exposure Link field of the exposure records related to this Address Record.			
	This field is optional for Address Type Code 1 (Mailing Address of Insured); however, in such cases where the carrier does not include this field, the insured's mailing address must also be included as Address Type Code 2 (Address of Location of Operations) record for required linkage.			
	This field is required for Address Type Code 2 (Address of Locations of Operations) and 6 (No Specific Location).			
	If unable to report separate exposure by Name Link Identifier or exposure is not yet developed, this field may be blank. If exposure is combined with a business with separate Name Link Identifier, the exposure may be included in a separate record.			
	For Address Type Codes 3 and 5; report "99999".			
	Refer to the Data Reporting Handbook for further instructions.			
17	RESERVED FOR FUTURE USE	AN	184-217	34
18	FOREIGN ADDRESS INDICATOR <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NJ, PA</i>	A	218-218	1
	Report the applicable indicator code.			
	This field is only applicable to Address Type Code 1.			
	If reporting "Y", enter the Country Code in positions 235-236.			
	Code Description			
	N Reported address is inside the US.			
	Y Reported address is outside the US (e.g., Canada, Japan)			
19	GEOGRAPHIC AREA <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NJ, PA</i>	A	219-234	16
	Report the revised Geographic Area (province, state, etc.) when foreign address should be reported.			
20	COUNTRY CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NJ, PA</i>	A	235-236	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the revised Country Code when a foreign address is being reported.			
21	RESERVED FOR FUTURE USE	AN	237-253	17
22	ADDRESS REVISION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	A	254-254	1
	Report the code that describes the action to be taken regarding the reported address.			
	The Address is in positions 73-173.			
	Locations may not be changed by submitting a net replacement (one record for every address) of all addresses on a policy.			
	To change an address, submit two records, one deleting the address requiring the change and one adding the correct address. Deleted will process first.			
	This field is only required for changes to addresses with Address Type Code (position 71) values 2, 4 or 6.			
	Code Description			
	A Add Address of Location to Policy			
	D Delete Address of Location From Policy			
23	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
24	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
25	NAME LINK COUNTER IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, PA</i>	AN	295-296	2
	Report the identifier from the Name Record that corresponds to this particular Address Record.			
26	RESERVED FOR FUTURE USE	AN	297-300	4

Field No.	Field Title/Description	Class	Position	Bytes
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POLICY INFORMATION PAGE ADDITIONAL ADDRESS CHANGE ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	RESERVED FOR FUTURE USE	AN	44-45	2
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3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA

Report "90".

Record Type Code 90 may only be reported using Transaction Code 03. Record Type Code 90 may not be reported on complete policy transactions.

This record type should be used to make changes to policy addresses for fields not included on Record 89. The information on this record will be matched to a policy address based on the Address Type Code, Address - Street, Address - City, Address - State, Address - Zip Code, Name Link Identifier, State Code Link, Exposure Record Link for Location Code.

For each unique policy address, based on Address Type Code, Name Link Identifier, State Code Link, Exposure Record Link for Location Code and Name Link Counter Identifier, only one change set (Address Revision Code A and D) is permitted per Transaction Issue Date for Record 89.

4	RESERVED FOR FUTURE USE	AN	48-70	23
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5	ADDRESS TYPE CODE	N	71-71	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NCCI, PA, WI

Report the code representing the type of address.

Code Description

- 1 Mailing Address of Insured
One and only one mailing address code is required.
- 2 Location of Operation's Address
This code is for other workplaces not shown in mailing address record. As many of these records as are needed may be reported.

This address is necessary to direct interested parties to the workplace locations, e.g., inspection or auditors. Descriptions such as "second building after K-Mart" are acceptable where a street name or address does not

Field No.	Field Title/Description	Class	Position	Bytes
	exist. If the mailing address is a PO Box, then a Location of Operation's Address (Address Type Code 2) or No Specific Location (Address Type Code 6) must be reported. N/A: MA, MI, NJ, NY			
3	Address of Insurer Issuing/Servicing Office This record must be reported to permit proper communication with the insurer office servicing this policy.			
4	Wrap-up/OCIP Project Description N/A: NCCI Optional: WI			
5	Producer Address N/A: CA This record must be reported to provide the address of the producer responsible for placing the business with the insurer. This address must be submitted when a producer/agency name (Positions 182–211) is reported in the Header Record (Record Type 01) of the transaction.			
6	No Specific Location Refers to work done at client sites in the state. If this code is submitted, the Address Structure Code and the Address are not applicable.			
7	Principal Location N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
8	Payroll Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
9	Client Address N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI This code is not used in this specification.			
6	NAME LINK IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the number identifying one name or a group of names. When reporting more than 998 separate names, report positions 295-296—Name Link Counter Identifier in conjunction with this field. There must be at least one Address Record for each Name Link Identifier (and Counter Identifier if reporting more than 998	N	72-74	3

Field No.	Field Title/Description	Class	Position	Bytes
	<p>separate names) on the policy. In the event that multiple names are located at one address and these names are all included on the same Name Link Identifier (and Counter Identifier if reporting more than 998 separate names), then only one address record must be reported with that Name Link Identifier (and Counter Identifier).</p> <p>In the event that multiple names are residing at one address, multiple (Address Type Code 2) records for the same address associated with the different names must be reported.</p> <p>This field is required for Address Type Code 1 (Mailing Address of Insured), 2 (Address of a Location of Operations) and 6 (No Specific Location).</p> <p>For Address Type Codes 3, 4 and 5; report "999".</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>			
7	<p>STATE CODE LINK</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i></p> <p>Report the code for the state covered by this record.</p> <p>This field, when used along with the Revised Name Link Identifier field of this record, will provide a link to the name related to this address record.</p> <p>This field is required for Address Type Code 1 (Mailing Address of Insured), 2 (Address of a Location of Operations) and 6 (No Specific Location).</p> <p>For Address Type Codes 3 and 5 report "99".</p> <p>Refer to the Data Reporting Handbook for further instructions.</p>	N	75-76	2
8	<p>EXPOSURE RECORD LINK FOR LOCATION CODE</p> <p><i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i></p> <p>Report the code identifying this location record.</p> <p>This field, when used along with the revised Name Link Identifier and revised State Code Link fields of this record, will provide a 3-part link to the Name/Address/Exposure Link field of the exposure records related to this Address Record.</p> <p>This field is optional for Address Type Code 1 (Mailing Address of Insured); however, in such cases where the carrier does not include this field, the insured's mailing address must also be included as Address Type Code 2 (Address of Location of Operations) record for required linkage.</p> <p>This field is required for Address Type Code 2 (Address of Locations of Operations) and 6 (No Specific Location).</p> <p>If unable to report separate exposure by Name Link Identifier or exposure is not yet developed, this field may be blank. If exposure is combined with a business with separate Name Link</p>	AN	77-81	5

Field No.	Field Title/Description	Class	Position	Bytes
	Identifier, the exposure may be included in a separate record. For Address Type Codes 3 and 5; report "99999". Refer to the Data Reporting Handbook for further instructions.			
9	NAME LINK COUNTER IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, PA</i> Report the identifier from the Name Record that corresponds to this particular Address Record.	AN	82-83	2
10	EMAIL ADDRESS <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NY, PA</i> Update the email address of the insured or employer name that is linked to this address record. Update the email address of the producer/agent that is linked to the producer address type 5. N/A: CA, DE, MA, MI, MN, NCCI, PA	AN	84-150	67
11	RESERVED FOR FUTURE USE	AN	151-253	103
12	ADDRESS REVISION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NY, PA</i> Report the code that describes the action to be taken regarding the address reported in positions 73-173, as identified by the Address Type Code, Name Link Identifier, State Code Link, Exposure Record Link for Location Code and Name Link Counter Identifier. To change information related to an address, submit two records, one deleting the reported fields requiring the change and one adding the correct information. Deleted will process first. Code Description A Add Address of Location to Policy D Delete Address of Location From Policy	AN	254-254	1
13	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NY, PA</i> Report all or a portion of the name of the insured as accommodated by this field.	AN	255-288	34
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NCCI, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
15	RESERVED FOR FUTURE USE	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AC".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AD".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
NEW JERSEY VOLUNTARY COMPENSATION FEDERAL EMPLOYERS' LIABILITY ACT COVERAGE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AE".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report WC290101.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EMPLOYEES SUBJECT TO THIS ENDORSEMENT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the name(s) of the employees subject to the Federal Employer's Liability Act.	AN	71-190	120
9	WORKERS' COMPENSATION LAW <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the states that will provide coverage as defined by their law.	AN	191-200	10

Field No.	Field Title/Description	Class	Position	Bytes
10	DESCRIPTION OF WORK <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report a description of the work.	AN	201-240	40
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	241-254	14
12	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AF".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
NEW JERSEY EMPLOYEE LEASING ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AG".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report WC290303 (Labor Contractor), WC290304 (Client Exclusion), or WC290311 (Client).	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF CLIENT OR NAME OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the name. For Endorsement Number WC290303, report the name of the client. For Endorsement Numbers WC290304 and WC290311 report the name of the labor contractor.	AN	71-160	90
9	ADDRESS OF CLIENT OR ADDRESS OF LABOR	AN	161-220	60

Field No.	Field Title/Description	Class	Position	Bytes
	CONTRACTOR			
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>			
	Report the address.			
	For Endorsement Number WC290303, report the address of the client.			
	For Endorsement Numbers WC290304 and WC290311 report the address of the labor contractor.			
10	RESERVED FOR FUTURE USE	AN	221-254	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>			
11	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>			
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
12	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
13	RESERVED FOR FUTURE USE	AN	295-300	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
NEW JERSEY LARGE RISK - LARGE DEDUCTIBLE ENDORSEMENT RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "29".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report "AH".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report WC290601 or WC290605.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DEDUCTIBLE AMOUNT SCHEDULE - BODILY INJURY BY ACCIDENT - EACH ACCIDENT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the maximum amount payable by the insured for indemnity and medical benefits and damages combined for bodily injury to one or more employees as the result of any one accident.	N	71-80	10
9	DEDUCTIBLE AMOUNT SCHEDULE - BODILY INJURY BY DISEASE - EACH EMPLOYEE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	81-90	10

