



Workers Compensation Insurance Organizations, Inc.

WCIO

**WCIO Workers Compensation Data  
Specifications**

**WORKERS COMPENSATION CRITICISM  
INFORMATION (WCCRIT)**

Summary of Changes: No changes in this version.

| <b>TOPIC/ FIELD NAME</b>                                       | <b>SUBJECT HEADING</b>          | <b>POSITION</b>         |
|--|---------------------------------|-------------------------|
| <b>A</b>   |                                 |                         |
| ADDRESS OF CONTACT - CITY                                      | Insurer Address Record          | <a href="#">270-299</a> |
| ADDRESS OF CONTACT - STATE                                     | Insurer Address Record          | <a href="#">300-301</a> |
| ADDRESS OF CONTACT - STREET                                    | Insurer Address Record          | <a href="#">150-209</a> |
|  | Insurer Address Record          | <a href="#">210-269</a> |
| ADDRESS OF CONTACT - ZIP CODE                                  | Insurer Address Record          | <a href="#">302-310</a> |
| <b>B</b>   |                                 |                         |
| BUSINESS SEGMENT IDENTIFIER                                    | Header Record                   | <a href="#">379-385</a> |
| <b>C</b>   |                                 |                         |
| CARRIER CODE   | Link Data Common to All Records | <a href="#">1-5</a>     |
| CORRECTION SEQUENCE NUMBER                                     | Link Data Common to All Records | <a href="#">45-45</a>   |
| CORRECTION TYPE CODE   | Header Record                   | <a href="#">386-386</a> |
| CRITICISM TOTAL  | File Control Record             | <a href="#">63-69</a>   |
| <b>D</b>   |                                 |                         |
| DCO CONTACT EMAIL ADDRESS                                      | Header Record                   | <a href="#">205-264</a> |
| DCO CONTACT PHONE NUMBER                                       | Header Record                   | <a href="#">195-204</a> |
| DETAIL RECORD COUNT TOTAL                                      | File Control Record             | <a href="#">55-62</a>   |
| <b>E</b>   |                                 |                         |
| ERROR CODE   | WCPOLS Error Information Record | <a href="#">58-65</a>   |
|  | WCSTAT Error Information Record | <a href="#">58-65</a>   |
| ERROR CODE TOLERANCE   | WCPOLS Error Information Record | <a href="#">67-68</a>   |
|  | WCSTAT Error Information Record | <a href="#">67-68</a>   |
| ERROR MESSAGE  | WCPOLS Error Information Record | <a href="#">69-372</a>  |
|  | WCSTAT Error Information Record | <a href="#">69-372</a>  |
| ERROR MESSAGE SEQUENCE NUMBER                                  | WCPOLS Error Information Record | <a href="#">399-400</a> |
|  | WCSTAT Error Information Record | <a href="#">399-400</a> |
| ERROR STATUS CODE  | Header Record                   | <a href="#">153-153</a> |
| EXPOSURE STATE CODE  | Link Data Common to All Records | <a href="#">31-32</a>   |
| <b>F</b>   |                                 |                         |
| FILLER   | File Control Record             | <a href="#">1-53</a>    |
| FINE AMOUNT  | Subsequent Notification Record  | <a href="#">59-63</a>   |
| FINE NOTIFICATION NUMBER                                       | Subsequent Notification Record  | <a href="#">57-58</a>   |
| <b>I</b>   |                                 |                         |
| INDEPENDENT DCO RISK ID NUMBER/ FILE NUMBER/<br>ACCOUNT NUMBER | Header Record                   | <a href="#">299-313</a> |
| INTERNAL SUBMISSION ID   | Header Record                   | <a href="#">314-327</a> |
| <b>L</b>   |                                 |                         |
| LETTER ID  | Header Record                   | <a href="#">328-341</a> |
| LETTER ISSUED DATE   | Header Record                   | <a href="#">342-349</a> |
| LINK DATA  | Header Record                   | <a href="#">1-53</a>    |
|  | Insurer Address Record          | <a href="#">1-53</a>    |
|  | Subsequent Notification Record  | <a href="#">1-53</a>    |
|  | WCPOLS Error Information Record | <a href="#">1-53</a>    |
|  | WCSTAT Error Information Record | <a href="#">1-53</a>    |
| <b>M</b>   |                                 |                         |
| MESSAGE TYPE CODE  | WCPOLS Error Information Record | <a href="#">66-66</a>   |
|  | WCSTAT Error Information Record | <a href="#">66-66</a>   |
| MULTIPLE RECORD IDENTIFIERS                                    | WCPOLS Error Information Record | <a href="#">373-398</a> |
|  | WCSTAT Error Information Record | <a href="#">373-398</a> |

| <b>TOPIC/ FIELD NAME</b>   | <b>SUBJECT HEADING</b>          | <b>POSITION</b>                |
|--|---------------------------------|--------------------------------|
| <b>N</b>   |                                 |                                |
| NAME OF DATA PROVIDER COMPANY  | Insurer Address Record          | <a href="#"><u>110-149</u></a> |
| NAME OF DATA PROVIDER CONTACT  | Insurer Address Record          | <a href="#"><u>55-79</u></a>   |
| NAME OF DCO CONTACT  | Header Record                   | <a href="#"><u>170-194</u></a> |
| NAME OF INSURED  | Header Record                   | <a href="#"><u>63-152</u></a>  |
| NEXT FINE AMOUNT   | Header Record                   | <a href="#"><u>265-269</u></a> |
| NOTIFICATION NUMBER  | Subsequent Notification Record  | <a href="#"><u>55-56</u></a>   |
| NOTIFICATION TYPE CODE   | Subsequent Notification Record  | <a href="#"><u>64-64</u></a>   |
| <b>P</b>   |                                 |                                |
| POLICY EFFECTIVE DATE  | Link Data Common to All Records | <a href="#"><u>33-40</u></a>   |
| POLICY EXPIRATION OR CANCELLATION DATE   | Header Record                   | <a href="#"><u>55-62</u></a>   |
| POLICY NUMBER IDENTIFIER   | Link Data Common to All Records | <a href="#"><u>6-23</u></a>    |
| PROCESSED DATE   | Header Record                   | <a href="#"><u>154-161</u></a> |
| PRODUCT DATA TYPE CODE   | Link Data Common to All Records | <a href="#"><u>41-41</u></a>   |
| <b>R</b>   |                                 |                                |
| RECORD TYPE CODE   | File Control Record             | <a href="#"><u>54-54</u></a>   |
|  | Header Record                   | <a href="#"><u>54-54</u></a>   |
|  | Insurer Address Record          | <a href="#"><u>54-54</u></a>   |
|  | Subsequent Notification Record  | <a href="#"><u>54-54</u></a>   |
|  | WCPOLS Error Information Record | <a href="#"><u>54-54</u></a>   |
|  | WCSTAT Error Information Record | <a href="#"><u>54-54</u></a>   |
| RECORD TYPE SEQUENCE NUMBER  | WCPOLS Error Information Record | <a href="#"><u>55-57</u></a>   |
|  | WCSTAT Error Information Record | <a href="#"><u>55-57</u></a>   |
| REPLACEMENT REPORT CODE  | Header Record                   | <a href="#"><u>387-387</u></a> |
| REPORT LEVEL CODE/REPORT NUMBER  | Link Data Common to All Records | <a href="#"><u>42-42</u></a>   |
| REPORTED POLICY EFFECTIVE DATE   | Header Record                   | <a href="#"><u>270-277</u></a> |
| RESERVED FOR FUTURE USE  | File Control Record             | <a href="#"><u>70-400</u></a>  |
|  | Header Record                   | <a href="#"><u>278-298</u></a> |
|  | Header Record                   | <a href="#"><u>350-369</u></a> |
|  | Header Record                   | <a href="#"><u>388-400</u></a> |
|  | Insurer Address Record          | <a href="#"><u>311-400</u></a> |
|  | Link Data Common to All Records | <a href="#"><u>24-30</u></a>   |
|  | Subsequent Notification Record  | <a href="#"><u>65-400</u></a>  |
| RESPOND BY DATE  | Header Record                   | <a href="#"><u>162-169</u></a> |
| <b>T</b>   |                                 |                                |
| THIRD PARTY ENTITY (TPE/TPA/MGA) FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) | Header Record                   | <a href="#"><u>370-378</u></a> |
| TITLE  | Insurer Address Record          | <a href="#"><u>80-109</u></a>  |
| TRANSACTION CODE   | Link Data Common to All Records | <a href="#"><u>43-44</u></a>   |
| TRANSACTION ISSUE DATE   | Link Data Common to All Records | <a href="#"><u>46-53</u></a>   |

| Field No. | Field Title/Description | Class | Position | Bytes |
|-----------|-------------------------|-------|----------|-------|
|-----------|-------------------------|-------|----------|-------|