Field No.	Field Title/Description	Class	Position	Bytes
	Report the maximum amount payable by the insured for indemnity and medical benefits and damages combined for disablement of one employee due to bodily injury by disease.			
10	DEDUCTIBLE AMOUNT SCHEDULE - ALL COVERED BODILY INJURY - AGGREGATE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	91-100	10
	Report the maximum amount payable by the insured for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by the insured, because of bodily injury by accident or bodily injury by disease for the policy period.			
11	DEDUCTIBLE AMOUNT SCHEDULE - PER PERSON BASIS - BODILY INJURY BY ACCIDENT - EACH PERSON OR EACH OCCURRENCE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	101-110	10
	Report the maximum amount payable by the insured for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by the insured, because of bodily injury by disease for each occurrence for the policy period.			
12	DEDUCTIBLE AMOUNT SCHEDULE - PER PERSON BASIS - BODILY INJURY BY DISEASE - EACH PERSON OR EACH OCCURRENCE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	111-120	10
	Report the maximum amount payable by the insured for indemnity and medical benefits and damages combined, including allocated loss adjustment expense if elected by the insured, for disablement of one employee due to bodily injury by disease arising out of one occurrence.			
13	DEDUCTIBLE AMOUNT SCHEDULE - PER PERSON BASIS - ALL COVERED BODILY INJURY - OCCURRENCE AGGREGATE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	121-130	10
	Report the maximum amount payable by the insured for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by the insured, because of bodily injury by disease for each occurrence for the policy period.			
14	DEDUCTIBLE AMOUNT SCHEDULE - PER PERSON BASIS - ALL COVERED BODILY INJURY - POLICY AGGREGATE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	N	131-140	10
	Report the maximum amount payable by the insured for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by the insured, because of bodily injury by accident or bodily injury by			

Field No.	Field Title/Description	Class	Position	Bytes
	disease for the policy period.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	141-254	114
16	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
17	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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NEW JERSEY CERTIFIED MANAGED CARE PROGRAM ENDORSEMENT RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report "29".

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report "AI".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report WC290409.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.

8	NAME OF CERTIFIED MANAGED CARE PROGRAM	AN	71-130	60
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report the identity of the organization that has received approval from the Department of Insurance and will provide medical services to injured workers.

9	PROGRAM EFFECTIVE DATE	N	131-136	6
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI

Report the date that the managed care program is initiated.

Field No.	Field Title/Description	Class	Position	Bytes
	Format YYMMDD.			
10	PREMIUM REDUCTION PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the proportion of the discount a carrier provides to the insured that is meant to be used with an approved managed care program or preferred provider. There is an assumed decimal point between positions 138 and 139.	N	137-140	4
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	141-254	114
12	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "07" for Delaware. Report "37" for Pennsylvania.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "07" for Delaware.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "BB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
AMENDATORY ENDORSEMENT - FARMING OPERATIONS - DELAWARE RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "07".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "BC".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC070303.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF WIFE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the farm employer's female spouse.	AN	71-130	60
9	NAMES OF MINOR CHILDREN <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the names of the farm employer's sons and/or daughters who are under the age of fourteen.	AN	131-250	120
10	RESERVED FOR FUTURE USE	AN	251-254	4

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
11	NAME OF INSURED <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DEDUCTIBLE ENDORSEMENT - DELAWARE RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "07".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "BD".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC070401.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DEDUCTIBLE AMOUNT <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the amount of the deductible for each occurrence.	N	71-76	6
9	PREMIUM REDUCTION PERCENTAGE FACTOR <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the applicable corresponding percentage factor of the deductible amount. There is an assumed decimal point between positions 78 and 79.	N	77-81	5

Field No.	Field Title/Description	Class	Position	Bytes
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	82-254	173
11	NAME OF INSURED <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
EXCLUSION OF EMPLOYEES ENDORSEMENT - PENNSYLVANIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "37".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BE".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report WC370303.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF STATUTORY EMPLOYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the name of a person acknowledged by law and employs persons to engage in specific operations.	AN	71-120	50
9	DESCRIPTION OF OPERATIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report an outline of specific work activities.	AN	121-190	70
10	RESERVED FOR FUTURE USE	AN	191-254	64

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
PRINCIPAL AS ADDITIONAL INSURED - PENNSYLVANIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "37".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BF".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report WC370304.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF PRINCIPAL <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the name of the person acting on behalf of the insured.	AN	71-120	50
9	DESCRIPTION OF OPERATIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report an outline of specific work activities.	AN	121-190	70
10	RESERVED FOR FUTURE USE	AN	191-254	64

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
REAL ESTATE MANAGEMENT ENDORSEMENT - PENNSYLVANIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "37".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BG".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report WC370306.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF MANAGING AGENT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the name of the person who is authorized to hire employees on an employer's behalf.	AN	71-120	50
9	DESCRIPTION OF PREMISES <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report a description of the property where building operations may be performed.	AN	121-190	70

Field No.	Field Title/Description	Class	Position	Bytes
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	191-254	64
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
STATUTORY EMPLOYER ENDORSEMENT - PENNSYLVANIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "37".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BH".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report WC370309.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	LIST OF SUBCONTRACTORS' NAMES <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the names of the contractors employed by a Statutory Employer to participate in operations at a specific site.	AN	71-170	100
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	171-252	82
10	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	N	253-254	2

Field No.	Field Title/Description	Class	Position	Bytes
	Report the number used to determine the proper sequence of multiple records with the same endorsement serial number. The first record will always begin with "01".			
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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EXCLUSION OF EXECUTIVE OFFICERS ENDORSEMENT - PENNSYLVANIA RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report "37".

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report "BI".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report WC370310.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.

8	TYPE OF CORPORATION CODE	AN	71-71	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI

Report the code designating the type of corporation in which the officer(s) named has ownership or serves voluntarily.

Code Description

C Subchapter C

S Subchapter S

Field No.	Field Title/Description	Class	Position	Bytes
	V Voluntary in Non-profit Corporation			
9	NAME OF OFFICER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the name of the executive officer who is to be excluded. This is a recurring field. Repeat as needed.	AN	72-111	40
10	OFFICE HELD <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the executive officer's elected position. This is a recurring field. Repeat as needed.	AN	112-120	9
11	PERCENTAGE OF OWNERSHIP INTEREST <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the portion of the business owned; expressed as part of a hundred. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 123 and 124.	N	121-125	5
12	NAME OF OFFICER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the name of the executive officer who is to be excluded. This is a recurring field. Report as needed.	AN	126-165	40
13	OFFICE HELD <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the executive officer's elected position. This is a recurring field. Report as needed.	AN	166-174	9
14	PERCENTAGE OF OWNERSHIP INTEREST <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the portion of the business owned; expressed as part of a hundred. This is a recurring field. Report as needed. There is an assumed decimal point between positions 177 and 178.	N	175-179	5
15	NAME OF OFFICER	AN	180-219	40

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
	Report the name of the executive officer who is to be excluded.			
	This is a recurring field. Repeat as needed.			
16	OFFICE HELD	AN	220-228	9
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
	Report the executive officer's elected position.			
	This is a recurring field. Repeat as needed.			
17	PERCENTAGE OF OWNERSHIP INTEREST	N	229-233	5
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
	Report the portion of the business owned; expressed as part of a hundred.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 231 and 232.			
18	RESERVED FOR FUTURE USE	AN	234-254	21
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
19	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
20	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
21	RESERVED FOR FUTURE USE	AN	295-300	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
EMPLOYER ASSESSMENT ENDORSEMENT - PENNSYLVANIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "37".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report "BJ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report WC370604.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EMPLOYER ASSESSMENT FACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i> Report the factor that is applied to employer payroll to calculate an additional charge called an employer assessment. The employer assessment is not considered premium. There is an assumed decimal point between positions 71 and 72.	N	71-75	5
9	EMPLOYER ASSESSMENT AMOUNT	N	76-85	10

Field No.	Field Title/Description	Class	Position	Bytes
	<p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p> <p>Report the amount that results from multiplying the Employer Assessment Factor times the employer assessment premium base.</p> <p>There is an assumed decimal point between positions 83 and 84.</p>			
10	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p>	AN	86-254	169
11	<p>NAME OF INSURED</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p> <p>Report all or a portion of the name of the insured as accommodated by this field.</p> <p>This field is required when this record is submitted using Transaction Code 03.</p>	AN	255-288	34
12	<p>ENDORSEMENT EFFECTIVE DATE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p> <p>Report the date that the endorsement becomes effective on the policy.</p> <p>Format YYMMDD.</p>	N	289-294	6
13	<p>RESERVED FOR FUTURE USE</p> <p><i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, WI</i></p>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
EXECUTIVE OFFICERS ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310301, WC310304, WC310305, WC310306, WC310312, or WC310603.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF OFFICER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the executive officer who is to be excluded. This is a recurring field. Repeat as needed.	AN	71-110	40
9	TITLE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	111-140	30

Field No.	Field Title/Description	Class	Position	Bytes
	Report the title of the officer of the insured. This is a recurring field. Repeat as needed.			
10	NAME OF OFFICER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	141-180	40
	Report the name of the executive officer who is to be excluded. This is a recurring field. Repeat as needed.			
11	TITLE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	181-210	30
	Report the title of the officer of the insured. This is a recurring field. Repeat as needed.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	211-254	44
13	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DESIGNATED WORKPLACE CANCELLATION ENDORSEMENT AND NOTICE OF PARTIAL CANCELLATION - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310302.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXCLUDED ADDRESS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the location excluded subsequent to the effective date of a policy.	AN	71-110	40
9	CANCELLATION EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the cancellation becomes effective on the policy.	N	111-116	6