**LINK DATA COMMON TO ALL RECORDS**

|   |                     |   |     |   |
|---|---------------------|---|-----|---|
| 1 | <b>CARRIER CODE</b> | N | 1-5 | 5 |
|---|---------------------|---|-----|---|

Report the code assigned to the reporting company by NCCI or other DCO.

|   |                                 |    |      |    |
|---|---------------------------------|----|------|----|
| 2 | <b>POLICY NUMBER IDENTIFIER</b> | AN | 6-23 | 18 |
|---|---------------------------------|----|------|----|

Report the unique identifier used for identifying the policy.

This number identifier must be identical to the number identifier set forth on the policy Information Page or as endorsed.

The complete policy number identifier must remain the same throughout the life of the policy and for all experience reporting.

Do not report embedded blanks or marks of punctuation.

|   |                                |    |       |   |
|---|--------------------------------|----|-------|---|
| 3 | <b>RESERVED FOR FUTURE USE</b> | AN | 24-30 | 7 |
|---|--------------------------------|----|-------|---|

|   |                            |   |       |   |
|---|----------------------------|---|-------|---|
| 4 | <b>EXPOSURE STATE CODE</b> | N | 31-32 | 2 |
|---|----------------------------|---|-------|---|

Report the state code in which coverage has been provided for the classifications and corresponding exposures, if any, and to which the payrolls of claimants have been assigned.

This field is for WCSTAT only.

|   |                              |   |       |   |
|---|------------------------------|---|-------|---|
| 5 | <b>POLICY EFFECTIVE DATE</b> | N | 33-40 | 8 |
|---|------------------------------|---|-------|---|

Report the date that the policy became effective.

Format CCYYMMDD.

|   |                               |    |       |   |
|---|-------------------------------|----|-------|---|
| 6 | <b>PRODUCT DATA TYPE CODE</b> | AN | 41-41 | 1 |
|---|-------------------------------|----|-------|---|

Report the code that identifies the type of criticism.

**Code Description**

P Policy Criticism

S Unit Statistical Report Criticism

|   |  |    |       |   |
|---|--|----|-------|---|
| 7 | <b>REPORT LEVEL CODE/REPORT NUMBER</b> | AN | 42-42 | 1 |
|---|--|----|-------|---|

Report the code that corresponds to the report level based on the loss valuation date.

This field is for WCSTAT only.

The proper sequencing for numbering consecutively is "1" through "9" and then "A".

**Code Description**

1 First Report- Valued 18 months from policy effective month

2 Second Report- Valued 30 months from policy effective month

| Field No. | Field Title/Description                                      | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
| 3         | Third Report- Valued 42 months from policy effective month   |       |          |       |
| 4         | Fourth Report- Valued 54 months from policy effective month  |       |          |       |
| 5         | Fifth Report- Valued 66 months from policy effective month   |       |          |       |
| 6         | Sixth Report- Valued 78 months from policy effective month   |       |          |       |
| 7         | Seventh Report- Valued 90 months from policy effective month |       |          |       |
| 8         | Eighth Report- Valued 102 months from policy effective month |       |          |       |
| 9         | Ninth Report- Valued 114 months from policy effective month  |       |          |       |
| A         | Tenth Report- Valued 126 months from policy effective month  |       |          |       |

8      **TRANSACTION CODE**      N      43-44      2

Report the code identifying the type of transaction being submitted.

This field is for WCPOLS only.

Refer to the Data Reporting Handbook for further instructions.

**Code    Description**

- 01    New Policy
- 02    Renewal Policy
- 03    Endorsement
- 04    Annual Rerate Endorsement
- 05    Cancellation/Reinstatement
- 06    Policy Replacement Due to Key Field Change
- 07    Reserved for Future Use
- 08    Policy Replacement Due to Rating Change
- 09    Reserved for Future Use
- 10    Policy Replacement due to Non-Rating Change
- 11    Reserved for Future Use
- 12    Reserved for Future Use
- 13    Reserved for Future Use

| Field No. | Field Title/Description  | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
| 14        | Policy Replacement due to Misc. Change/Non-Key Field Change N/A: DE, PA  |       |          |       |
| 15        | Policy Replacement due to Add/Delete State Change  |       |          |       |
| 16        | Proof Of Coverage (POC) Notice / Binder N/A: NC, NCCI, NJ, NY  |       |          |       |
| 17        | Noncompliance/Compliance of Policy Terms and Conditions N/A: CA, MI, NJ  |       |          |       |
| 18        | Renewal Certificate/Renewal Agreement N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI  |       |          |       |
| 9         | <b>CORRECTION SEQUENCE NUMBER</b><br>Report the number that corresponds to the number of correction reports submitted within a particular report level.<br><br>Exposure and loss corrections on the same report level must be numbered consecutively.<br><br>This field is used to determine if the report is sent as a correction. The sequence of the correction is not stored or used for processing. N/A: DE, MA, MI, MN, NC, NCCI, NJ, NY, PA, WI<br><br>This field is the most current/correct value for this data element.<br><br>Example: Third correction to a first report = Report Level Code 1, Correction Sequence Number 3. This is the revised correction sequence number on header corrections to change the correction sequence number.<br><br>This field is for WCSTAT only.<br><br>For noncorrections, report "0" .<br><br>The proper sequencing for numbering consecutively is "1" through "9" and then "A" through "Z". This number sequence will accommodate up to 35 corrections.<br><br>For corrections greater than 35, continue to use "Z". The Correction Sequence Number will be derived by the DCO using this code and the date the unit report was received. | AN    | 45-45    | 1     |
| 10        | <b>TRANSACTION ISSUE DATE</b><br>Report the issue date of the transaction being submitted.<br><br>This date is the accounting date on which the data represented by this transaction code was processed by the insurer's policy issuance system.<br><br>This date, for a particular transaction, is not necessarily the date of creation of the file. Example: If an insurer processes transactions on a daily basis and saves these daily transactions to a file from which a submission is created once a week, this date would reflect the daily processing date, not the date of the submission creation. Thus, a given file submission may contain transactions with different transaction issue dates.   | N     | 46-53    | 8     |

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| <b>Field No.</b> | <b>Field Title/Description</b>   | <b>Class</b> | <b>Position</b> | <b>Bytes</b> |
|------------------|--|--------------|-----------------|--------------|
|                  | More than one Transaction 06, 08, 10, 14 or 15 with the same Transaction Issue Date for the same policy must not be included on the same submission. |              |                 |              |
|                  | This field is for WCPOLS only.   |              |                 |              |
|                  | Format CCYYMMDD.   |              |                 |              |



| Field No. | Field Title/Description | Class | Position | Bytes |
|-----------|-------------------------|-------|----------|-------|
|-----------|-------------------------|-------|----------|-------|

**HEADER RECORD**

|   |                  |  |      |    |
|---|------------------|--|------|----|
| 1 | <b>LINK DATA</b> |  | 1-53 | 53 |
|---|------------------|--|------|----|

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

|   |  |    |       |   |
|---|--|----|-------|---|
| 2 | <b>RECORD TYPE CODE</b><br>Report "1". | AN | 54-54 | 1 |
|---|--|----|-------|---|

|   |  |   |       |   |
|---|--|---|-------|---|
| 3 | <b>POLICY EXPIRATION OR CANCELLATION DATE</b><br>Report the date that the policy expired or was cancelled. | N | 55-62 | 8 |
|---|--|---|-------|---|

For mid-term cancelled policies, report the cancellation date as the expiration date. (For MA and WI, this note is applicable to WCSTAT only.)

For policies issued not longer than one year and sixteen days (considered standard one-year term policies), report the expiration date as shown on the policy Information Page.

For the first and second periods of three-year variable rate policies, report the expiration date as one and two years, respectively, subsequent to the policy effective date set forth in Item 2 of the policy Information Page. For the third period, report the policy expiration date as shown on the policy Information Page, or as endorsed. In the event the policy contains a Policy Period Endorsement, then the expiration date must coincide with the date indicated in the schedule of that endorsement.

For the first and second period of extended-term policies, report the associated expiration date as shown in the Policy Period Endorsement.