Field No.	Field Title/Description	Class	Position	Bytes
	Format YYMMDD.			
10	NAME OF EMPLOYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the employer.	AN	117-156	40
11	NATURE OF BUSINESS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report a brief description of the insured's business.	AN	157-176	20
12	ADDRESS OF POST OFFICE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the post office mailing address of the insured.	AN	177-216	40
13	POLICY EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the policy became effective. Format YYMMDD.	N	217-222	6
14	POLICY EXPIRATION DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the policy expires. Format YYMMDD.	N	223-228	6
15	NOTICE SENT TO CHAIRPERSON DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the cancellation notice was sent to the chairperson. Format YYMMDD.	N	229-234	6
16	REASON FOR PARTIAL CANCELLATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the reason for the partial cancellation of the policy.	AN	235-264	30
17	NAME OF CARRIER IF INSURED ELSEWHERE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the insurer if the partially cancelled policy is insured elsewhere.	AN	265-288	24
18	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
19	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
MEDICAL BENEFITS REIMBURSEMENT ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CC".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310310.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the address of the insured. This is a recurring field. Repeat as needed.	AN	71-110	40
9	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	111-150	40

Field No.	Field Title/Description	Class	Position	Bytes
	Report the address of the insured.			
	This is a recurring field. Repeat as needed.			
10	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	151-190	40
	Report the address of the insured.			
	This is a recurring field. Repeat as needed.			
11	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	191-230	40
	Report the address of the insured.			
	This is a recurring field. Repeat as needed.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	231-254	24
13	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
EXCESS MEDICAL COVERAGE ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CD".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310303.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXCESS AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount of the limit agreed upon by the carrier and the insured.	N	71-80	10
9	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the classification code for the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the	N	81-84	4

Field No.	Field Title/Description	Class	Position	Bytes
	workers compensation or the statistical code defined by the jurisdiction. This is a recurring field. Repeat as needed.			
10	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated exposure amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	85-94	10
11	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the class rate for excess medical coverage. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 97 and 98.	N	95-99	5
12	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated premium amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	100-109	10
13	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the classification code corresponding to the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the jurisdiction. This is a recurring field. Repeat as needed.	N	110-113	4
14	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated exposure amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	114-123	10
15	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the class rate for excess medical coverage. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 126 and	N	124-128	5

Field No.	Field Title/Description	Class	Position	Bytes
	127.			
16	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated premium amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	129-138	10
17	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the classification code corresponding to the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the jurisdiction. This is a recurring field. Repeat as needed.	N	139-142	4
18	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated exposure amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	143-152	10
19	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the class rate for excess medical coverage. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 155 and 156.	N	153-157	5
20	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated premium amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	158-167	10
21	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the classification code corresponding to the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the jurisdiction. This is a recurring field. Repeat as needed.	N	168-171	4

Field No.	Field Title/Description	Class	Position	Bytes
22	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated exposure amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	172-181	10
23	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the class rate for excess medical coverage. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 184 and 185.	N	182-186	5
24	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated premium amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	187-196	10
25	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the classification code corresponding to the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the jurisdiction. This is a recurring field. Repeat as needed.	N	197-200	4
26	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the estimated exposure amount of excess medical coverage. This is a recurring field. Repeat as needed.	N	201-210	10
27	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the class rate for excess medical coverage. This is a recurring field. Repeat as needed. There is an assumed decimal point between positions 213 and 214.	N	211-215	5
28	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT	N	216-225	10

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the amount that represents the estimated premium amount of excess medical coverage.			
	This is a recurring field. Repeat as needed.			
29	CLASSIFICATION CODE	N	226-229	4
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the classification code corresponding to the classification assigned to the insured according to the rules of the manual for workers compensation or the statistical code defined by the jurisdiction.			
	This is a recurring field. Repeat as needed.			
30	ESTIMATED TOTAL ANNUAL REMUNERATION AMOUNT	N	230-239	10
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the amount that represents the estimated exposure amount of excess medical coverage.			
	This is a recurring field. Repeat as needed.			
31	EXCESS MEDICAL RATE PER \$100 OF REMUNERATION	N	240-244	5
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the class rate for excess medical coverage.			
	This is a recurring field. Repeat as needed.			
	There is an assumed decimal point between positions 242 and 243.			
32	ESTIMATED EXCESS MEDICAL PREMIUM AMOUNT	N	245-254	10
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the amount that represents the estimated premium amount of excess medical coverage.			
	This is a recurring field. Repeat as needed.			
33	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
34	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
35	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
BENEFITS DEDUCTIBLE ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CE".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310315.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DEDUCTIBLE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount of the deductible for each occurrence.	N	71-75	5
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	76-254	179
10	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34

Field No.	Field Title/Description	Class	Position	Bytes
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
11	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
VOLUNTEER FIREFIGHTERS/AMBULANCE PREMIUM DISCOUNT ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CF".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310606 or WC310608.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	FIRST PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that represents the portion of the policy premium using the first premium discount layer. Report amount in thousands of dollars.	N	71-74	4
9	FIRST PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	75-77	3

Field No.	Field Title/Description	Class	Position	Bytes
	Report the percentage discount applied to the first premium discount layer.			
	There is an assumed decimal point between positions 76 and 77.			
10	SECOND (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	78-81	4
	Report the second discount layer used to determine the total premium.			
	Report the amount in thousands of dollars.			
11	SECOND (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	82-84	3
	Report the percentage discount applied to the second premium discount layer.			
	There is an assumed decimal point between positions 83 and 84.			
12	THIRD (NEXT) PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	85-88	4
	Report the portion of the policy premium using the third premium discount layer.			
	Report amount in thousands of dollars.			
13	THIRD (NEXT) PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	89-91	3
	Report the percentage discount applied to the third premium discount layer.			
	There is an assumed decimal point between positions 90 and 91.			
14	BALANCE PREMIUM DISCOUNT LAYER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	92-95	4
	Report the amount of premium over the last layer used to determine the premium discount.			
	Enter amount in thousands of dollars.			
15	BALANCE PREMIUM DISCOUNT PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	96-98	3
	Report the premium discount percentage that applies to premium balance.			
	There is an assumed decimal point between positions 97 and 98.			
16	AVERAGE PERCENTAGE DISCOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	99-101	3

Field No.	Field Title/Description	Class	Position	Bytes
	Report the average percentage discount used to determine the policy premium.			
	There is an assumed decimal point between positions 100 and 101.			
17	OTHER POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	102-119	18
	Report the policy number identifier combined under the Discount Rule.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
18	OTHER POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	120-137	18
	Report the policy number identifier combined under the Discount Rule.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
19	OTHER POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	138-155	18
	Report the policy number identifier combined under the Discount Rule.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
20	OTHER POLICY NUMBER IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	156-173	18
	Report the policy number identifier combined under the Discount Rule.			
	This is a recurring field. Repeat as needed.			
	Do not report embedded blanks or marks of punctuation.			
21	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	174-254	81
22	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using			

Field No.	Field Title/Description	Class	Position	Bytes
	Transaction Code 03.			
23	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
24	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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**EXCLUSION FOR DESIGNATED OFFICERS AND EMPLOYEES OF FIRE/AMBULANCE DISTRICTS
ENDORSEMENT - NEW YORK RECORD**

1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CG".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310602 or WC310611.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	OFFICER, EMPLOYEE OR CLASS THEREOF <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the person or class of persons excluded from coverage. This is a recurring field. Repeat as needed.	AN	71-110	40
9	OFFICER, EMPLOYEE OR CLASS THEREOF <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	111-150	40

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name of the person or class of persons excluded from coverage.			
	This is a recurring field. Repeat as needed.			
10	OFFICER, EMPLOYEE OR CLASS THEREOF <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	151-190	40
	Report the name of the person or class of persons excluded from coverage.			
	This is a recurring field. Repeat as needed.			
11	OFFICER, EMPLOYEE OR CLASS THEREOF <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	191-230	40
	Report the name of the person or class of persons excluded from coverage.			
	This is a recurring field. Repeat as needed.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	231-254	24
13	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
FIRE/AMBULANCE DISTRICT LIABILITY EXCLUSION (FOR COUNTY OR TOWN POLICIES) ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CH".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310604 or WC310609.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EXCEPTIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the names of fire districts requesting coverage. If there are no exceptions, report "no exceptions." This is a recurring field. Repeat as needed.	AN	71-110	40
9	EXCEPTIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	111-150	40

Field No.	Field Title/Description	Class	Position	Bytes
	Report the names of fire districts requesting coverage. If there are no exceptions, report "no exceptions." This is a recurring field. Repeat as needed.			
10	EXCEPTIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	151-190	40
	Report the names of fire districts requesting coverage. If there are no exceptions, report "no exceptions." This is a recurring field. Repeat as needed.			
11	EXCEPTIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	191-230	40
	Report the names of fire districts requesting coverage. If there are no exceptions, report "no exceptions." This is a recurring field. Repeat as needed.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	231-254	24
13	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
VOLUNTEER FIREFIGHTERS/AMBULANCE WORKERS' BENEFIT LAW GROUP INSURANCE ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CI".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310605 or WC310610.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	TOWN INCLUDED UNDER GROUP POLICY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the town as reported under the Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement. This is a recurring field. Repeat if needed.	AN	71-110	40
9	TOWN INCLUDED UNDER GROUP POLICY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	111-150	40

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name of the town as reported under the Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement.			
	This is a recurring field. Repeat if needed.			
10	TOWN INCLUDED UNDER GROUP POLICY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	151-190	40
	Report the name of the town as reported under the Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement.			
	This is a recurring field. Repeat if needed.			
11	TOWN INCLUDED UNDER GROUP POLICY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	191-230	40
	Report the name of the town as reported under the Volunteer Firefighters/Ambulance Workers' Benefit Law Group Insurance Endorsement.			
	This is a recurring field. Repeat if needed.			
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	231-254	24
13	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
CONSTRUCTION CLASSIFICATION PREMIUM ADJUSTMENT FACTOR ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CJ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310401.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	CONSTRUCTION CLASSIFICATION PREMIUM CREDIT PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the estimated credit percentage assigned under the NY construction classification premium adjustment program. There is an assumed decimal point between positions 72 and 73.	N	71-73	3
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	74-254	181