Format CCYYMMDD.

|   |   |    |        |    |
|---|---|----|--------|----|
| 4 | <b>NAME OF INSURED</b><br>Report the primary name of the insured as was submitted by the data provider. | AN | 63-152 | 90 |
|---|---|----|--------|----|

Maximum size of risk name is 90 characters including spaces and punctuation marks.

|   |  |    |         |   |
|---|--|----|---------|---|
| 5 | <b>ERROR STATUS CODE</b><br>Report the code that identifies the type of error found. | AN | 153-153 | 1 |
|---|--|----|---------|---|

**Code Description**

0 Accepted - No Further Action Required N/A: WI

1 Accepted Informational - Further Action May Be Required

WI: This code is not applicable for WCSTAT reporting.

| Field No. | Field Title/Description  | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
| 2         | Accepted With Minor Errors - Carrier Action<br>Required N/A: WI  |       |          |       |
| 3         | Accepted With Critical Errors - Carrier Action<br>Required<br>WI: This code is not applicable for WCSTAT reporting.  |       |          |       |
| 4         | Suspended With Critical Errors - Carrier Action<br>Required N/A: WI  |       |          |       |
| 5         | Rejected From Submission - Further Action May Be<br>Required<br>WI: This code is not applicable for WCSTAT reporting.  |       |          |       |
| 6         | Unmatched Link data – Carrier Action Required<br>WI: This code is not applicable for WCSTAT reporting.   |       |          |       |
| 7         | Suspended With Noncritical Errors – DCO Review<br>Required, Carrier Action May Be Requested N/A: WI  |       |          |       |
| 6         | <b>PROCESSED DATE</b><br>Report the date that the DCO processed the transmission.<br>Format CCYYMMDD.  | N     | 154-161  | 8     |
| 7         | <b>RESPOND BY DATE</b><br>Report the date that the DCO requires a response.<br>This is the due date upon which a fine may be levied.<br>Format CCYYMMDD.                             | N     | 162-169  | 8     |
| 8         | <b>NAME OF DCO CONTACT</b><br>Report all or a portion of the name of the business<br>representative to be contacted regarding the criticism as<br>accommodated by this field.        | AN    | 170-194  | 25    |
| 9         | <b>DCO CONTACT PHONE NUMBER</b><br><i>NOT APPLICABLE: MI</i><br>Report the direct telephone number of the of the business<br>representative to be contacted regarding the criticism. | N     | 195-204  | 10    |
| 10        | <b>DCO CONTACT EMAIL ADDRESS</b><br><i>NOT APPLICABLE: WI</i><br>Report the email address of the business representative to<br>be contacted regarding the criticism.                 | AN    | 205-264  | 60    |
| 11        | <b>NEXT FINE AMOUNT</b><br>Report the amount that represents the eligible amount for the<br>next fine.   | N     | 265-269  | 5     |
| 12        | <b>REPORTED POLICY EFFECTIVE DATE</b>  | N     | 270-277  | 8     |

| Field No. | Field Title/Description  | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
|           | Report the effective date that was reported by the carrier.<br>Format CCYYMMDD.  |       |          |       |
| 13        | <b>RESERVED FOR FUTURE USE</b>   | AN    | 278-298  | 21    |
| 14        | <b>INDEPENDENT DCO RISK ID NUMBER/ FILE NUMBER/ ACCOUNT NUMBER</b><br>Report the risk identification number assigned by the appropriate DCO other than NCCI.   | AN    | 299-313  | 15    |
| 15        | <b>INTERNAL SUBMISSION ID</b><br><i>NOT APPLICABLE: MI</i><br>Report the unique number assigned by the DCO when the submission is processed.   | AN    | 314-327  | 14    |
| 16        | <b>LETTER ID</b><br><i>NOT APPLICABLE: MA, MI</i><br>Report the unique identifier found on the letter produced by the DCO for tracking purposes.   | AN    | 328-341  | 14    |
| 17        | <b>LETTER ISSUED DATE</b><br><i>NOT APPLICABLE: CA, MA, MI, MN, NC, NCCI, NY, WI</i><br>Report the date that the DCO issued the criticism letter.<br>Format CCYYMMDD.  | N     | 342-349  | 8     |
| 18        | <b>RESERVED FOR FUTURE USE</b>   | AN    | 350-369  | 20    |
| 19        | <b>THIRD PARTY ENTITY (TPE/TPA/MGA) FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)</b><br><i>NOT APPLICABLE: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI</i><br>Report the Federal Employer Identification Number (FEIN) corresponding to the Third Party Entity (TPE/TPA/MGA) Data Provider (on behalf of the Insurance Carrier). | N     | 370-378  | 9     |
| 20        | <b>BUSINESS SEGMENT IDENTIFIER</b><br><i>NOT APPLICABLE: CA, DE, MI, NC, NCCI, NJ, NY, PA, WI</i><br>Report the series of identifying codes maintained and reported by the data provider.  | N     | 379-385  | 7     |
| 21        | <b>CORRECTION TYPE CODE</b><br>Report the code that indicates the type of correction report being submitted.<br>This field is applicable to WCSTAT only.<br>Applicable only to correction reports.<br><br><b>Code Description</b>  | A     | 386-386  | 1     |