Field No.	Field Title/Description	Class	Position	Bytes
10	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
11	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
LABOR CONTRACTOR ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CK".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310317, WC310318, WC310320 or WC310322.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF CLIENT OR NAME OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the labor contractor for Endorsements WC310317 and WC310322. Report the name of the client for Endorsements WC310318 and WC310320.	AN	71-160	90
9	ADDRESS OF CLIENT OR ADDRESS OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	161-220	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the address of the client for Endorsement WC310318.			
	Report the address of the labor contractor for Endorsement WC310317.			
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	221-254	34
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
SOLE PROPRIETORS & PARTNERS ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CL".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310313 for Partners covered. Report WC310316 for Partners excluded.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF SOLE PROPRIETOR OR OF A PARTNER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the sole proprietor or partner.	AN	71-105	35
9	NAME OF ADDITIONAL PARTNER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of an additional partner.	AN	106-140	35

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
10	NAME OF ADDITIONAL PARTNER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	141-175	35
	Report the name of an additional partner.			
	This is a recurring field. Repeat as needed.			
11	NAME OF ADDITIONAL PARTNER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	176-210	35
	Report the name of an additional partner.			
	This is a recurring field. Repeat as needed.			
12	NAME OF ADDITIONAL PARTNER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	211-245	35
	Report the name of an additional partner.			
	This is a recurring field. Repeat as needed.			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	246-254	9
14	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
15	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
PREFERRED PROVIDER ORGANIZATION ENDORSEMENT - NEW YORK RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CM".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310403 for premium reduction. Report WC310616.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the address of the insured. This is a recurring field. Repeat as needed.	AN	71-105	35
9	NAME OF PREFERRED PROVIDER ORGANIZATION (PPO) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	106-140	35

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name of the Preferred Provider Organization. This is a recurring field. Repeat as needed.			
10	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the address of the insured. This is a recurring field. Repeat as needed.	AN	141-175	35
11	NAME OF PREFERRED PROVIDER ORGANIZATION (PPO) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the name of the Preferred Provider Organization. This is a recurring field. Repeat as needed.	AN	176-210	35
12	PARTICIPATION IN PROGRAM EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the effective date of the employer's participation in the PPO program. Format YYMMDD.	N	211-216	6
13	UNION EMPLOYEES INDICATOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the applicable indicator code. Code Description N The applicant does not employ union employees. Y The applicant employs union employees.	A	217-217	1
14	UNION EMPLOYEES IN THE PROGRAM INDICATOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the applicable indicator code. Code Description N The applicant does not employ union employees in the program. Y The applicant employs union employees in the program.	A	218-218	1
15	TOTAL ESTIMATED AMOUNT OF EMPLOYEES COVERED BY PREFERRED PROVIDER ORGANIZATION <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the estimated number of employees covered by the PPO.	N	219-224	6

Field No.	Field Title/Description	Class	Position	Bytes
16	PREMIUM REDUCTION PERCENTAGE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the proportion of the discount a carrier provides to the insured for Endorsement WC310403. There is an assumed decimal point between positions 226 and 227.	N	225-228	4
17	PREMIUM AMOUNT TOTAL <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the policy premium amount.	N	229-238	10
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	239-254	16
19	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
20	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
21	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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**FOREIGN VOLUNTARY COMPENSATION AND EMPLOYERS LIABILITY COVERAGE
ENDORSEMENT - NEW YORK RECORD**

1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CN".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310617.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	FOREIGN VOLUNTARY COVERAGE PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the premium amount for Repatriation Expenses and EL Increased Limits (if applicable).	N	71-80	10
9	NAME OF EMPLOYEE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report all or a portion of the name of the employee as accommodated by this field.	AN	81-114	34

Field No.	Field Title/Description	Class	Position	Bytes
	This is a recurring field. Repeat as needed.			
10	STATE OR COUNTRY OF OPERATIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	115-144	30
	Report the state or country where employees are traveling or temporarily reside.			
	This is a recurring field. Repeat as needed.			
11	DESIGNATED WORKERS COMPENSATION LAW <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	145-146	2
	Report the U.S. postal abbreviation of the appropriate state.			
	This is a recurring field. Repeat as needed.			
12	NAME OF EMPLOYEE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	147-180	34
	Report all or a portion of the name of the employee as accommodated by this field.			
	This is a recurring field. Repeat as needed.			
13	STATE OR COUNTRY OF OPERATIONS <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	181-210	30
	Report the state or country where employees are traveling or temporarily reside.			
	This is a recurring field. Repeat as needed.			
14	DESIGNATED WORKERS COMPENSATION LAW <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	211-212	2
	Report the U.S. postal abbreviation of the appropriate state.			
	This is a recurring field. Repeat as needed.			
15	EXCLUDED COUNTRY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	213-242	30
	Report the country that is excluded from coverage.			
	This is a recurring field. Repeat as needed.			
16	EXCLUDED COUNTRY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	A	243-272	30
	Report the country that is excluded from coverage.			
	This is a recurring field. Repeat as needed.			
17	RESERVED FOR FUTURE USE	AN	273-288	16

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
18	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
19	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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**FOREIGN VOLUNTARY COMPENSATION AND EMPLOYERS LIABILITY COVERAGE
ENDORSEMENT – NEW YORK RECORD CONTINUATION**

1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "31".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report "CO". This record must be submitted with Record Type Code CN.	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report WC310617.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the bureau-approved version identifier that corresponds to the endorsement number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY ACCIDENT - EACH ACCIDENT AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i> Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury caused by accident.	N	71-80	10
9	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - POLICY LIMIT AMOUNT	N	81-90	10

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – policy limit.			
10	EMPLOYER LIABILITY LIMIT AMOUNT - BODILY INJURY BY DISEASE - EACH EMPLOYEE AMOUNT	N	91-100	10
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the amount that protects an employer for damages over and above those statutorily provided under workers compensation laws for bodily injury by disease – each employee.			
11	ENDORSEMENT EFFECTIVE DATE	N	101-106	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			
	Report the date that the endorsement becomes effective on the policy.			
12	RESERVED FOR FUTURE USE	AN	107-300	194
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
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PARTNERSHIP COVERAGE/EXCLUSION ENDORSEMENT - CALIFORNIA RECORD

1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME AND TITLE OF GENERAL PARTNER/TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name and title of the general partner or trustee excluded from coverage, for which workers' compensation coverage is not being provided. This is a recurring field. Repeat as needed.	AN	71-130	60
9	NAME AND TITLE OF GENERAL PARTNER/TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	131-190	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name and title of the general partner or trustee excluded from coverage, for which workers' compensation coverage is not being provided.			
	This is a recurring field. Repeat as needed.			
10	NAME AND TITLE OF GENERAL PARTNER/TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	191-250	60
	Report the name and title of the general partner or trustee excluded from coverage, for which workers' compensation coverage is not being provided.			
	This is a recurring field. Repeat as needed.			
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	251-254	4
12	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
CORPORATION COVERAGE/EXCLUSION ENDORSEMENT - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DC".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040303 for Officer/Director/Trustee Exclusions. Report WC040366 for Professional Corporation Owner/Trustee Exclusions.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME AND TITLE OF OFFICER, DIRECTOR, OWNER OR TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name and title of the officer, director, owner or trustee excluded from coverage. This is a recurring field. Repeat as needed.	AN	71-130	60
9	NAME AND TITLE OF OFFICER, DIRECTOR, OWNER OR	AN	131-190	60

Field No.	Field Title/Description	Class	Position	Bytes
	TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name and title of the officer, director, owner or trustee excluded from coverage. This is a recurring field. Repeat as needed.			
10	NAME AND TITLE OF OFFICER, DIRECTOR, OWNER OR TRUSTEE EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name and title of the officer, director, owner or trustee excluded from coverage. This is a recurring field. Repeat as needed.	AN	191-250	60
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	251-254	4
12	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DD".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DE".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DF".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
MULTIPURPOSE TEXT - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DG".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the applicable endorsement number.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms on the applicable policy. The first endorsement will always begin with "01".	AN	71-72	2
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	73-74	2
10	ENDORSEMENT LINE	AN	75-154	80

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report the variable text from the endorsement record.			
	This is a recurring field. Repeat as needed.			
11	ENDORSEMENT LINE	AN	155-234	80
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report the variable text from the endorsement record.			
	This is a recurring field. Repeat as needed.			
12	RESERVED FOR FUTURE USE	AN	235-252	18
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
13	ENDORSEMENT SEQUENCE NUMBER	N	253-254	2
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report the number used to determine the proper sequence of multiple records with the same endorsement serial number.			
	The first record will always begin with "01".			
14	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
15	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
16	RESERVED FOR FUTURE USE	AN	295-300	6
	<i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DH".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DI".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DJ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
EMPLOYEE LEASING ENDORSEMENT (POLICY ISSUED IN NAME OF LABOR CONTRACTOR) - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DK".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040314 or WC040315.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms on the applicable policy. The first endorsement will always begin with "01".	AN	71-72	2
9	NAME OF CLIENT <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	73-151	79

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name of the client. If needed continue on a second record.			
10	ADDRESS OF CLIENT - STREET <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the street number and name, post office box, or other description of the location of the client.	AN	152-211	60
11	ADDRESS OF CLIENT - CITY <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the city name.	AN	212-241	30
12	ADDRESS OF CLIENT - STATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the U.S. Postal Service abbreviation for the state.	AN	242-243	2
13	ADDRESS OF CLIENT - ZIP CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the postal or zip code of the client.	AN	244-252	9
14	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the number used to determine the proper sequence of multiple records with the same endorsement serial number. The first record will always begin with "01".	N	253-254	2
15	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
EMPLOYEE LEASING ENDORSEMENT (POLICY ISSUED IN NAME OF CLIENT) - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DL".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040316.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms on the applicable policy. The first endorsement will always begin with "01".	AN	71-72	2
9	NAME OF LABOR CONTRACTOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	73-151	79

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name of the labor contractor.			
10	ADDRESS OF LABOR CONTRACTOR - STREET <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	152-211	60
	Report the street number and name, post office box, or other location of the labor contractor.			
11	ADDRESS OF LABOR CONTRACTOR - CITY <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	212-241	30
	Report the city name.			
12	ADDRESS OF LABOR CONTRACTOR - STATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	242-243	2
	Report the U.S. Postal Service abbreviation for the state.			
13	ADDRESS OF LABOR CONTRACTOR - ZIP CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	244-252	9
	Report the postal or zip code of the labor contractor.			
14	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	253-254	2
	Report the number used to determine the proper sequence of multiple records with the same endorsement serial number.			
	The first record will always begin with "01".			
15	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE (DESIGNATED EMPLOYEE/OPERATION/LOCATION COVERAGE/EXCLUSIONS) - CALIFORNIA RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report "04".

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report "DM".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report the type of change by reporting the corresponding Standard Form Number.

WC040338 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Employees Exclusion Endorsement.

WC040340 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Location(s) Coverage Endorsement.

WC040341 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Location(s) Exclusion Endorsement.

WC040342 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) Exclusion Endorsement.

WC040343 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) at Designated Location(s) Exclusion Endorsement.

WC040344 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) at Designated Location(s) Coverage

Field No.	Field Title/Description	Class	Position	Bytes
	Endorsement.			
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms. The first endorsement will always begin with "01".	AN	71-72	2
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>		73-73	1
10	NAME OF EMPLOYEE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the employee being excluded on WC040338. If multiple employees are being excluded, report multiple records.	AN	74-103	30
11	NAME OF OPERATION <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the operation being included for WC040340 or WC040344. Report the name of the operation being excluded for WC040341, WC040342, or WC040343.	AN	104-133	30
12	OPERATION TITLE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i> Report the title of the operation being included for WC040340. Report the title of the operation being excluded for WC040341.	AN	134-153	20
13	ADDRESS OF LOCATION <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	154-213	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the location of the operation being included for WC040340 or WC040344.			
	Report the name of the operation being excluded for WC040341 or WC040343.			
14	CLASSIFICATION CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	214-217	4
	Report the classification code of the operation being excluded WC040342 or WC040343.			
	Report the classification code of the operation being included for WC040344.			
	If multiple classifications are being included or excluded, report multiple records.			
15	CLASSIFICATION WORDING SUFFIX <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i>	AN	218-219	2
	Report the suffix that will provide a cross-reference to the Manual classification wording.			
	Report the classification suffix of the operation being excluded for WC040342 or WC040343.			
	Report the classification suffix of the operation being included for WC040344.			
16	CLASSIFICATION WORDING <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	A	220-249	30
	Report the abbreviated classification wording of the operation being excluded for WC040342 or WC040343.			
	Report the abbreviated classification wording of the operation being included for WC040344.			
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	250-252	3
18	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	253-254	2
	Report the number used to determine the proper sequence of multiple records with the same endorsement serial number.			
	The first record will always begin with "01".			
19	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as			

Field No.	Field Title/Description	Class	Position	Bytes
	accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
20	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
21	ENDORSEMENT EXPIRATION DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	295-300	6
	Report the date that the endorsement expires on the policy.			
	Format YYMMDD.			

Field No.	Field Title/Description	Class	Position	Bytes
ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE - CALIFORNIA CUSTOMIZED LIMITING AND RESTRICTING - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DN".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040399.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms. The first endorsement will always begin with "01".	AN	71-72	2
9	EXCLUDED OPERATION DESCRIPTION <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	73-152	80

Field No.	Field Title/Description	Class	Position	Bytes
	Report the narrative describing the excluded operation. This is a recurring field. Repeat as needed.			
10	EXCLUDED OPERATION DESCRIPTION <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	153-232	80
	Report the narrative describing the excluded operation. This is a recurring field. Repeat as needed.			
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	233-252	20
12	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	253-254	2
	Report the number used to determine the proper sequence of multiple records with the same endorsement serial number. The first record will always begin with "01".			
13	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
15	ENDORSEMENT EXPIRATION DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	295-300	6
	Report the date that the endorsement expires on the policy. Format YYMMDD.			

Field No.	Field Title/Description	Class	Position	Bytes
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ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE (ALTERNATE COVERAGE INFORMATION) - CALIFORNIA RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report "04".

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report "DO".

This form may be used in conjunction with any Limiting and Restricting Endorsement requiring alternate coverage for the excluded liability or to affirm that the excluded operation is lawfully uninsured. The form number from the Limiting and Restricting Form that this record correlates to should be reported for this record.

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI

Report the appropriate endorsement number associated with this verification of alternate coverage.

WC040338 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Employee Exclusion.

WC040339 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) Coverage.

WC040340 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Location(s) Coverage.

WC040341 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Location(s) Exclusion.

WC040342 for ENDORSEMENT AGREEMENT LIMITING

Field No.	Field Title/Description	Class	Position	Bytes
	AND RESTRICTING THIS INSURANCE. Designated Operation(s) Exclusion.			
	WC040343 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) At Designated Location(s) Exclusion.			
	WC040344 for ENDORSEMENT AGREEMENT LIMITING AND RESTRICTING THIS INSURANCE. Designated Operation(s) At Designated Location(s) Coverage.			
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	ENDORSEMENT SERIAL NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the unique number that will distinguish this record from similar endorsement forms. If the alternate coverage information is in correlation with a form using a DM record use the same number as used on the Record Type Code DM. Otherwise report as 01.	AN	71-72	2
9	NAME OF INSURED FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i> Report the primary named insured for the policy providing alternate coverage.	AN	73-132	60
10	INSURER CODE FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i> Report the insurer code for the policy providing alternate coverage if known. If you do not know the Insurer Code for the Alternate Coverage, reports zeros and submit the Name of Insurer for the Alternate Coverage.	N	133-137	5
11	NAME OF INSURER FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i>	AN	138-167	30

Field No.	Field Title/Description	Class	Position	Bytes
	Report the insurer name for the policy providing alternate coverage. Not required if the Insurer Code for the Alternate Coverage is reported.			
12	POLICY NUMBER FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i>	AN	168-185	18
	Report the policy number (if applicable) for the policy providing alternate coverage. Do not report embedded blanks or marks of punctuation.			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	186-191	6
14	POLICY INCEPTION DATE FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i>	N	192-197	6
	Report the inception date for the policy providing alternate coverage. Format YYMMDD.			
15	POLICY EXPIRATION DATE FOR THE ALTERNATE COVERAGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: CA</i>	N	198-203	6
	Report the expiration date for the policy providing alternate coverage. Format YYMMDD.			
16	LAWFULLY UNINSURED INDICATOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	A	204-204	1
	Report the applicable indicator code. Code Description N Liability is Not Lawfully Uninsured Y Liability is Lawfully Uninsured			
17	WRITTEN AFFIRMATION OBTAINED INDICATOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	A	205-205	1
	Report the applicable indicator code. Code Description			

Field No.	Field Title/Description	Class	Position	Bytes
	N The Insurer has NOT Obtained Written Affirmation from the Policyholder for the Excluded Liability That Other Coverage Has Been Secured or is Lawfully Uninsured			
	Y The Insurer has Obtained Written Affirmation from the Policyholder for the Excluded Liability That Other Coverage Has Been Secured or is Lawfully Uninsured			
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	206-252	47
19	ENDORSEMENT SEQUENCE NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the number used to determine the proper sequence of multiple records with the same endorsement serial number. The first record will always being with "01".	N	253-254	2
20	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
21	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
22	ENDORSEMENT EXPIRATION DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement expires on the policy. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
GROUP INSURANCE COVERAGE INFORMATION - CALIFORNIA RECORD				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DP". Use this form to report any group insurance participation information written in accordance with California Insurance Code Section 11656.6 and California Code of Regulations, Title 10, §2508.	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the applicable endorsement number. If the group information is not reported on an endorsement form, do not report a form number.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF GROUP <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the group as shown on the association	AN	71-150	80

Field No.	Field Title/Description	Class	Position	Bytes
	documents.			
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	151-161	11
10	GROUP INSURANCE EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the group insurance application is effective. Format YYMMDD.	N	162-167	6
11	GROUP INSURANCE EXPIRATION DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the group insurance application expires. Format YYMMDD.	N	168-173	6
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	174-254	81
13	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
LIMITED LIABILITY COMPANY COVERAGE/EXCLUSION ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DQ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040318.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME AND TITLE OF MANAGING MEMBERS AND TRUSTEES EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name and title of the managing members and trustees excluded from coverage. This is a recurring field. Repeat as needed.	AN	71-130	60
9	NAME AND TITLE OF MANAGING MEMBERS AND TRUSTEES EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	131-190	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the name and title of the managing members and trustees excluded from coverage.			
	This is a recurring field. Repeat as needed.			
10	NAME AND TITLE OF MANAGING MEMBERS AND TRUSTEES EXCLUDED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	191-250	60
	Report the name and title of the managing members and trustees excluded from coverage.			
	This is a recurring field. Repeat as needed.			
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	251-254	4
12	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			
	Format: YYMMDD			
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
DEDUCTIBLE ENDORSEMENT (SMALL OR LARGE)				
1	LINK DATA <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "04".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "DR".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC040602 or WC040603.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	DEDUCTIBLE AMOUNT PER ACCIDENT <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the loss amount by accident or for each occurrence to be paid by the insured, as defined by the deductible program.	N	71-79	9
9	DEDUCTIBLE AMOUNT - AGGREGATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the maximum loss amount for all claims to be paid by the insured, if applicable, as defined by the deductible program—coinsurance only percent with Per Claim and Per	N	80-88	9

Field No.	Field Title/Description	Class	Position	Bytes
	program—coinsurance only percent with Per Claim and Per Policy Aggregate Limit.			
	For Small Deductible Programs or if none, zero fill.			
10	DEDUCTIBLE NEGOTIATED CHARGE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	89-97	9
	Report the dollar amount of the negotiated charge for Large Deductible Programs.			
	For Small Deductible Programs or if none, zero fill.			
11	DEDUCTIBLE ALLOCATED LOSS EXPENSES INCLUDED/EXCLUDED INDICATOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	A	98-98	1
	Report the code that identifies how the allocated loss expenses are handled.			
	Code Description			
	N Excluded			
	Y Included			
12	DEDUCTIBLE FIXED EXPENSE CHARGE INDICATOR <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	A	99-99	1
	Report the code that identifies if the fixed expense charge will or won't be adjusted retroactively, based upon actual costs.			
	Code Description			
	N Not Adjusted Retroactively			
	Y Adjusted Retroactively			
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	100-254	155
14	NAME OF INSURED <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
15	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement becomes effective on the policy.			