| Field No. | Field Title/Description   | Class | Position | Bytes |
|-----------|---|-------|----------|-------|
|           | A Loss Record Corrections Due to Aggravated Inequity N/A: CA, DE, NC, NJ, NY, PA  |       |          |       |
|           | E Exposure Record Correction (First Reports Only)   |       |          |       |
|           | H Header Record Correction (Including Link Data)<br>Link Data corrections are not applicable. N/A: CA, DE, MA, MI, NC, NCCI, NJ, NY, PA, WI           |       |          |       |
|           | L Loss Record Correction Not Due to Aggravated Inequity   |       |          |       |
|           | M Corrections to Multiple Record Types  |       |          |       |
|           | T Total Record Correction   |       |          |       |
| 22        | <b>REPLACEMENT REPORT CODE</b><br><i>NOT APPLICABLE: CA, DE, NJ, NY, PA</i>   | AN    | 387-387  | 1     |
|           | Report the Replacement Report code used to indicate that the USR is replacing a previously submitted.<br><br>This field is applicable to WCSTAT only. |       |          |       |
|           | <b>Code Description</b>   |       |          |       |
|           | R Replaces a previous report due to incorrect value   |       |          |       |
| 23        | <b>RESERVED FOR FUTURE USE</b>  | AN    | 388-400  | 13    |

| Field No. | Field Title/Description | Class | Position | Bytes |
|-----------|-------------------------|-------|----------|-------|
|-----------|-------------------------|-------|----------|-------|

**WCSTAT ERROR INFORMATION RECORD**

|   |                  |  |      |    |
|---|------------------|--|------|----|
| 1 | <b>LINK DATA</b> |  | 1-53 | 53 |
|---|------------------|--|------|----|

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

|   |  |    |       |   |
|---|--|----|-------|---|
| 2 | <b>RECORD TYPE CODE</b><br>Report "2". | AN | 54-54 | 1 |
|---|--|----|-------|---|

|   |  |   |       |   |
|---|--|---|-------|---|
| 3 | <b>RECORD TYPE SEQUENCE NUMBER</b><br>Report the number that corresponds to the number of Error Records within a particular criticism. | N | 55-57 | 3 |
|---|--|---|-------|---|

|   |   |    |       |   |
|---|---|----|-------|---|
| 4 | <b>ERROR CODE</b><br>Report the series of codes identifying the WCSTAT record type on which the error occurred, starting position of the field in error, and error sequence number for the field. | AN | 58-65 | 8 |
|---|---|----|-------|---|

Breakdown of eight position error code:

Positions 1-2 : Identifies the Record Type on which the error occurred.

Positions 3-5 : Identifies the starting position of the field in error on the record.

Positions 6-8 : Identifies the error sequence number for the field.

This field contains one error code being eight positions in length.

|   |  |   |       |   |
|---|--|---|-------|---|
| 5 | <b>MESSAGE TYPE CODE</b><br>Report the code that identifies the origin of a message that applies to a specific record. | A | 66-66 | 1 |
|---|--|---|-------|---|

**Code Description**

D DCO Specific Error Message  
 S Standard Error Message

|   |  |    |       |   |
|---|--|----|-------|---|
| 6 | <b>ERROR CODE TOLERANCE</b><br><i>NOT APPLICABLE: WI</i> | AN | 67-68 | 2 |
|---|--|----|-------|---|

Report the code that represents the tolerance level for the corresponding error code.

**Code Description**

| Field No. | Field Title/Description   | Class | Position | Bytes |
|-----------|---|-------|----------|-------|
|           | 01 Critical   |       |          |       |
|           | 02 Priority   |       |          |       |
|           | 03 Low  |       |          |       |
|           | 04 Conditional  |       |          |       |
|           | 05 Warning  |       |          |       |
| 7         | <b>ERROR MESSAGE</b><br>Report a description of the error code.   | AN    | 69-372   | 304   |
| 8         | <b>MULTIPLE RECORD IDENTIFIERS</b><br>Report the fields used to identify the record in error, when multiple records of the same type appear within a transaction.<br><br>When multiple records of the same type appear within a transaction the following fields from the record containing the error are included to identify the record in error.<br><br>The Record Type is reported as part of the Error Code.<br><br>Refer to the Data Reporting Handbook for further instructions. | AN    | 373-398  | 26    |
| 9         | <b>ERROR MESSAGE SEQUENCE NUMBER</b><br>Report the number that represents the order in which the error messages should be read.   | N     | 399-400  | 2     |

| Field No. | Field Title/Description | Class | Position | Bytes |
|-----------|-------------------------|-------|----------|-------|
|-----------|-------------------------|-------|----------|-------|

**WCPOLS ERROR INFORMATION RECORD**

|   |                  |  |      |    |
|---|------------------|--|------|----|
| 1 | <b>LINK DATA</b> |  | 1-53 | 53 |
|---|------------------|--|------|----|

Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.

|   |  |    |       |   |
|---|--|----|-------|---|
| 2 | <b>RECORD TYPE CODE</b><br>Report "6". | AN | 54-54 | 1 |
|---|--|----|-------|---|

|   |  |   |       |   |
|---|--|---|-------|---|
| 3 | <b>RECORD TYPE SEQUENCE NUMBER</b><br>Report the number that corresponds to the number of Error Records within a particular criticism. | N | 55-57 | 3 |
|---|--|---|-------|---|

|   |  |    |       |   |
|---|--|----|-------|---|
| 4 | <b>ERROR CODE</b><br>Report the applicable error code for the field. | AN | 58-65 | 8 |
|---|--|----|-------|---|

Breakdown of eight position error code:

Positions 1-2 : Identifies the Record Type on which the error occurred.

Positions 3-5 : Identifies the starting position of the field in error on the record.

Positions 6-8 : Identifies the type of error.

This field contains one error code being eight positions in length.

|   |  |   |       |   |
|---|--|---|-------|---|
| 5 | <b>MESSAGE TYPE CODE</b><br>Report the code that identifies the origin of a message that applies to a specific record. | A | 66-66 | 1 |
|---|--|---|-------|---|

**Code Description**

D DCO Specific Error Message

S Standard Error Message

|   |  |    |       |   |
|---|--|----|-------|---|
| 6 | <b>ERROR CODE TOLERANCE</b><br><i>NOT APPLICABLE: WI</i> | AN | 67-68 | 2 |
|---|--|----|-------|---|

Report the code that represents the tolerance level for the corresponding error code.

**Code Description**

01 Critical

02 Priority

03 Low

04 Conditional

| Field No. | Field Title/Description  | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
|           | 05 Warning   |       |          |       |
| 7         | <b>ERROR MESSAGE</b><br>Report a description of the error code.  | AN    | 69-372   | 304   |
| 8         | <b>MULTIPLE RECORD IDENTIFIERS</b><br>Report the fields used to identify the record in error, when multiple records of the same type appear within a transaction.<br><br>When multiple records of the same type appear within a transaction the following fields from the record containing the error are included to identify the record in error.<br><br>The Record Type is reported as part of the Error Code.<br><br>Refer to the Data Reporting Handbook for further instructions.<br>N/A: NCCI | AN    | 373-398  | 26    |
| 9         | <b>ERROR MESSAGE SEQUENCE NUMBER</b><br>Report the number that represents the order in which the error messages should be read.  | N     | 399-400  | 2     |



| Field No.                     | Field Title/Description   | Class | Position | Bytes |
|-------------------------------|---|-------|----------|-------|
| <b>INSURER ADDRESS RECORD</b> |   |       |          |       |
| 1                             | <b>LINK DATA</b><br><i>NOT APPLICABLE: MI</i>   |       | 1-53     | 53    |
| 2                             | <b>RECORD TYPE CODE</b><br><i>NOT APPLICABLE: MI</i><br><br>Report "7".   | AN    | 54-54    | 1     |
| 3                             | <b>NAME OF DATA PROVIDER CONTACT</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the name of the individual who should be contacted regarding submission or transmission problems and questions and error reports. | AN    | 55-79    | 25    |
| 4                             | <b>TITLE</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the title of the data provider contact.   | AN    | 80-109   | 30    |
| 5                             | <b>NAME OF DATA PROVIDER COMPANY</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the name of the data provider company.  | AN    | 110-149  | 40    |
| 6                             | <b>ADDRESS OF CONTACT - STREET</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the street number and name, post office box, or other description of the contact person.  | AN    | 150-209  | 60    |
| 7                             | <b>ADDRESS OF CONTACT - STREET</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the street number and name, post office box, or other description of the contact person.  | AN    | 210-269  | 60    |
| 8                             | <b>ADDRESS OF CONTACT - CITY</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the name of the city of the contact person.   | AN    | 270-299  | 30    |
| 9                             | <b>ADDRESS OF CONTACT - STATE</b><br><i>NOT APPLICABLE: MI</i><br><br>Report the US Postal Service abbreviation for the state or the abbreviation for the Canadian province of the contact person.                | AN    | 300-301  | 2     |
| 10                            | <b>ADDRESS OF CONTACT - ZIP CODE</b><br><i>NOT APPLICABLE: MI</i>   | AN    | 302-310  | 9     |