Field No.	Field Title/Description	Class	Position	Bytes
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN CHANGE OF INSURANCE CARRIER NAME ENDORSEMENT - WISCONSIN RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report WC480605.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF ORIGINAL CARRIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the name of the carrier that was used at policy issuance.	A	71-100	30
9	NAME OF NEW CARRIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the name of the insurance carrier after a name change.	A	101-200	100

Field No.	Field Title/Description	Class	Position	Bytes
10	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	201-254	54
11	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
12	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
13	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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WISCONSIN EMPLOYEE LEASING ENDORSEMENT - WISCONSIN RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report "48".

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report "EC".

4	RESERVED FOR FUTURE USE	AN	48-50	3
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

5	ENDORSEMENT NUMBER	AN	51-58	8
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report WC480314, WC480315, WC480317 or WC480318.

6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER)	A	59-59	1
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.

7	CARRIER VERSION IDENTIFIER	AN	60-70	11
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.

8	NAME OF CLIENT OR NAME OF LABOR CONTRACTOR	AN	71-130	60
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NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA

Report the name.

For Endorsement Number WC480314, report the client company name.

For Endorsement Number WC480315, report the employee leasing company name.

For Endorsement Number WC480317, report the labor contractor

Field No.	Field Title/Description	Class	Position	Bytes
	name.			
9	ADDRESS - STREET <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the street number and name, post office box, or other description. For Endorsement Number WC480314, report the client company address. For Endorsement Number WC480315, report the employee leasing company address. For Endorsement Number WC480317, report the labor contractor address. For Endorsement Number WC480318, report the client company mailing street address.	AN	131-190	60
10	ADDRESS - CITY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the city name. For Endorsement Number WC480314, report the client company address city. For Endorsement Number WC480315, report the employee leasing company address city. For Endorsement Number WC480317, report the labor contractor address city. For Endorsement Number WC480318, report the client company mailing address city.	AN	191-220	30
11	ADDRESS - STATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the US Postal Service abbreviation for the state. For Endorsement Number WC480314, report the client company address state. For Endorsement Number WC480315, report the employee leasing company address state. For Endorsement Number WC480317, report the labor contractor address state. For Endorsement Number WC480318, report the client company mailing address state.	AN	221-222	2
12	ADDRESS - ZIP CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	223-231	9

Field No.	Field Title/Description	Class	Position	Bytes
	Report the US Postal Service zip code.			
	For Endorsement Number WC480314, report the client company zip code.			
	For Endorsement Number WC480315, report the employee leasing company zip code.			
	For Endorsement Number WC480317, report the labor contractor zip code.			
	For Endorsement Number WC480318, report the client company mailing postal or zip code.			
13	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Federal Employer Identification Number corresponding to the name being reported. For Endorsement Number WC480314, report the client company FEIN. For Endorsement Number WC480315, report the employee leasing company FEIN.	N	232-240	9
14	CLIENT PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the estimated premium for endorsement number WC480314.	N	241-250	10
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	251-254	4
16	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
17	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN EMPLOYEE LEASING CO CLIENT TERMINATION ENDORSEMENT - WISCONSIN RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "ED".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report WC480316.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF EMPLOYEE LEASING COMPANY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the employee leasing company name.	AN	71-130	60
9	NAME OF CLIENT <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the name of the client.	AN	131-190	60
10	TERMINATION EFFECTIVE DATE	N	191-196	6

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the employee leasing arrangement termination date.			
11	ENTITIES RECEIVING THIS FORM	AN	197-248	52
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the name(s) of all entities receiving a copy of this endorsement.			
12	DATE SENT	N	249-254	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the date this endorsement was sent.			
	Format YYMMDD.			
13	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE	AN	295-300	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			

Field No.	Field Title/Description	Class	Position	Bytes
ASSUMPTION OF LIABILITY ENDORSEMENT RECORD – WISCONSIN RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EF".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report WC480607.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	POLICY EXPIRATION DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the expiration date of the policy or POC notice.	N	71-76	6
9	ACCEPTING LIABILITY CARRIER CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the code to identify the carrier who is accepting the liability.	N	77-81	5
10	ACCEPTING LIABILITY CARRIER SIGNATORY DATE	N	82-87	6

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the date the carrier representative signed the agreement on behalf of the carrier who is accepting the liability.			
11	NAME OF ACCEPTING LIABILITY CARRIER SIGNATORY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	A	88-117	30
	Report the name of the representative who signed the agreement on behalf of the carrier who is accepting the liability.			
12	ACCEPTING LIABILITY CARRIER SIGNATORY TITLE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	A	118-137	20
	Report the title of the representative who signed the agreement on behalf of the carrier who is accepting the liability.			
13	ORIGINAL CARRIER SIGNATORY DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	N	138-143	6
	Report the date the carrier representative signed the agreement on behalf of the original carrier.			
14	NAME OF ORIGINAL CARRIER SIGNATORY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	A	144-173	30
	Report the name of the representative who signed the agreement on behalf of the original carrier.			
15	ORIGINAL CARRIER SIGNATORY TITLE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	A	174-193	20
	Report the title of the representative who signed the agreement on behalf of the original carrier.			
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	194-254	61
17	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
18	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	N	289-294	6
	Report the date that the endorsement becomes effective on			

Field No.	Field Title/Description	Class	Position	Bytes
	the policy.			
19	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN FRANCHISOR-FRANCHISEE COVERAGE ENDORSEMENT				
1	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>		0-0	1
2	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.	AN	1-43	43
3	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
4	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EG".	AN	46-47	2
5	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>		48-50	3
6	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "WC480320".	AN	51-58	8
7	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
8	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
9	NAME OF FRANCHISEE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the name of the Franchisee.	AN	71-130	60
10	ADDRESS - STREET <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	131-190	60

Field No.	Field Title/Description	Class	Position	Bytes
	Report the street number and name, post office box, or other description.			
11	ADDRESS - CITY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the City Name.	AN	191-220	30
12	ADDRESS - STATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the US Postal Service abbreviation for the state.	AN	221-222	2
13	ADDRESS - ZIP CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the US Postal Service zip code.	AN	223-231	9
14	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Federal Employer Identification Number corresponding to the name being reported.	N	232-240	9
15	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	241-275	35
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>		276-288	13
17	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN FRANCHISOR-AGREEMENT TERMINATION ENDORSEMENT				
1	LINK DATA Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EH".	AN	46-47	2
4	RESERVED FOR FUTURE USE		48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "WC480321".	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF FRANCHISOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Name of the Franchisor.	AN	71-130	60
9	NAME OF FRANCHISEE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the name of the Franchisee.	AN	131-190	60
10	TERMINATION EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Franchisee Termination Effective Date.	N	191-196	6
11	ENTITIES RECEIVING THIS FORM	AN	197-248	52

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the name(s) of all entities receiving a copy of this endorsement.			
12	DATE SENT	N	249-254	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the date this endorsement was sent.			
	Format YYMMDD.			
13	NAME OF INSURED	AN	255-288	34
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
14	ENDORSEMENT EFFECTIVE DATE	N	289-294	6
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the date that the endorsement becomes effective on the policy.			
	Format YYMMDD.			
15	RESERVED FOR FUTURE USE		295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN EMPLOYEE LEASING COMPANY LEASED EMPLOYEE INCLUSION ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.	AN	1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the code of the state covered by this endorsement record.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EI".	A	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "WC480322".	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report all or a portion of the name of the Labor Contractor as accommodated by this field.	AN	71-130	60
9	POLICY NUMBER OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the policy number of the Labor Contractor.	AN	131-148	18

Field No.	Field Title/Description	Class	Position	Bytes
10	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) OF LABOR CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Federal Employer Identification Number corresponding to the Labor Contractor being reported.	N	149-157	9
11	ADDRESS OF LABOR CONTRACTOR - STREET <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the street number and name, post office box, or other description.	AN	158-213	56
12	ADDRESS OF LABOR CONTRACTOR - CITY <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the City Name.	AN	214-243	30
13	ADDRESS OF LABOR CONTRACTOR - STATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the US Postal Service abbreviation for the state.	AN	244-245	2
14	ADDRESS OF LABOR CONTRACTOR - ZIP CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the US Postal Service zip code.	AN	246-254	9
15	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report all or a portion of the name of the insured as accommodated by this field.	AN	255-288	34
16	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
WISCONSIN NAMED INSURED CANCELLATION ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.	AN	1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "48".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "EJ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>		48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report "WC480323".	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Name of Insured being cancelled. Report one Name of Insured per Record Type Code EJ.	AN	71-160	90
9	ADDRESS OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Address of Insured being cancelled.	AN	161-240	80
10	REASON FOR CANCELLATION CODE	N	241-242	2

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>			
	Report the code identifying the reason for cancellation.			
	Code	Description		
01	Retiring From Business or Out of Business			
02	Completed Operations (No Employees/No Exposure/No Operations)			
03	Cancelled by Employer			
04	Cancelled by Underwriter and/or Plan Administrator N/A: CA, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
05	Nonpayment of Premium This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
06	Reserved for Future Use			
07	Rewrite (Use with Cancellation Type Code 1 [position 49]) N/A: NCCI This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
08	Change of Interest or Ownership and/or Business Sold			
09	Coverage Placed Elsewhere			
10	Duplicate Coverage N/A: WI			
11	Revocation of Voluntary Market Acceptance N/A: CA, MA, NC, PA, WI			
12	Failure to Pay Deductible N/A: WI			
13	Misrepresentation of Information on Application N/A: MA, PA			
14	Corporate Officer Nonelection N/A: CA, NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
15	Substantial Change in Risk N/A: NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
16	Failure to Comply With the Terms and Conditions or Audit Failure N/A: MA, PA			

Field No.	Field Title/Description	Class	Position	Bytes
	This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
17	Not in "Good Faith" Entitled to Coverage N/A: CA, MA, NJ, PA, WI This code is not applicable for voluntary policies. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA This code is only applicable for Assigned Risk policies. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI			
18	Participation in Wrap-Up Complete N/A: CA, NJ This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
19	Underwriting Reasons N/A: CA, NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
20	Cancelled at Request of the Finance Company N/A: CA, NJ, PA			
21	Material Misrepresentation/Fraud N/A: NJ, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
22	Employee Leasing Agreement Terminated N/A: CA, DE, MA, MI, MN, NC, NJ, NY, PA This code is not used in the EJ record. N/A: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA			
23	Failure to Submit Payroll Information N/A: CA, DE, MA, MN, NC, NJ, NY, PA, WI			
99	Other N/A: NC, PA, WI			
11	CANCELLATION EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the Named Insured Cancellation Effective Date. Format: CCYYMMDD.	N	243-250	8
12	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	251-254	4
13	PRIMARY NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report all or a portion of the primary name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34

Field No.	Field Title/Description	Class	Position	Bytes
14	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i> Report the date that the endorsement becomes effective on the policy. Format: CCYYMMDD.	N	289-296	8
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA</i>	AN	297-300	4

Field No.	Field Title/Description	Class	Position	Bytes
MASSACHUSETTS EMPLOYEE LEASING ENDORSEMENT - MASSACHUSETTS RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "20".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "FA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC200304 (Client), WC200308 (PEO Extension) or WC000322 (PEO Client Exclusion).	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF CLIENT OR PEO <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> For endorsement WC200304, report the client name. For endorsement WC200308, report the PEO name. For endorsement WC000322, report the PEO name.	AN	71-150	80
9	CLIENT OR PEO FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)	N	151-159	9

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	For endorsement WC200304, report the client FEIN.			
	For endorsement WC200308, report the PEO FEIN.			
	For endorsement WC000322, report the PEO FEIN.(Optional).			
10	ADDRESS OF CLIENT OR PEO – STREET	AN	160-219	60
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	For endorsement WC200304, report the client street number and name, post office box, or other description.			
	For endorsement WC200308, report the PEO street number and name, post office box, or other description.			
	For endorsement WC000322, report the PEO street number and name, post office box, or other description.			
11	ADDRESS OF CLIENT OR PEO - CITY	AN	220-249	30
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	For endorsement WC200304, report the client city name.			
	For endorsement WC200308, report the PEO city name.			
	For endorsement WC000322, report the PEO city name.			
12	ADDRESS OF CLIENT OR PEO - STATE	AN	250-251	2
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	For endorsement WC200304, report the U.S. Postal Service abbreviation for the client state.			
	For endorsement WC200308, report the U.S. Postal Service abbreviation for the PEO state.			
	For endorsement WC000322, report the U.S. Postal Service abbreviation for the PEO state.			
13	ADDRESS OF CLIENT OR PEO - ZIP CODE	AN	252-260	9
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			
	For endorsement WC200304, report the client postal or zip code.			
	For endorsement WC200308, report the PEO postal or zip code.			
	For endorsement WC000322, report the PEO postal or zip code.			
14	NAME OF INSURED	AN	261-294	34
	<i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>			

Field No.	Field Title/Description	Class	Position	Bytes
	Report all or a portion of the name of the insured as accommodated by this field. For endorsement WC200304, report the Leasing Company or PEO name. For endorsement WC200308, report the client name. For endorsement WC000322, report the client name. This field is required when this record is submitted using Transaction Code 03.			
15	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
MASSACHUSETTS QUALIFIED LOSS MANAGEMENT PROGRAM ENDORSEMENT - MASSACHUSETTS RECORD				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "20".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "FB".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report WC200402.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF QUALIFIED LOSS MANAGEMENT PROGRAM <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the qualified loss management program as shown on the notification from WCRIBMA to the data provider.	AN	71-160	90
9	SUBSCRIPTION DATE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	161-166	6

Field No.	Field Title/Description	Class	Position	Bytes
	Report the date the employer subscribed to the program as shown on the notification from WCRIBMA to the data provider. Format YYMMDD.			
10	ELIGIBILITY DATE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	167-172	6
	Report the date the employer subscribed to the program as shown on the notification from WCRIBMA to the data provider. Format YYMMDD.			
11	CREDIT FACTOR <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	173-176	4
	Report the credit percent shown on the notification from WCRIBMA to the Data Provider. Enter in decimal format. There is an assumed decimal before position 173.			
12	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	177-210	34
	Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.			
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	N	211-216	6
	Report the date that the endorsement becomes effective on the policy. Format YYMMDD.			
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	217-300	84

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR FUTURE USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "21".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "GA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
MINNESOTA INDEPENDENT CONTRACTORS COVERAGE ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report "22".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report "HA".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report WC220302.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF INDEPENDENT CONTRACTOR <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the independent contractor being covered.	AN	71-160	90
9	CLASSIFICATION CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the classification code corresponding to the classification assigned to the insured.	N	161-164	4

Field No.	Field Title/Description	Class	Position	Bytes
10	CLASSIFICATION WORDING <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the classification code wording as accommodated by this field.	A	165-211	47
11	ESTIMATED EXPOSURE AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the amount that is the basis for determining premium on a per classification level. Exposure amount is normally on a payroll basis. Exceptions include per capita, seat surcharge, etc. Refer to the Minnesota Statistical Plan Manual for classification code exceptions. For non-payroll exposure, report non-payroll exposure amounts to the nearest tenth of a unit, omitting the decimal point. For non-payroll exposure amounts, there is an assumed decimal point between positions 220 and 221. For payroll exposure, report the entire whole dollar exposure amount for each classification assigned to the policy to the nearest whole dollar amount.	N	212-221	10
12	RATE/CHARGED RATE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the charge per unit of exposure for each classification. There is an assumed decimal point between positions 225 and 226.	N	222-228	7
13	MINIMUM PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the lowest amount of premium required for coverage being provided.	N	229-238	10
14	ESTIMATED ANNUAL PREMIUM AMOUNT <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the premium amount corresponding to the classification. For non-exposure classifications the premium is defined by the classification/statistical code. The premium amount for payroll classes is the result of multiplying the exposure by the manual/charged rate divided by 100. Enter the premium amount developed by extension of payroll or other exposure amount at the authorized rate to the nearest whole dollar.	N	239-248	10

Field No.	Field Title/Description	Class	Position	Bytes
	For other than payroll exposure classifications the premium is the exposure amount times the manual/charged rate.			
15	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	249-254	6
16	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
17	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
MINNESOTA THIRD DEGREE OF KINDRED FAMILY MEMBER EXCLUSION ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report "HB". Multiples of this record is required whenever there is more than one Family Member being excluded under the policy.	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report WC220303.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF PERSON TO BE EXCLUDED <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the person excluded from coverage on the policy.	AN	71-130	60
9	RELATIONSHIP TO EXECUTIVE OFFICER OR LIMITED LIABILITY COMPANY (LLC) MANAGER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	131-160	30

Field No.	Field Title/Description	Class	Position	Bytes
	Report the relatedness or connection, either by blood or marriage, to the excluded family member listed on the endorsement.			
10	NAME OF EXECUTIVE OFFICER OR LIMITED LIABILITY COMPANY (LLC) MANAGER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	161-220	60
	Report the name of the individual to which the excluded family member listed on the endorsement is related.			
11	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	221-254	34
12	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	255-288	34
	Report all or a portion of the name of the insured as accommodated by this field.			
	This field is required when this record is submitted using Transaction Code 03.			
13	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	N	289-294	6
	Report the date that the endorsement to the policy becomes effective.			
	Format YYMMDD.			
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
MINNESOTA EMPLOYEE LEASING ENDORSEMENT				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report "22".	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report "HC".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-50	3
5	ENDORSEMENT NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report WC220304.	AN	51-58	8
6	BUREAU VERSION IDENTIFIER (EDITION IDENTIFIER) <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the bureau-approved version identifier that corresponds to the Endorsement Number reported.	A	59-59	1
7	CARRIER VERSION IDENTIFIER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the identifier used by the carrier to determine the version of the endorsement applied to the policy.	AN	60-70	11
8	NAME OF CLIENT <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the name of the client.	AN	71-120	50
9	LEASING ADDRESS TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the code that identifies the address type being reported.	A	121-121	1

Field No.	Field Title/Description	Class	Position	Bytes
	Code Description			
	1 Client Mailing Address One and only one client mailing address code is required.			
	2 Workplace Address Must report a minimum of one workplace address per endorsement. As many of these records as are needed may be reported.			
10	ADDRESS - STREET <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the street number and name, post office box, or other description.	AN	122-181	60
11	ADDRESS - CITY <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the city name.	AN	182-211	30
12	ADDRESS - STATE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the U.S. Postal Service abbreviation for the state.	AN	212-213	2
13	ADDRESS - ZIP CODE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the postal or zip code.	AN	214-222	9
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	223-224	2
15	CLIENT FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the FEIN of the client.	N	225-233	9
16	CLIENT'S UNEMPLOYMENT INSURANCE (UI) NUMBER <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the Minnesota State Employer Unemployment Insurance Identification Number. If the Employer is exempt from this Minnesota State requirement, report "EXEMPT".	AN	234-248	15
17	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	249-254	6

Field No.	Field Title/Description	Class	Position	Bytes
18	NAME OF INSURED <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report all or a portion of the name of the insured as accommodated by this field. This field should never have the name of the client. This field is required when this record is submitted using Transaction Code 03.	AN	255-288	34
19	ENDORSEMENT EFFECTIVE DATE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i> Report the date that the endorsement becomes effective on the policy. Format YYMMDD.	N	289-294	6
20	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
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NONCOMPLIANCE/COMPLIANCE OF POLICY TERMS AND CONDITIONS RECORD

1	LINK DATA		1-43	43
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NOT APPLICABLE: CA, NJ, NY, PA, WI

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

2	STATE CODE	N	44-45	2
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NOT APPLICABLE: CA, MI, NCCI, NJ, NY, PA, WI

Report the state code for the state covered by this record.

3	RECORD TYPE CODE	AN	46-47	2
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NOT APPLICABLE: CA, NJ, NY, PA, WI

Report "Z1".