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| Field No. | Field Title/Description  | Class | Position | Bytes |
|-----------|--|-------|----------|-------|
|           | Report the zip code of the physical address of the contact person. |       |          |       |
| 11        | <b>RESERVED FOR FUTURE USE</b><br><i>NOT APPLICABLE: MI</i>        |       | 311-400  | 90    |

| Field No.                             | Field Title/Description   | Class | Position    | Bytes |                   |   |   |   |       |   |
|---------------------------------------|---|-------|-------------|-------|-------------------|---|---|---|-------|---|
| <b>SUBSEQUENT NOTIFICATION RECORD</b> |   |       |             |       |                   |   |   |   |       |   |
| 1                                     | <p><b>LINK DATA</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Link Data is a collection of data elements that are common to all records in the data specification. These common data elements allow the applicable records to be joined. For presentation purposes only, Link Data is shown as Record Type 0 or 00 and should not be considered a separate record but rather a sub-record within each record.</p> |       | 1-53        | 53    |                   |   |   |   |       |   |
| 2                                     | <p><b>RECORD TYPE CODE</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Report "8".</p>  | AN    | 54-54       | 1     |                   |   |   |   |       |   |
| 3                                     | <p><b>NOTIFICATION NUMBER</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Report the number that corresponds to the number of times the carrier was notified.</p> <p>WI: This field is not applicable for WCSTAT reporting.</p>   | N     | 55-56       | 2     |                   |   |   |   |       |   |
| 4                                     | <p><b>FINE NOTIFICATION NUMBER</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Report the number that corresponds to the number of times the carrier was fined.</p>   | N     | 57-58       | 2     |                   |   |   |   |       |   |
| 5                                     | <p><b>FINE AMOUNT</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Report the amount assessed for the fine incurred.</p>   | N     | 59-63       | 5     |                   |   |   |   |       |   |
| 6                                     | <p><b>NOTIFICATION TYPE CODE</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p> <p>Report the code that identifies the type of notification sent by the DCO.</p> <table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>F</td> <td>Fine Notification</td> </tr> <tr> <td>R</td> <td>Response Returned – Incomplete Response</td> </tr> </tbody> </table>                      | Code  | Description | F     | Fine Notification | R | Response Returned – Incomplete Response | A | 64-64 | 1 |
| Code                                  | Description   |       |             |       |                   |   |   |   |       |   |
| F                                     | Fine Notification   |       |             |       |                   |   |   |   |       |   |
| R                                     | Response Returned – Incomplete Response   |       |             |       |                   |   |   |   |       |   |
| 7                                     | <p><b>RESERVED FOR FUTURE USE</b><br/> <i>NOT APPLICABLE: CA, MA, NC, NCCI, NJ, WI</i></p>  | AN    | 65-400      | 336   |                   |   |   |   |       |   |

| Field No.                  | Field Title/Description   | Class | Position | Bytes |
|----------------------------|---|-------|----------|-------|
| <b>FILE CONTROL RECORD</b> |   |       |          |       |
| 1                          | <b>FILLER</b><br>These positions are to be filled with 9s.  | N     | 1-53     | 53    |
| 2                          | <b>RECORD TYPE CODE</b><br>Report "9".  | AN    | 54-54    | 1     |
| 3                          | <b>DETAIL RECORD COUNT TOTAL</b><br>Report the total number of records on the file including the Electronic Transmittal Record, excluding this File Control Record. | N     | 55-62    | 8     |
| 4                          | <b>CRITICISM TOTAL</b><br>Report the total number of criticisms contained on file.  | N     | 63-69    | 7     |
| 5                          | <b>RESERVED FOR FUTURE USE</b>  | AN    | 70-400   | 331   |