This record is to be used for Assigned Risk policies only. N/A: CA, DE, MA, NC, NCCI, NJ, NY, PA, WI

4	NONCOMPLIANCE/COMPLIANCE NOTIFICATION TYPE CODE	N	48-48	1
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NOT APPLICABLE: CA, NJ, NY, PA, WI

OPTIONAL: MI

Report the code that identifies the type of transaction being reported.

Do not report "2" or "3" if a "1" was not previously reported.

Code Description

- 1 Notification of Noncompliance Reason(s)
- 2 Notification of Compliance Reason(s)
- 3 Notification of Corrected "Current Outstanding Premium Due Amount" N/A: MA, MN, NC

5	PRIMARY NONCOMPLIANCE REASON CODE	N	49-50	2
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NOT APPLICABLE: CA, NJ, NY, PA, WI

OPTIONAL: MI

Report the code that identifies the primary reason for noncompliance.

Enter "00" when code "2" or "3" is reported in Noncompliance/Compliance Notification Type Code (position 48).

Only one reason code will be accepted for each noncompliance record. N/A: CA, DE, MA, MI, NCCI, NJ, NY, PA, WI

Field No.	Field Title/Description	Class	Position	Bytes
	Code Description			
	01 Nonpayment of Amount Billed at Final Audit			
	02 Nonpayment – Dispute Resolved			
	03 Nonpayment – Default on Payment Plan (i.e. deposit, installment, or endorsement premium)			
	04 Noncompliance – Audit			
	05 Noncompliance – Loss Control or Inspections			
	98 Nonpayment – Other (e.g. nonpayment of claim deductible)			
	99 Noncompliance – Other			
6	ADDITIONAL NONCOMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i>	N	51-52	2
	Report additional noncompliance reason code if one exists.			
	This is a recurring field. Repeat as needed.			
	Code Description			
	01 Nonpayment of Amount Billed at Final Audit			
	02 Nonpayment – Dispute Resolved; Debt not Paid			
	03 Nonpayment – Default on Payment Plan (i.e. deposit, installment, or endorsement premium)			
	04 Noncompliance – Audit			
	05 Noncompliance – Loss Control or Inspections			
	98 Nonpayment – Other (e.g. nonpayment of claim deductible)			
	99 Noncompliance – Other			
7	ADDITIONAL NONCOMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i>	N	53-54	2
	Report additional noncompliance reason code if one exists.			
	This is a recurring field. Repeat as needed.			
	Code Description			
	01 Nonpayment of Amount Billed at Final Audit			
	02 Nonpayment – Dispute Resolved; Debt not Paid			

Field No.	Field Title/Description	Class	Position	Bytes
	03 Nonpayment – Default on Payment Plan (i.e. deposit, installment, or endorsement premium)			
	04 Noncompliance – Audit			
	05 Noncompliance – Loss Control or Inspections			
	98 Nonpayment – Other (e.g. nonpayment of claim deductible)			
	99 Noncompliance – Other			
8	ADDITIONAL NONCOMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report additional noncompliance reason code if one exists. This is a recurring field. Repeat as needed. Code Description 01 Nonpayment of Amount Billed at Final Audit 02 Nonpayment – Dispute Resolved; Debt not Paid 03 Nonpayment – Default on Payment Plan (i.e. deposit, installment, or endorsement premium) 04 Noncompliance – Audit 05 Noncompliance – Loss Control or Inspections 98 Nonpayment – Other (e.g. nonpayment of claim deductible) 99 Noncompliance – Other	N	55-56	2
9	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i>	AN	57-64	8
10	PRIMARY COMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report the code that identifies the primary reason for compliance. When code “1” or “3” is reported in Noncompliance/Compliance Notification Type Code (position 48), report “00”. Only one reason code will be accepted for each record. N/A: CA, DE, MA, MI, NCCI, NJ, NY, PA, WI Code Description 01 Compliance of Nonpayment - Paid in Full N/A:	N	65-66	2

Field No.	Field Title/Description	Class	Position	Bytes
	NCCI			
02	Compliance of Nonpayment – Payment Plan N/A: NCCI			
03	Compliance of Nonpayment - Bona-fide Dispute N/A: NCCI			
04	Compliance of Nonpayment - Audit to Zero N/A: NCCI			
05	Compliance of Nonpayment-Bankruptcy/Creditor N/A: NCCI			
06	Compliance of Audit			
07	Compliance of Loss Control or Inspections			
08	Compliance of Nonpayment - Due to Carrier Error on Last Compliance for Nonpayment N/A: CA, MA, MI, MN, NC, NCCI, NJ, NY, WI			
97	Compliance of Nonpayment N/A: DE, MA, MN, NC			
98	Compliance of Nonpayment – Other N/A: NCCI			
99	Compliance - Other			
11	ADDITIONAL COMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report additional compliance reason code if one exists. This is a recurring field. Repeat as needed. Code Description 01 Compliance of Nonpayment - Paid in Full N/A: NCCI 02 Compliance of Nonpayment – Payment Plan N/A: NCCI 03 Compliance of Nonpayment - Bona-fide Dispute N/A: NCCI 04 Compliance of Nonpayment - Audit to Zero N/A: NCCI 05 Compliance of Nonpayment - Bankruptcy/Creditor N/A: NCCI 06 Compliance of Audit 07 Compliance of Loss Control or Inspections 97 Compliance of Nonpayment N/A: DE, MA, MN, NC 98 Compliance of Nonpayment – Other N/A: NCCI	N	67-68	2

Field No.	Field Title/Description	Class	Position	Bytes
	99 Compliance - Other			
12	ADDITIONAL COMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report additional compliance reason code if one exists. This is a recurring field. Repeat as needed. Code Description 01 Compliance of Nonpayment - Paid in Full N/A: NCCI 02 Compliance of Nonpayment – Payment Plan N/A: NCCI 03 Compliance of Nonpayment - Bona-fide Dispute N/A: NCCI 04 Compliance of Nonpayment - Audit to Zero N/A: NCCI 05 Compliance of Nonpayment - Bankruptcy/Creditor N/A: NCCI 06 Compliance of Audit 07 Compliance of Loss Control or Inspections 97 Compliance of Nonpayment N/A: DE, MA, MN, NC 98 Compliance of Nonpayment – Other N/A: NCCI 99 Compliance - Other	N	69-70	2
13	ADDITIONAL COMPLIANCE REASON CODE <i>NOT APPLICABLE: CA, MN, NC, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report additional compliance reason code if one exists. This is a recurring field. Repeat as needed. Code Description 01 Compliance of Nonpayment - Paid in Full N/A: NCCI 02 Compliance of Nonpayment – Payment Plan N/A: NCCI 03 Compliance of Nonpayment - Bona-fide Dispute N/A: NCCI 04 Compliance of Nonpayment - Audit to Zero N/A: NCCI 05 Compliance of Nonpayment - Bankruptcy/Creditor	N	71-72	2

Field No.	Field Title/Description	Class	Position	Bytes
	N/A: NCCI			
	06 Compliance of Audit			
	07 Compliance of Loss Control or Inspections			
	97 Compliance of Nonpayment N/A: DE, MA, MN, NC			
	98 Compliance of Nonpayment – Other N/A: NCCI			
	99 Compliance - Other			
14	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i>	AN	73-80	8
15	CURRENT OUTSTANDING PREMIUM DUE AMOUNT <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report the premium amount still owed to the insured. This field is required if Primary Noncompliance Reason Code is reported as “01”, “02”, “03” or “98”.	N	81-90	10
16	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i>	AN	91-258	168
17	NONCOMPLIANCE/COMPLIANCE TRANSACTION SEQUENCE NUMBER <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report the unique identifier sequence number used to order multiple Z1 Type Records with the same transaction issue date for the same policy. The first record will always begin with “01”.	N	259-260	2
18	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i>	AN	261-281	21
19	DCO GENERATED TRANSACTION CODE <i>NOT APPLICABLE: CA, MA, MN, NC, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i> Report the code identifying the transaction as DCO generated. This field is for population by the DCO only. Code Description 1 A transaction generated by a DCO.	AN	282-282	1
20	NONCOMPLIANCE EFFECTIVE DATE	N	283-288	6

Field No.	Field Title/Description	Class	Position	Bytes
	<i>NOT APPLICABLE: CA, NCCI, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i>			
	Report the date that the noncompliance becomes effective.			
	Format YYMMDD.			
21	COMPLIANCE EFFECTIVE DATE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i> <i>OPTIONAL: MI</i>	N	289-294	6
	Report the date that the compliance becomes effective.			
	This field is required if the Noncompliance/Compliance Notification Type Code (position 48) is "2".			
	Format YYMMDD.			
22	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, NJ, NY, PA, WI</i>	AN	295-300	6

Field No.	Field Title/Description	Class	Position	Bytes
THIS RECORD IS RESERVED FOR ISO USE				
1	LINK DATA <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.		1-43	43
2	STATE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report the state code for the state covered by this record.	N	44-45	2
3	RECORD TYPE CODE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i> Report "ZZ".	AN	46-47	2
4	RESERVED FOR FUTURE USE <i>NOT APPLICABLE: CA, DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI</i>	AN	48-300	253

Field No.	Field Title/Description	Class	Position	Bytes
FILE CONTROL RECORD				
1	RESERVED FOR FUTURE USE	AN	1-45	45
2	RECORD TYPE CODE Report "99". One File Control Record is required per submission.	AN	46-47	2
3	RECORD TOTALS Report the total number of records on the submission. This field will show the total number of records on the submission, including the Electronic Transmittal Record if used, but excluding the File Control Record.	N	48-57	10
4	HEADER RECORD TOTALS Report the total number of Header Records (Record Type Code 01) included in a submission.	N	58-65	8
5	TRANSACTION FROM DATE <i>NOT APPLICABLE: CA, NCCI</i> Report the earliest Transaction Issue Date included in the submission. Required only if Transmittal Record is used. Subsequent submissions must not overlap dates. Format CCYYMMDD.	N	66-73	8
6	TRANSACTION TO DATE <i>NOT APPLICABLE: CA, NCCI</i> Report the latest Transaction Issue Date included in the submission. Subsequent submissions must not overlap dates. Required only if Transmittal Record is used. Format CCYYMMDD.	N	74-81	8
7	RESERVED FOR FUTURE USE	AN	82-300	219